

Packet
May 14, 2024,
Township Board Regular Meeting

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

May 14, 2024, 7:00 p.m.

Township Hall

Notice/Agenda

1. Call to Order
2. Pledge
3. Roll Call
4. Brief Citizen Comments (for agenda items only)
5. Approve Agenda
6. Conflict of Interest
7. Consent Agenda:
 1. Invoices (recommend approval)
 2. Reports
 - A. Cash Summary by Fund
 - B. Fire Department
 - C. Old Mission Peninsula School
 - D. Peninsula Township Parks Committee
 - E. Ordinance Enforcement Officer
 3. Signage request from Friends of PCL for its annual used book sale
 4. Thank you to Biederman Family Foundation for \$25,000 grant for sustainable boardwalk at Pelizzari Natural Area
 5. Minutes from April 9, 2024, Township Board Special Meeting and April 9, 2024, Township Board Regular Meeting
8. Business:
 1. Grand Traverse County Road Commission update (Dan Watkins and Alan Leman)
 2. Public hearing for Festival of Races (Cram)
 3. Discussion of on-site sewage disposal system inspection requirement upon the sale of existing homes/businesses not hooked up to public waste utilities (not for new construction) (Sanders)
 4. Third board discussion regarding township government funding (Shanafelt)
 5. Ag signage enforcement for the 2024 growing season (Cram)
 6. Planning and Zoning Department update (Cram)
9. Citizen Comments
10. Board Comments
11. Adjournment

* If you would like to use a portable hearing device, please ask the recording secretary.

Consent

Invoices

**PENINSULA TOWNSHIP
INVOICE REGISTER**

CEM

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

INVOICE INFORMATION

**Amount of Invoice Paid: \$1,380.00
BLDGS/GROUNDS MAINTENANCE - APR 20**

Distribution:

| | | |
|-----------------|-----------------------------|----------|
| 209-567-818.000 | Contractual Services-Mowing | 1,380.00 |
|-----------------|-----------------------------|----------|

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$1,380.00
BLDG/GROUNDS MAINTENANCE - MAY 202**

Distribution:

| | | |
|-----------------|-----------------------------|----------|
| 209-567-818.000 | Contractual Services-Mowing | 1,380.00 |
|-----------------|-----------------------------|----------|

Total Amount Disbursed: \$2,760.00

**PENINSULA TOWNSHIP
INVOICE REGISTER**

COM

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$727.86
OFFICE TELEPHONES - MAY 2024**

Distribution:

| | | |
|-----------------|---------------------------------|--------|
| 101-261-850.000 | COM/TELEPHONE - OFFICE-TWP HALL | 394.32 |
| 101-257-850.000 | COM/TELEPHONE - ASSESSOR | 60.64 |
| 101-215-850.000 | COM/TELEPHONE - CLERK | 90.97 |
| 101-253-850.000 | COM/TELEPHONE - TREASURER | 90.97 |
| 101-701-850.000 | COM/TELEPHONE - PLANNING | 60.64 |
| 101-171-850.000 | COM/TELEPHONE - SUPERVISOR | 30.32 |

**AFLAC
1932 WYNNTON ROAD
COLUMBUS, GA 31999**

**Amount of Invoice Paid: \$1,261.64
SUPPLEMENTAL INSURANCE - APRIL 2024**

Distribution:

| | | |
|-----------------|---------------------------------------|----------|
| 704-000-227.050 | Supplemental Insurance - Due to Aflac | 1,261.64 |
|-----------------|---------------------------------------|----------|

**BECKETT & RAEDER
535 W WILLIAM STREET STE 101
ANN ARBOR, MI 48103**

**Amount of Invoice Paid: \$2,002.00
KELLEY PK BOATING ACCESS SITE**

Distribution:

| | | |
|-----------------|------------------------------|------------|
| 208-751-966.KEL | Grant Cost - Kelley Park | 2,002.00 |
| 208-000-040.DNR | A/R DNR-KELLEY PARK GRANT | 1,001.00 |
| 208-000-675.DNR | GRANT-DNR KELLEY BOAT LAUNCH | (1,001.00) |

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$56.00
MISSION HILLS DISCONNECT**

Distribution:

| | | |
|-----------------|-----------------------------|-------|
| 101-000-220.060 | Mission Hills, Street Light | 56.00 |
|-----------------|-----------------------------|-------|

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$142.87
LED UPGRADE APR 2024**

Distribution:

| | | |
|-----------------|-------------------------------|-------|
| 101-000-220.010 | Franklin Wds. Streetlighting | 4.93 |
| 596-528-926.000 | STREET LIGHTING--COMPACTOR | 4.93 |
| 101-265-926.000 | Street Lighting | 19.70 |
| 101-000-220.000 | Pen.Hills Townhouses,St.light | 4.93 |
| 101-000-220.075 | Underwood Farms Street Light | 4.93 |
| 208-751-926.000 | Street Lighting | 19.70 |
| 101-000-220.030 | OMPS, Street Lighting | 4.93 |
| 101-000-220.040 | Cherrywood Commons, St. Light | 4.93 |
| 101-000-220.060 | Mission Hills, Street Light | 68.96 |
| 101-000-220.070 | Congregational Church Lightin | 4.93 |

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$377.55
ST LIGHTS/ELECTRICITY - APR 2024**

Distribution:

| | | |
|-----------------|------------------------------|-------|
| 101-000-220.010 | Franklin Wds. Streetlighting | 12.33 |
| 596-528-926.000 | STREET LIGHTING--COMPACTOR | 19.48 |

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|----------------------|---|-----------------|
| | 101-265-926.000 | Street Lighting | 58.65 |
| | 101-000-220.000 | Pen.Hills Townhouses,St.light | 16.16 |
| | 101-000-220.075 | Underwood Farms Street Light | 20.74 |
| | 208-751-926.000 | Street Lighting | 47.66 |
| | 101-000-220.030 | OMPS, Street Lighting | 11.91 |
| | 101-000-220.040 | Cherrywood Commons, St. Light | 11.91 |
| | 101-000-220.060 | Mission Hills, Street Light | 166.80 |
| | 101-000-220.070 | Congregational Church Lightin | 11.91 |
| DTE ENERGY PO BOX 740786 CINCINNATI, OH 45274-0786 | | Amount of Invoice Paid: DOUGHERTY HEAT - APR 2024 | \$67.93 |
| | <i>Distribution:</i> | | |
| | 216-807-745.000 | DTE Heating-Dougherty | 67.93 |
| DTE ENERGY PO BOX 740786 CINCINNATI, OH 45274-0786 | | Amount of Invoice Paid: BIG JON HEAT - APR 2024 | \$289.31 |
| | <i>Distribution:</i> | | |
| | 101-265-745.BJH | DTE - Big John Heat | 289.31 |
| DTE ENERGY PO BOX 740786 CINCINNATI, OH 45274-0786 | | Amount of Invoice Paid: TWP OFFICE HEAT - APR 2024 | \$177.61 |
| | <i>Distribution:</i> | | |
| | 101-265-745.GAS | DTE Gas | 177.61 |
| DTE ENERGY PO BOX 740786 CINCINNATI, OH 45274-0786 | | Amount of Invoice Paid: TWP HALL HEAT - APR 2024 | \$163.52 |
| | <i>Distribution:</i> | | |
| | 101-265-745.GAS | DTE Gas | 163.52 |
| FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864 | | Amount of Invoice Paid: EMPP DENIAL | \$886.50 |
| | <i>Distribution:</i> | | |
| | 101-257-801.EMP | Legal-EMPP Denials | 886.50 |
| FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864 | | Amount of Invoice Paid: THE NEAHTAWANTA RESORT | \$826.00 |
| | <i>Distribution:</i> | | |
| | 101-257-801.MTT | LEGAL FEES-MTT CASES | 826.00 |
| FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864 | | Amount of Invoice Paid: ZBA MEETINGS/MATTERS | \$495.00 |
| | <i>Distribution:</i> | | |
| | 101-704-801.000 | Legal Fees | 495.00 |

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,567.50
PC MEETING PREP/ATTENDANCE AMDMNT**

OKEMOS, MI 48864

Distribution:

| | | |
|------------------------|-----------------------------|-----------------|
| <i>101-703-801.204</i> | <i>Zoning Amendment 204</i> | <i>1,567.50</i> |
|------------------------|-----------------------------|-----------------|

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,232.00
ZBA MTG PREP/ATTENDANCE 915 BECKETT**

OKEMOS, MI 48864

Distribution:

| | | |
|------------------------|-------------------|-----------------|
| <i>101-704-801.000</i> | <i>Legal Fees</i> | <i>1,232.00</i> |
|------------------------|-------------------|-----------------|

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$484.88
ALLEN, DANIEL - ZONING VARIANCE VIOLA**

OKEMOS, MI 48864

Distribution:

| | | |
|------------------------|--------------------------|---------------|
| <i>101-701-801.ENF</i> | <i>Legal-Enforcement</i> | <i>484.88</i> |
|------------------------|--------------------------|---------------|

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$256.50
SHORELINE REGS**

OKEMOS, MI 48864

Distribution:

| | | |
|------------------------|--------------------------------------|---------------|
| <i>101-701-801.SHR</i> | <i>LEGAL-SHORE LINE AMENDMENT-ZO</i> | <i>256.50</i> |
|------------------------|--------------------------------------|---------------|

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$30,801.50
WINERY LITIGATION**

OKEMOS, MI 48864

Distribution:

| | | |
|------------------------|--------------------------------------|------------------|
| <i>101-101-801.WMP</i> | <i>Legal Fees-WOMP Lawsuit Costs</i> | <i>30,801.50</i> |
|------------------------|--------------------------------------|------------------|

**GOURDIE-FRASER, INC
123 W FRONT STREET**

**Amount of Invoice Paid: \$540.00
BLUFF ROAD - ENG. SVCS**

TRAVERSE CITY, MI 49685-0927

Distribution:

| | | |
|------------------------|-----------------------------|---------------|
| <i>204-446-818.ENG</i> | <i>Engineering Services</i> | <i>540.00</i> |
|------------------------|-----------------------------|---------------|

**GOURDIE-FRASER, INC
123 W FRONT STREET**

**Amount of Invoice Paid: \$493.75
RESIDENTIAL STORM WATER REVIEWS - B**

TRAVERSE CITY, MI 49685-0927

Distribution:

| | | |
|------------------------|-------------------------------|---------------|
| <i>101-701-607.SWP</i> | <i>Storm Water Permit Fee</i> | <i>493.75</i> |
|------------------------|-------------------------------|---------------|

**GOURDIE-FRASER, INC
123 W FRONT STREET**

**Amount of Invoice Paid: \$500.00
RESIDENTIAL STORM WATER REVIEWS - 9**

TRAVERSE CITY, MI 49685-0927

Distribution:

| | | |
|------------------------|-------------------------------|---------------|
| <i>101-701-607.SWP</i> | <i>Storm Water Permit Fee</i> | <i>500.00</i> |
|------------------------|-------------------------------|---------------|

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

JANET DECLARKE
7353 PENINSULA DRIVE

Amount of Invoice Paid: \$7.10
MILEAGE - GT RESORT/TRAINING

TRAVERSE CITY, MI 49686

Distribution:

| | | |
|-----------------|---------|------|
| 101-257-870.000 | Mileage | 7.10 |
|-----------------|---------|------|

JOHN HANCOCK USA
PO BOX 2495

Amount of Invoice Paid: \$17,425.78
PENSION - APRIL 2024

CAROL STREAM, IL 60132-2495

Distribution:

| | | |
|-----------------|---------------------------------------|-----------|
| 704-000-227.070 | PENSION - DUE TO JOHN HANCOCK | 15,352.01 |
| 704-000-227.FPN | 3% Fire Employee Pension Contribution | 2,073.77 |

JOHN HANCOCK USA
PO BOX 2495

Amount of Invoice Paid: \$3.50
PENSION - NOV 2023 CORRECTION

CAROL STREAM, IL 60132-2495

Distribution:

| | | |
|-----------------|-------------------------------|------|
| 704-000-227.070 | PENSION - DUE TO JOHN HANCOCK | 3.50 |
|-----------------|-------------------------------|------|

KATIE CLARK

Amount of Invoice Paid: \$158.79
MILEAGE - BANKS/CONFERENCE

13679 BLUFF RD
TRAVERSE CITY, MI 49686

Distribution:

| | | |
|-----------------|---------|--------|
| 101-253-870.000 | Mileage | 158.79 |
|-----------------|---------|--------|

KLM LANDSCAPE
70570 POWELL

Amount of Invoice Paid: \$4,790.00
SNOW PLOWING 2023-2024

ARMADA, MI 48005

Distribution:

| | | |
|-----------------|-------------------------|----------|
| 208-751-930.000 | Repairs and Maintenance | 440.00 |
| 208-751-818.PLO | Plowing | 2,510.00 |
| 101-265-818.PLO | Plowing | 440.00 |
| 596-528-818.PLO | Plowing | 1,400.00 |

MAPLE RIVER DIRECT MAIL
1569 NORTHERN STAR DRIVE

Amount of Invoice Paid: \$894.23
SHORELINE LETTER

TRAVERSE CITY, MI 49696

Distribution:

| | | |
|-----------------|---------------|--------|
| 101-701-900.000 | Legal Notices | 894.23 |
|-----------------|---------------|--------|

MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE

Amount of Invoice Paid: \$14.00
DRINKING WATER FOR COOLER

TRAVERSE CITY, MI 49686

Distribution:

| | | |
|-----------------|--------------|-------|
| 101-261-818.WTR | Water Cooler | 14.00 |
|-----------------|--------------|-------|

MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE

Amount of Invoice Paid: \$12.00
COOLER RENTAL - MAY 2024

TRAVERSE CITY, MI 49686

Distribution:

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|--|----------------------|--|-------------------|
| | 101-261-818.WTR | Water Cooler | 12.00 |
| MICHIGAN TOWNSHIPS ASSOC. (MTA) P.O. BOX 80078 LANSING, MI 48908-0078 | | Amount of Invoice Paid: | \$25.00 |
| | | WEBINAR: PUBLIC USE OF TWP PROPERTY | |
| | <i>Distribution:</i> | | |
| | 101-253-960.000 | Education & Training | 25.00 |
| MUTUAL OF OMAHA PAYMENT PROCESSING CENTER PO BOX 2147 OMAHA, NE 68103-2147 | | Amount of Invoice Paid: | \$320.20 |
| | | LIFE INSURANCE - MAY 2024 | |
| | <i>Distribution:</i> | | |
| | 101-253-712.000 | Medical/Life Insurance | 7.28 |
| | 101-215-712.000 | Medical/Life Insurance | 29.10 |
| | 101-171-712.000 | Medical/Life Insurance | 14.55 |
| | 101-261-712.000 | Medical/Life Insurance | 14.55 |
| | 101-257-712.000 | Medical/Life Insurance | 14.55 |
| | 101-701-712.000 | Medical/Life Insurance | 14.55 |
| | 101-253-712.000 | Medical/Life Insurance | 14.55 |
| | 704-000-227.020 | Medical Insurance Withholding | 211.07 |
| PARSHALL TREE CARE P.O. BOX 215 TRAVERSE CITY, MI 49685 | | Amount of Invoice Paid: | \$750.00 |
| | | TREE REMOVAL | |
| | <i>Distribution:</i> | | |
| | 208-751-930.000 | Repairs and Maintenance | 750.00 |
| PROFILE 3820 CASS ROAD TRAVERSE CITY, MI 49684 | | Amount of Invoice Paid: | \$90.00 |
| | | PICK UP SHREDDING BIN | |
| | <i>Distribution:</i> | | |
| | 101-261-820.000 | Shredding | 90.00 |
| REBECCA CHOWN 2877 OLD MISSION RD. TRAVERSE CITY, MI 49686 | | Amount of Invoice Paid: | \$66.59 |
| | | MTA LUNCH/CLERK MTG/MTA CONFERENC | |
| | <i>Distribution:</i> | | |
| | 101-215-870.000 | Mileage | 66.59 |
| ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643 | | Amount of Invoice Paid: | \$2,350.00 |
| | | TOILET CLEANING/MAINTENANCE - PARKS | |
| | <i>Distribution:</i> | | |
| | 101-265-818.000 | Contractual Services | 2,350.00 |
| ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643 | | Amount of Invoice Paid: | \$2,350.00 |
| | | TOILET CLEANING/MAINTENANCE - PARKS | |
| | <i>Distribution:</i> | | |
| | 101-265-818.000 | Contractual Services | 2,350.00 |

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

INVOICE INFORMATION

**Amount of Invoice Paid: \$4,140.00
BLDGS/GROUNDS MAINTENANCE - MAY 20**

Distribution:

| | | |
|-----------------|---|----------|
| 101-265-818.000 | Contractual Services | 420.00 |
| 208-751-818.000 | Contractual Services-Mowing/Maintenance | 3,360.00 |
| 596-528-818.000 | Contractual Services | 180.00 |
| 208-751-930.000 | Repairs and Maintenance | 180.00 |

**ROBERT WILKINSON
18426 CINDER RD**

**Amount of Invoice Paid: \$4,140.00
BLDG/GROUNDS MAINTENANCE - APR 202**

INTERLOCHEN, MI 49643

Distribution:

| | | |
|-----------------|---|----------|
| 101-265-818.000 | Contractual Services | 420.00 |
| 208-751-818.000 | Contractual Services-Mowing/Maintenance | 3,360.00 |
| 596-528-818.000 | Contractual Services | 180.00 |
| 208-751-930.000 | Repairs and Maintenance | 180.00 |

**TRAVERSE CITY LIGHT & POWER
PO BOX 592**

**Amount of Invoice Paid: \$10.61
ST LIGHTS**

TRAVERSE CITY, MI 49685-0592

Distribution:

| | | |
|-----------------|-----------------|-------|
| 101-265-926.000 | Street Lighting | 10.61 |
|-----------------|-----------------|-------|

Total Amount Disbursed: \$80,897.72

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$79.95
INTERNET SERVICE**

Distribution:
206-336-850.000 Communications/Telephone 79.95

**ALFIE
2425 SWITCH DR.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$75.00
EMBROIDERY FOR JOB SHIRTS**

Distribution:
206-336-935.000 Uniforms 75.00

**APPLIED INNOVATION
7718 SOLUTION CENTER

CHICAGO, IL 60677-7007**

**Amount of Invoice Paid: \$40.00
COPIER SERVICES**

Distribution:
206-336-818.COP Copier & Copier Supplies 40.00

**ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$9.80
SWITCH FOR TANKER 2**

Distribution:
206-336-939.000 Vehicle Maintenance 9.80

**BACKCOUNTRY NORTH US-31
2820 NORTH US-31 SOUTH
ATTN: CORY SMITH
TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$4,171.87
NEW BOAT EQUIPMENT/SWIMMER EQUIP**

Distribution:
206-336-970.000 Capital Outlay 4,171.87

**BOUND TREE MEDICAL
23537 NETWORK PLACE

CHICAGO, IL 60673-1235**

**Amount of Invoice Paid: \$322.55
EMS SUPPLIES**

Distribution:
206-336-932.000 Ambulance Supplies 322.55

**CLIA LABORATORY PROGRAM
PO BOX 530882

ATLANTA, GA 30353-0882**

**Amount of Invoice Paid: \$248.00
EMS CLIA LICENSE**

Distribution:
206-336-939.LIC Vehicle Licenses 248.00

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$26.32
ST. LIGHTS**

Distribution:
206-336-926.000 Street Lighting 26.32

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$9.85
LED UPGRADE**

Distribution:

206-336-926.000

Street Lighting

9.85

**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

**Amount of Invoice Paid: \$1,184.50
REGULAR FUEL**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000

Vehicle-Gas & Oil

1,184.50

**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

**Amount of Invoice Paid: \$943.48
DIESEL FUEL**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000

Vehicle-Gas & Oil

943.48

**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

**Amount of Invoice Paid: \$631.96
NO LEAD FUEL**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000

Vehicle-Gas & Oil

631.96

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$314.08
STN 2 HEAT - APR 2024**

CINCINNATI, OH 45274-0786

Distribution:

206-336-745.000

DTE-Heating Fuel

314.08

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$372.55
STN 1 HEAT - APR 2024**

CINCINNATI, OH 45274-0786

Distribution:

206-336-745.000

DTE-Heating Fuel

372.55

**FIRE RECOVERY EMS
3223 N. WILKE ROAD**

**Amount of Invoice Paid: \$333.61
APRIL 24 EMS BILLING**

ARLINGTON HEIGHTS, IL 60004

Distribution:

206-336-818.000

Contractual Services

333.61

**IMPERIAL DADE
2647 MOMENTUM PLACE**

**Amount of Invoice Paid: \$215.08
STATION SUPPLIES**

CHICAGO, IL 60689-5326

Distribution:

206-336-726.000

Supplies

215.08

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**JUST TRUCKS
PO BOX 30**

**Amount of Invoice Paid: \$1,056.73
ALPHA 2 OIL CHANGE - ENG SLUGGISH**

GRAWN, MI 49637

Distribution:

206-336-939.000

Vehicle Maintenance

1,056.73

**LEELENAU COFFEE ROASTING CO., INC.
6443 WESTERN AVENUE
PO BOX 143
GLEN ARBOR, MI 49636**

**Amount of Invoice Paid: \$89.20
STATION COFFEE**

Distribution:

206-336-726.000

Supplies

89.20

**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$89.00
STN 3 WATER/SOFTENER**

TRAVERSE CITY, MI 49686

Distribution:

206-336-818.000

Contractual Services

89.00

**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$57.00
STN 1 WATER/SOFTENER**

TRAVERSE CITY, MI 49686

Distribution:

206-336-818.000

Contractual Services

57.00

**MUNSON MEDICAL CENTER
PO BOX 1188**

**Amount of Invoice Paid: \$18.50
CPR CARDS**

TRAVERSE CITY, MI 49685-1188

Distribution:

206-336-960.000

Education & Training

18.50

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$203.70
LIFE INSURANCE - APR 2024**

Distribution:

206-336-712.000

Medical/Life Insurance

203.70

**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$219.81
CLEMINSON/BLACKMER JOB SHIRTS**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000

Uniforms

219.81

**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$77.81
DRESS SHOES**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000

Uniforms

77.81

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**PHOENIX SAFETY OUTFITTERS
PO BOX 20445**

**Amount of Invoice Paid: \$2,546.98
NEW NOMEX FF HOODS - RECVD DONATIO**

COLUMBUS, OH 43220

Distribution:

206-336-970.000

Capital Outlay

2,546.98

**VERIZON
PO BOX 15062**

**Amount of Invoice Paid: \$24.79
HEART MONITOR MODEM - APR 2024**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

24.79

**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$246.90
PHONES/DATA - APR 2024**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

246.90

**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$121.72
TABLETS/DATA - APR 2024**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

121.72

Total Amount Disbursed: \$13,730.74

PENINSULA TOWNSHIP
INVOICE REGISTER

44

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648

Amount of Invoice Paid: **\$106.49**
INTERNET/VIDEO SERVICE - MAY 2024

Distribution:
508-804-850.000 Com/Telephone 106.49

ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648

Amount of Invoice Paid: **\$41.43**
OFFICE PHONE - MAY 2024

Distribution:
508-804-850.000 Com/Telephone 41.43

AVERY COLOR STUDIOS, INC
511 D AVENUE
GWINN, MI 49841

Amount of Invoice Paid: **\$2,968.11**
GREAT LAKES MAPS/CHARTS

Distribution:
509-804-727.000 Merchandise For Lighthouse Gift Shop 2,968.11

EPS SECURITY
750 FRONT N.W. SUITE 200
GRAND RAPIDS, MI 49504-4400

Amount of Invoice Paid: **\$89.13**
VIDEO SERVICE AGREEMENT

Distribution:
508-804-818.000 Contractual Services 89.13

FOUR CROWS CREATIVE STUDIO LLC
PMB #8
510 W. SAVIDGE ST. STE B
SPRING LAKE, MI 49456

Amount of Invoice Paid: **\$643.42**
LANTERNS

Distribution:
509-804-727.000 Merchandise For Lighthouse Gift Shop 643.42

KAESER BLAIR INC
4236 GRISSOM DR
BATAVIA, OH 45103

Amount of Invoice Paid: **\$744.49**
RECTANGLE BUTTON MAGNETS

Distribution:
509-804-727.000 Merchandise For Lighthouse Gift Shop 744.49

KAESER BLAIR INC
4236 GRISSOM DR
BATAVIA, OH 45103

Amount of Invoice Paid: **\$1,146.44**
WALKING STICK MEDAL

Distribution:
509-804-727.000 Merchandise For Lighthouse Gift Shop 1,146.44

KLM LANDSCAPE
70570 POWELL
ARMADA, MI 48005

Amount of Invoice Paid: **\$2,700.00**
SNOW PLOWING 2023-2024

Distribution:
508-804-818.000 Contractual Services 2,700.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 5/14/2024 12:

| VENDOR INFORMATION | INVOICE INFORMATION |
|--|--|
| MUTUAL OF OMAHA PAYMENT PROCESSING CENTER PO BOX 2147 OMAHA, NE 68103-2147 | Amount of Invoice Paid: \$14.55 LIFE INSURANCE - MAY 2024 |
| <i>Distribution:</i> 508-804-712.000 509-804-712.000 | <i>Medical/Life Insurance</i> 7.28 <i>Medical/Life Insurance</i> 7.27 |
| ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643 | Amount of Invoice Paid: \$480.00 BLDG/GROUNDS MAINTANENCE - APR 20 |
| <i>Distribution:</i> 508-804-818.000 | <i>Contractual Services</i> 480.00 |
| ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643 | Amount of Invoice Paid: \$480.00 BLDG/GROUNDS MAINTENANCE - MAY 202 |
| <i>Distribution:</i> 508-804-818.000 | <i>Contractual Services</i> 480.00 |
| TED HARTLEB AGENCY 5840 KING HWY KALAMAZOO, MI 49048 | Amount of Invoice Paid: \$371.00 FRESNEL LENS 2021-2022 CORRECTION |
| <i>Distribution:</i> 508-804-710.LIB | <i>Liability</i> 371.00 |
| THREADS 2488 CASS RD TRAVERSE CITY, MI 49684 | Amount of Invoice Paid: \$1,050.00 HATS |
| <i>Distribution:</i> 509-804-727.000 | <i>Merchandise For Lighthouse Gift Shop</i> 1,050.00 |
| UNITED STATES LIGHTHOUSE SOCIETY 9005 POINT NO POINT RD NE HANSVILLE, WA 98340 | Amount of Invoice Paid: \$1,225.00 PASSPORTS |
| <i>Distribution:</i> 509-804-727.000 | <i>Merchandise For Lighthouse Gift Shop</i> 1,225.00 |
| VERIZON WIRELESS PO BOX 15062 ALBANY, NY 12212-5062 | Amount of Invoice Paid: \$47.21 CELL PHONE/DATA |
| <i>Distribution:</i> 508-804-850.000 | <i>Com/Telephone</i> 47.21 |
| VP DEMAND CREATION 2779 AERO PARK DRIVE TRAVERSE CITY, MI 49686 | Amount of Invoice Paid: \$370.21 LH POST CARDS |
| <i>Distribution:</i> 509-804-727.000 | <i>Merchandise For Lighthouse Gift Shop</i> 370.21 |

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**VP DEMAND CREATION SERVICES
2779 AERO PARK DRIVE
PO BOX 2236
TRAVERSE CITY, MI 49686**

INVOICE INFORMATION

**Amount of Invoice Paid: \$1,080.30
LH RACK CARD - PROMOTIONAL**

Distribution:
508-804-900.PNP Printing & Advertising 1,080.30

Total Amount Disbursed: \$13,557.78

**PENINSULA TOWNSHIP
INVOICE REGISTER**

PDR

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**GT REGIONAL LAND CONSERVANCY
2846 3 MILE ROAD**

TRAVERSE CITY, MI 49686

Distribution:

397-210-818.000

PDR-Contractual Services-ADMINISTRATION

30,000.00

INVOICE INFORMATION

Amount of Invoice Paid: \$30,000.00

PDR PROGRAM PAYMENT #2

**NICHOLS APPRAISAL SERVICES
PO BOX 2222**

TRAVERSE CITY, MI 49685

Distribution:

397-210-818.000

PDR-Contractual Services-ADMINISTRATION

1,800.00

397-210-805.KEL

APPRAISAL-MARK KELLEY PROPERTY

4,865.00

397-210-805.NIC

APPRAISAL - NICHOLAS FARMS

5,260.00

Amount of Invoice Paid: \$11,925.00

PDR APPRAISALS - 2023-2024

Total Amount Disbursed:

\$41,925.00

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**ACEN TEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

INVOICE INFORMATION

**Amount of Invoice Paid: \$30.32
OFFICE PHONE - MAY 2024**

Distribution:

| | | |
|-----------------|--------------------------|-------|
| 207-301-850.000 | Communications/Telephone | 30.32 |
|-----------------|--------------------------|-------|

**VERIZON WIRELESS
PO BOX 15062
ALBANY, NY 12212-5062**

**Amount of Invoice Paid: \$25.84
CELL PHONE/DATA**

Distribution:

| | | |
|-----------------|--------------------------|-------|
| 207-301-850.000 | Communications/Telephone | 25.84 |
|-----------------|--------------------------|-------|

Total Amount Disbursed: \$56.16

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577

INVOICE INFORMATION

Amount of Invoice Paid: **\$12,598.83**
DPW SEWER EXPENSES - MAR 2024

Distribution:

| | | |
|-----------------|----------------------------------|-----------|
| 590-527-818.000 | G.T. County Service Fees - Sewer | 12,598.83 |
|-----------------|----------------------------------|-----------|

Total Amount Disbursed: \$12,598.83

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/14/2024 12:

VENDOR INFORMATION

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

INVOICE INFORMATION

**Amount of Invoice Paid: \$24,413.23
DPW WATER EXPENSES - MAR 2024**

Distribution:

| | | |
|-----------------|--------------------------|-----------|
| 591-536-818.000 | G.T. County Service Fees | 24,413.23 |
|-----------------|--------------------------|-----------|

Total Amount Disbursed: \$24,413.23

Reports

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

05/01/2024

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP

| Fund | Description | Ending Balance 04/30/2024 |
|------|--|---------------------------------|
| 101 | GENERAL FUND | \$ 1,298,384.19 |
| 204 | Roads Fund | 15,417.51 |
| 206 | Fire Fund | 2,917,059.49 |
| 207 | Police Fund | 472,560.07 |
| 208 | Parks Fund | 97,515.93 |
| 209 | Cemetery Fund | 75,175.12 |
| 213 | Hessler Log Home Fund | 5,435.03 |
| 214 | Pelizzari Natural Area Fund | 401,565.71 |
| 216 | Dougherty House/Replica Log Church Fund | 3,177.67 |
| 252 | Building Fund | 2,886.20 |
| 298 | Cable Council Fund | 821,673.56 |
| 299 | Spec Assesmt-2017-Landing Account | 7,295.15 |
| 397 | Purchase of Development Rights | 5,106,407.11 |
| 502 | Tower Fund | 905,452.19 |
| 508 | Lighthouse Fund | 108,826.42 |
| 509 | Lighthouse Gift Shop Fund | 78,360.15 |
| 590 | Sewer Fund | 338,042.61 |
| 591 | Water Fund | 345,461.44 |
| 596 | Compactor Station Fund | 8,580.70 |
| 701 | Trust and Agency Fund | 43,199.10 |
| 703 | Tax Collection | 126,901.50 |
| 704 | Imprest Payroll Fund | 26,255.78 |
| 708 | Library Trust and Agency Fund | 449,521.92 |
| 853 | Spec Assessmt-Braemar Drainage District | 27,831.12 |
| 854 | Spec Assessmt-Logan-MapleTerrace Drain | 98,652.54 |
| 861 | Spec Assessmt-Braemar Road Improvement | 29,978.57 |
| 863 | Spec Assessmt-Logan Hills Road Improvemt | 25,380.22 |
| 864 | Spec Assesmt-MapleTerrace Road Improvemt | 56,154.83 |
| 865 | Spec Asses-Old Mission Estate Rd Improve | 60,643.50 |
| 866 | Spec Assessmt-West Winds Road Improvemt | 65,491.69 |
| 867 | Spec Assessmt-Maple Terrace Water System | 104,807.35 |
| | TOTAL - ALL FUNDS | \$ 14,124,094.37 |



Peninsula Township Fire Department
 14247 Center Rd.
 Traverse City, Michigan 49686
 PH: 231-223-4443
fire@peninsulatownship.com



APRIL 2024 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

| Click Row for Breakdown | 2024 | Total |
|---|-----------|-----------|
| 300 - EMS | 31 | 31 |
| 400 - HAZMAT | 2 | 2 |
| 500 - Service Call | 2 | 2 |
| 600 - Series | 1 | 1 |
| 700 - False Alarm | 4 | 4 |
| Total | 40 | 40 |

| Aid Given Or Received | 2024 | Total |
|-----------------------|-----------|-----------|
| Mutual aid given | 1 | 1 |
| None | 39 | 39 |
| Total | 40 | 40 |

Mutual Aid for Structure Fires

| Aid Given Or Received | Total |
|-----------------------|-------|
| Total | |

| Level of Service | 2024 | Total |
|-----------------------|-----------|-----------|
| Advanced Life Support | 25 | 25 |
| Basic Life Support | 6 | 6 |
| Total | 31 | 31 |

| <u>Disposition</u> | Emergency Response (Primary Response Area) | Public Assistance/Other Not Listed | Total |
|--|---|---------------------------------------|-------|
| Transported No Lights/Siren | 19 | | 19 |
| Cancelled (No Patient Contact) | 2 | | 2 |
| Cancelled (Prior to Arrival at Scene) | | 1 | 1 |
| Patient Refused Evaluation/Care (Without Transport) | 4 | | 4 |
| Transported Lights/Siren | 2 | | 2 |
| Patient Evaluated, No Treatment/Transport Required | 1 | | 1 |
| Patient Treated, Transferred Care to Another EMS Professional/Unit | 1 | | 1 |



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



| Disposition | Emergency Response (Primary Response Area) | Public Assistance/Other Not Listed | Total |
|--------------------|---|---|--------------|
| Total | 29 | 1 | 30 |

TRAINING: For the month of April, department members worked on SCBA drills, operation, donning and doffing, wildland fire knowledge, review of wildland firefighting equipment and tactics, tanker review and operations, EMS continuing education, fire prevention and education. One member completed her initial Pre-hospital trauma life support certification. One member attended a 3-day haz-mat conference. The chief attended a 3-day fire inspector conference. Two members continued their paramedic training course. 3 of our newer firefighters continue to work on getting signed off to operate equipment.

OTHER ACTIVITY: Worked on 2024 business fire safety inspections. Continued working on plans for a new fire station 1. Concept drawings complete, now working on cost estimates and potential ways to finance project. Chief attended multiple county group meetings including the monthly chief's meeting. Finalized the plans for new fire truck to be delivered in May 2025. Chief and Township negotiating team still working to complete new contract with Union. Interviewed two people for the open full-time two positions. Placed both of our rescue boats in a ready position for the summer boating season with many updates done to each boat. Replaced outdated equipment on the boats and added some new scene lighting to Marine 2 to enhance our operations. Chief worked on 5-year budget projections. Did multiple station tours for visitors. Started work on spring cleaning of all three stations. Completed State EMS inspection on our service and passed. Three new AED's placed into service on Alpha 1, Engine 1 and Engine 3.

Upcoming Events

May 8th, from 4:30 - 6 pm
Plant the Seed to Read:
Community Family Night!

May 9th, at 2:30 pm
Muffins with Misses

May 22nd, at 2:30 pm
OMPS Talent Show

June 10th - All Day
Panther Pride Day, Summer
Carnival!

June 11th - Half Day of School
Summer Begins

Past Event Photos



Students participate in the First Annual OMPS Science Fair.



Local Rep. for the 103rd State House, Betsy Coffia, reads to our Panthers.

Unlocking Success: The Crucial Role of Selecting the Right Charter Authorizer

Old Mission Peninsula School (OMPS) has harnessed the resources and expertise of Grand Valley State University's Charter Schools Office (CSO) to propel our institution toward financial, academic, and overall excellence. At the heart of this partnership lie GVSU's core principles, which serve as guiding lights illuminating our path to success.

Embedded within GVSU's Reach Higher 2025 Strategic Plan, the CSO's mission aligns seamlessly with OMPS's goals, focusing on understanding complex issues, devising innovative solutions, and fostering an inclusive learning environment. By leveraging GVSU's core values—Inquiry, Inclusive and Equitable Community, Innovation, Integrity, and International Perspective—we have established a solid foundation for decision-making processes at OMPS.

In collaboration with GVSU, OMPS has embarked on a journey of transformation since the Old Mission Peninsula Educational Foundation assumed ownership of the former TCAPS building in April 2017. Throughout this period of evolution, the CSO has provided invaluable guidance and support, serving as our dedicated authorizer. Their expertise has empowered us to navigate challenges, implement academic innovations, and cultivate a thriving school community.

Despite prevailing concerns about the financial transparency and academic rigor of charter schools nationwide, OMPS has consistently demonstrated excellence. Our testing data consistently aligns with, if not surpasses, statistically similar schools both locally and throughout the state of Michigan. This steadfast commitment to academic excellence underscores the effectiveness of our partnership with the CSO and our unwavering dedication to student success. Through the partnership with GVSU's Charter Schools Office and adherence to their core principles, OMPS continues to ascend to new heights of excellence, ensuring the holistic development and success of every student.

OMPS fully expects and eagerly anticipates our charter contract to be renewed for another term, following a stringent and in-depth renewal process at the behest of GVSU and SchoolWorks.



Academic Excellence & the Great Outdoors

Research has illuminated the profoundly positive impact of outdoor learning on student mental health and academic performance. Immersed in nature, students report heightened calmness and improved focus, while educators observe enhanced behavior and social interactions, leading to fewer disciplinary issues. This insight has profoundly shaped the curriculum and practices at OMPS, fostering a learning environment rich with outdoor opportunities. Here, children delve into studies by the frog pond, traverse wooded trails, showcase artistic talents in the outdoor amphitheater, nurture plant life in garden beds, explore meteorological phenomena at the weather station, and revel in winter activities like sledding and snowshoeing.

The curriculum for ELA, Math, and Social Studies are aligned with Common Core State Standards, and our Science curriculum aligns with the Next Generation Science Standards. While OMPS upholds rigorous academic standards, we also honor each student's unique starting point and individual capabilities. We firmly believe in every student's inherent potential for greatness and thus embrace our role in nurturing their maximum growth.

This holistic approach, integrating assessments of academic progress with evaluations of social-emotional well-being, ensures that students are equipped not only with the knowledge and skills necessary for academic success but also with the resilience, self-awareness, and interpersonal skills essential for navigating the complexities of their educational journey and life beyond the classroom.





Local author/illustrator - and OMPS alumnus - Brianne Farley visits to share facts and fun about her time at the school and her burgeoning career.

The OMPS Lunchroom - Raising the Bar for School Lunches with a Focus on Sustainability & Satisfaction

When Chef Korrie Garcia took the position as OMPS Head Chef in September, she had two main missions in mind. One goal was feeding students well, with almost exclusively scratch-made meals made from high-quality - often local and/or organic - ingredients, and to push the envelope of what most would consider kid-friendly foods. She hopes, in this way, to expand their culinary horizons and make them more conscientious eaters.

Her second goal was a bit more far-reaching, but is proving to be no less successful. By instituting better purchasing, preparation, and serving protocols, she is making a big difference in the school's environmental impact. Her waste management strategies include: making food from whole, bulk ingredients to eliminate packaging waste; composting kitchen scraps, leftover food, and paper products; saving vegetable scraps to make stock; turning extra fruit into fresh smoothies and baked goods; working hard to strike a balance between making enough for students to have their fill while also avoiding leftovers, offering extra meals to staff; and recycling everything possible. Over the course of a year, these efforts will save nearly 1,400 gallons of waste from ending up in landfills!



Crunching the Numbers The Budget

The OMPS budget serves as an operational plan, stated in financial terms, for carrying out the goals of the school system. OMPS has spent the last few years building up a fund balance to protect the school from any potential state aid changes, as well as allow for strategic investments. The long range goal is to maintain a fund balance of 20% to 30% of general fund revenues. As of June 30, 2023, the school was in excess of minimum fund balance targets. Actual results will continued to be monitored against strategic and long term planning goals.

DID YOU KNOW?
THE AVERAGE AMERICAN GENERATES MORE THAN **25 LBS OF WASTE PER WEEK?!**

BUT **HERE IN THE OMPS LUNCHROOM...**

JUST 1.5 LBS OF TOTAL WASTE IS ACCUMULATED EVERY FIVE DAYS!

and **BY COMPOSTING & RECYCLING 30-40 GALLONS OF FOOD WASTE EACH WEEK**

OMPS WILL SAVE NEARLY 1,400 GALLONS OF FOOD SCRAPS AND MORE FROM ENDING UP IN LANDFILLS EVERY YEAR!

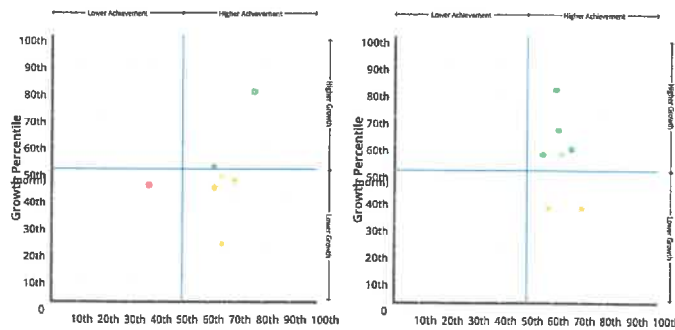


Thanks to the LEAP Sports Program, OMPS Panthers can compete with - and excel against - TCAPS teams in sports like basketball, volleyball, track & field, and cross country.



Testing Data

OMPS continues to show growth and proficiency, marking successes for educators and students alike. The data sets below are from recent NWEA testing in Reading (left) and Math (right). Students are exhibiting high achievement and growth, particularly in Math. While this shows just a snapshot into the academic efforts of our students, it remains in line with our GVSU performance report and MI School Data - Michigan's official source of statewide education data.



For more school data, go to <https://www.mischooldata.org/>





Parks Committee Report

April 2024

Park Ordinances and Pavilion Reservation Procedures

Recently, a few situations have caused the committee to consider further defining park ordinances to include language clarifying that food trucks are not allowed in OMP parks. This possible addition as well as a review of the pavilion reservation process will be addressed in the May meeting.

Pickleball Parking and Seasonal Procedures

With the new pickleball facility operational, several procedures need to be defined. Ronessa Butler and Mike Skurski plan to meet with members of the Old Mission Pickleball Alliance to discuss best practices, opening and closing dates, net storage, and other related needs. Additional parking will soon be designated near the new courts; the space will run parallel to the baseball practice field's south fence and west of the circle drive.

BHP Basketball Court and Tennis Courts: Paint Completion & a Suggestion

Residents are excited to get on the courts! There have been inquiries about their expected completion date. Temperature is the determining factor; once conditions are conducive, the lines will be painted and the courts ready for play.

Additionally, a young person from the community presented the suggestion that a tennis/pickleball practice wall be added at BHP. The committee is looking into the associated costs to determine if it is feasible within this year's budget.

PNA Naturalization Project

The committee is considering fundraising options for the preparation and planting of three 1-acre sections of native wildflowers and grasses in PNA. The hope is to gather enough funds to complete at minimum, one acre.

Geese Deterrent at Haserot & Bowers Harbor Park Adult Soccer Field/ Water Testing

"Away with Geese," is a solar lighting system that deters geese and would keep the field and beach free of their droppings, and more sanitary. The committee conditionally approved the purchase dependent upon the system's compliance with the dark sky ordinance.

Weekly water testing will continue at Haserot Beach this summer.

Park Signage

Following the parks meeting, the committee held a work session to determine the signage needs at each park. The Old Mission Peninsula Historical Society has graciously offered to assist the committee with historical information to be included at each park's kiosk. Additionally, historic sites will be included on parks map signage, with the goal of utilizing the same signage at both park and historic site locations.

Signage Request



RECEIVED

MAY 06 2024

CLERK
Peninsula Township

May 2, 2024

Peninsula Township Board of Trustees
13235 Center Road
Traverse City, Michigan 49686

Dear Board of Trustees,

The Annual Friends of Peninsula Community Library Used Book Sale is scheduled for August 7-16, 2024 and our Annual Friends Art Sale is set for September 14, 2024. As in past years we are requesting permission to post directional/informational signs in the public right of ways on Old Mission Peninsula.

Specifically, we want to place our three large signs (4'6" x 2') and three small signs (24' x 18") at the following locations:

- Island View at Peninsula (NE corner)
- Island View at Center Road (NW corner)
- Peninsula and Center Road (slightly north of traffic light on the west side)

Additionally, we have arrow signs (18' x 12") to be placed at the PCL site on Island View. Smaller 24" x 18" signs will be placed on residential property, with occupants' approval, not in the right of way. There also will be a sign at Fire Station #2. The signage will be in place during the book sale for a total of ten days and for the art sale a total of seven days.

We always appreciate your support in these two fundraisers for the PCL. We ask that you please place this request on an upcoming agenda for approval.

Sincerely,

A handwritten signature in cursive script that reads "Marcia Decker".

Marcia Decker
Friends of PCL, President

marciadeckertc@gmail.com

231.631.2800

cc: Becky Dykstra
Vicki Shurly

Thank You

Becky Chown

From: Chris Warren <chrisw@wtcmradio.com>
Sent: Thursday, April 18, 2024 3:28 PM
To: Becky Chown
Subject: Trail Construction at Pellizari Park

Hi Becky,

The Foundation approved \$25,000 this afternoon for the trail construction project at Pellizari Park, however we cant disburse the funds until early Jan '25, due to spending constraints. Please let me know if this works for the Township?

Thanks!

Chris Warren, GM





PENINSULA TOWNSHIP PARKS

13235 Center Road, Traverse City MI 49686

MIKE SKURSKI
CHAIR

MICHELE ZEBELL
VICE CHAIR

RONESSA BUTLER
SECRETARY

PETE DAHL
MEMBER

MARY BETH MILLIKEN
MEMBER

DAVE MURPHY
MEMBER

REBECCA CHOWN
TOWNSHIP BOARD REP./MEMBER

April 23, 2024

Dear Biederman Family Foundation Board,

On behalf of the Peninsula Township Board, the Peninsula Township Parks Committee, and everyone who loves our parks and recreational assets, I am writing to express our heartfelt gratitude at being awarded a \$25,000 grant to help construct the sustainable boardwalk at Pelizzari Natural Area in the much-loved Hemlock Wing.

Constructing this boardwalk is a genuine win for our community: it will save the old-growth hemlocks, keep our hikers and walkers safe, protect the privacy of neighbors, and increase accessibility to nearby nature for all.

In addition, on this beautiful spring day, I would remiss if I didn't mention that this boardwalk will also allow the majestic old-growth hemlocks to continue their vitally important job of simultaneously sequestering carbon from the atmosphere while filtering contaminants that would otherwise permeate East Grand Traverse Bay, the source of drinking water for all of Traverse City.

Your foundation improves lives – human and otherwise – and we are grateful recipients of your generosity.

Yours truly,

Becky Chown,

A handwritten signature in black ink, appearing to read "Becky Chown", written over a horizontal line.

Peninsula Township Clerk
and Parks Committee Member

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

April 9, 2024, 3:00 p.m.

Township Conference Room

Minutes

1. **Call to Order** at 3:02 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Achorn, Sanders, Shanafelt, Rudolph, Chown

4. **Brief Citizen Comments (for agenda items only):** none

5. **Approve Agenda**

Sanders moved to approve the agenda with a second by Shanafelt.

Motion approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

8. **Business:**

1. Potential closed session to consult with township attorneys regarding trial and settlement strategy in connection with pending WOMP v. Peninsula Township pursuant to MCL 15.268(e) and (h)

Wunsch moved to enter closed session to consult with township attorneys regarding trial and settlement strategy in connection with pending WOMP v. Peninsula Township pursuant to MCL 15.268(e) and (h) with a second by Rudolph.

Roll call vote: yes – Achorn, Sanders, Sanger, Shanafelt, Rudolph, Chown, Wunsch

Passed unan

Chown moved to leave closed session and return to regular session with a second by Sanders.

Motion approved by consensus

Chown moved to appoint Isaiah Wunsch as representative of Peninsula Township at the final pre-trial conference on Friday, April 12, 2024, with settlement authority within the bounds directed by the board with a second by Sanders.

Roll call vote: yes – Sanders, Sanger, Shanafelt, Rudolph, Chown, Achorn

Passed unan

Abstain: Wunsch

9. **Citizen Comments**

10. **Board Comments**

11. **Adjournment**

Achorn moved to adjourn with a second by Sanders.

Motion approved by consensus

Adjourned at 4:52

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

April 9, 2024, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 7:00 p.m.
2. **Pledge**
3. **Roll Call**
Present: Wunsch, Achorn, Sanger, Sanders, Rudolph, Shanafelt, Chown
4. **Citizen Comments:** none
5. **Approve Agenda**
Sanders moved to approve the agenda as amended with a second by Rudolph. Motion passed by consensus
6. **Conflict of Interest:** none
7. **Consent Agenda:**
 1. Invoices (recommend approval)
 2. Reports
 - A. Peninsula Community Library
 - B. Cash Summary by Fund
 - C. Fire Department
 - D. Ordinance Enforcement Officer
 - E. Parks Committee
 3. Minutes from March 11, 2024, Township Board Special Meeting; March 12, 2024, Township Board Regular Meeting; March 13, 2024, Township Board Special Meeting; March 25, 2024, Township Board Special Meeting; March 26, 2024, Township Board Special Meeting; and two March 27, 2024, Township Board Special Meetings
 4. MDARD, MI Agricultural Preservation Fund Board Awards \$2 Million to Local Farmland Preservation Programs
 5. Pavilions Request and Bench Request
 6. Request from Old Mission Peninsula United Methodist Church to Post Temporary Road Signs
 7. Thank You Letter to Thomas Family Foundation for \$10,000 Donation to the Kelley Park Boat Launch
 8. Correspondence
 - A. East Region Early Voting Site Clerks to East Bay Township Board

B. Judy Spencer

C. Jane Maddox and Jim Hopfensperger

Chown: I have a few additions to the consent agenda. Under reports, please add update from the parks committee. [Also under consent,] I added number 5 to the printed agenda. This is the pavilions request and bench request, also from the parks committee.

Rudolph moved to approve the consent agenda as amended with a second by Sanger.

Roll call vote: yes – Achorn, Sanger, Sanders, Rudolph, Shanafelt, Chown, Wunsch

Motion approved by consensus

Achorn: I don't see the resolution to amend the water and sewer rates on the agenda.

Wunsch: it's in the packet but didn't make it into the business [section].

Sanders moved to amend the agenda to add the resolution to amend water and sewer rates as item 12 with a second by Shanafelt.

Motion passed by consensus

8. Business:

1. Winery Lawsuit Litigation Update (Attorney Beau Rajsic from McGraw Morris PC)

Rajsic: I'm here to give an update on the WOMP litigation. The parties continued settlement discussions during a settlement conference on March 27, 2024. Despite significant effort from all involved, the case did not settle. Last Friday, the court issued a ruling on the remaining summary judgment motions on the constitutional, first amendment, and regulatory takings claims with significant positive aspects for the township. The court concluded that agritourism is not advertising or speech in the traditional sense and does not implicate First Amendment protection. From our perspective, this rules out any claims that the wineries have been entitled to host large events such as wedding receptions or family reunions, etc. The court also concluded the plaintiffs' liquor licenses are not a property interest for takings purposes and dismissed plaintiffs' regulatory takings claims completely. This affects their ability to operate restaurants, hours of operation, and catering with an obvious downstream effect on any damages claims as well. There are still a significant number of claims that are going to trial, but from our perspective, this ruling hits at the big issues of large events, restaurants, and hours of operation, favorably resolving them in the township's favor. We have a final pre-trial conference scheduled in front of Judge Maloney this Friday in Kalamazoo at 1:30 p.m. That conference will discuss how the trial, which is scheduled to commence on April 29, will proceed. The length of that trial is up in the air, but it's scheduled for three weeks. We anticipate the ruling from last Friday will limit the length of trial but it's still going to be lengthy. There are issues that will be resolved then, and we'll continue to keep the board updated.

2. Update from Grand Traverse County Sheriff's Office (Undersheriff Randy Fewless and Sheriff Mike Shea)

Shea: roughly a year ago, I talked about Flock Cameras. The township leased some cameras, which have been an amazing investigative tool for our office and other law enforcement agencies. Sheriff Randy Fewless will give you an update.

Fewless: we've had a lot of success with the cameras. We have them in three townships, Garfield, East Bay, and Peninsula. These townships, being close in proximity, have the cameras working together to help us. We've been using the system proactively, reactively, and with other law enforcement agencies that have helped us make the community safer. The proactive way we've been able to use them is with our road patrol deputies such as Deputy Martinez. When he starts his

shift, he opens up his mobile data terminal in his car computer and then opens up the Flock Safety app. That allows his computer to provide any alerts if there's a stolen vehicle, an Amber Alert, [or another] high priority issue. We've recovered several stolen vehicles in the townships. The system will give an alert to Deputy Martinez whether the stolen vehicle passes a Peninsula, Garfield, or East Bay camera. It allows the deputies to hone in on that vehicle and take that person into custody. We've had stolen cars recovered where the drivers have multiple warrants, statewide warrants. We want to know when those people are coming into our communities so they don't victimize any of our citizens or businesses. We've used the cameras reactively. At the East Bay township meeting last night, we provided a success story. We're finding that a lot of the people committing the crimes aren't from here. Recently at a business in East Bay Township, in the middle of the day during normal business hours, 15 individuals wearing masks came in seven vehicles and started damaging property and spray painting the walls. This created some trauma to the people working there. They were able to provide us with a couple of partial license plates and good descriptions of the vehicles involved. We used nearby Flock Safety Cameras to find those vehicles, which gave us license plate numbers and our suspects. These suspects were all either from southern Michigan or out of state. We are working with our federal law enforcement partners to find them on the warrants that our prosecutor's office is authorized on. We had one gentleman from Wisconsin drive to the Traverse City area, steal things from tool cribs, steal actual trailers. We had three victims in Peninsula Township. We were able to use the Flock Safety Cameras from Genesee County in Flint to get one of the stolen trailers back and a good amount of the tools.

During our winter months, Deputy Martinez investigated a complaint where a young lady and her two children were at a seasonal rental. A couple of gentlemen drove in a white van to [the] property and started looking around. The young lady came outside and asked what they were doing. The driver said they had been contacted by the owner of the residence and needed to come inside to inspect the plumbing. This young lady knew there was something amiss and said she was going to contact the owner. The individual said it was all right, that he would call and get it straightened out. They left, and the young lady was distraught. Deputy Martinez got a description of the van, and using the timeframe when this happened, used photos from the Flock Safety Cameras near that location to identify a license plate from that vehicle, giving him the suspect. Although the suspect didn't want to talk about being at the residence, a trespass warning was issued. Upon contact, the owner of the residence stated that no one was coming to look at plumbing. To be able to identify that individual and let him know that law enforcement was aware of him and of his presence at this residence brought a bit of closure to that young lady. It doesn't have to be the crime of the century to use the Flock Safety Cameras.

One other case I want to talk about speaks to the network of the Flock Safety Cameras. Our detective bureau several months back was contacted by the U.S. Marshals Service in California about a suspect who had multiple federal warrants for human trafficking networks that involved more than 200 young females, a significant organization with multiple young ladies committing suicide because of the trafficking. They believed their suspect was in Traverse City. They were tracking his vehicle in the Flock Safety Network, and he was hitting on all the cameras in our townships. Without the Flock Safety Cameras, we wouldn't have had any idea he was here. The marshals flew to Traverse City and worked with our detectives and road patrol division. Using the cameras, they were able to take the suspect into custody. The marshals immediately drove him to

Grand Rapids to a federal lockup and got him the heck out of here. We appreciate the investment you have made in the Flock Safety Cameras. We are finding them very beneficial. The sheriff's office appreciates the relationship we have with Peninsula Township. We take seriously the job you asked us to do, to protect your citizens and your businesses. By providing us with this tool, you're helping us to do that.

3. Resolution 2024-04-09 #1, Request for Mission Hills Streetlights Partial Shutoff (Cram)

Cram: Michigan Hills subdivision would like to turn off half their existing streetlights. This is a temporary shut off. They're looking at six months to support dark sky efforts while still ensuring safety in the neighborhood. A map of the proposed streetlights was included in your packet. We met with Consumers Energy, which required the neighborhood to provide evidence that the homeowners association supported this temporary shut off. They also asked the homeowners association to speak with the Grand Traverse County Road Commission, Peninsula Township Fire Department, and Peninsula Township Police. I attached the emails from those outside agencies. They have supported the temporary shut off. Chief Gilstorff and Deputy France would like to have green reflective addresses installed to ensure emergency services can locate the properties. I think that is a reasonable request. Those address letters are anywhere from \$15 to \$25. Consumers Energy does require the board to approve the attached resolution included in your packet. In addition to the signed resolution, there is a cost for the shut off. The agreement for those streetlights is with the township. The township would pay the \$56 to disconnect the requested streetlights, then bill the homeowner's association to recover that fee.

Chown: is the six-month period in order to prevent the dark night sky from being impinged by the lights? Is it just for the next six months? Or is the intent to eventually keep them off permanently and this is a way to initially see how it goes and what kind of a change it makes in the neighborhood?

Jim Raphael, 14826 Mallard Drive: I'm here on behalf of the Mission Hills Homeowner's Association. I was on the committee that came up with the plan to turn off half our streetlights and involved in the survey of our neighbors about this. I also participated in the meeting on December 6 with Consumers and Jenn. We have more streetlights than anybody else on the peninsula. We have 14. They were put in by the original developer in 1990. They were accepted by the township as part of your inventory of streetlights. Anything we do has to come through you. Our motivation for doing this is to be proactive in anticipation that down the road we're going to be swapping the streetlights out for LEDs.

We have low pressure sodium vapor lights. They are compliant with the dark sky ordinance, but we see the writing on the wall. Consumers has already told us that once the current supply of sodium vapor bulbs is exhausted, they won't be available any longer. We are putting together a plan proactively. We know we're not going to need 14 streetlights. We know 14 LEDs are going to light up everything. We are starting with this plan of turning off every other light for an experimental six months to one year. We wanted to start in the wintertime. That's not possible now. Probably we'll have to extend it into next year. What the final configuration is, we don't know, because at present Consumers does not have LED bulbs and heads that work with our kind of streetlights. These are called decorative streetlights. They are fiberglass and don't support as much weight as you need for

gooseneck lights, which you have with the commercial streetlights along Center Road and elsewhere.

We have almost 90 percent compliance with our HOA members to see how it works.

We do take exception to the recommendation that every house in our subdivision have these green and white reflective street signs. Nobody else has them. We are the only subdivision on the peninsula with 14 streetlights to start with. Even if we reduced it to seven, we're going to have more streetlights than almost anybody else. Why would we be required to have numbers that no other subdivision has?

We hope you will pass this. We are happy to pay the fees necessary to continue to work with you so we can adjust our streetlight system over time, but we do ask that you not make it contingent on the signs. As an HOA, we have no ability to tell people to do this. It would have to be on a voluntary basis. If you pass an ordinance that says every residence has to have these reflecting numbers, we obviously will be happy to comply. Under the current circumstances, we hope you will pass this without that provision. Once Consumers comes up with headlights that would be appropriate for our poles, we'll take it from there. We're also hoping to reduce the height of the poles because they are quite high and create some light trespass into some of our houses.

Achorn: those green reflective signs the fire department makes, I have them on my mailbox. It's to help them find you if you are in an emergency situation.

Raphael: we have them on our private drive as well as on the side of our house. About a third of the houses in Mission Hills have them. But they are optional.

Achorn: they are optional for everyone, but they are for your benefit.

Raphael: I understand and don't disagree. It's a lot easier to find houses in Mission Hills than some of the houses in the deep woods. We will convey that information in the homeowners meeting that we are recommending that people get those reflective numbers for their houses.

Shanafelt: the lights that will not be used, can those bulbs serve as replacements when others burn out?

Raphael: we will be talking about saving those.

Rudolph: I second Marge's [Achorn] comment. The fire department makes them for you. They need all the help they can get finding your property when there's an emergency. I agree it's not required but it is highly recommended.

Raphael: I will be passing that along to the HOA.

Wunsch: if you need to shut off streetlights, it's more complicated than you would assume.

Chown: I have a letter from Mike Skurski urging the board to pass this resolution tonight.

Chown moved to sign Resolution 2024-04-09 #1, authorizing Consumers Energy to disconnect half its existing streetlights in the Mission Hills subdivision, with a second by Sanders.

Roll call vote: yes – Sanger, Sanders, Rudolph, Shanafelt, Chown, Wunsch, Achorn **Passed unan**

4. Windholz Request for Escrow Fee Waiver (Cram)

Cram: Supervisor Wunsch and I received a request to waive the requirement for escrow. Per section 4.3, the escrow fee is required to cover the costs of application review by staff, planning commission, engineers, attorneys, or other professionals. Any fees that are not used during the review of the application are refunded. Mr. Windholz is the new owner of Bowers Harbor Boat

Works located at 16961 Center Road. The property is zoned A1 agricultural. Bowers Harbor Boat Works was approved via Special Use Permit 14. Mr. Windholz would like to amend the existing special use permit to change the use of the existing office into a manager's residence and expand the commercial outdoor storage area. Both requests require an amendment to the special use permit. The current application fee to amend a special use permit is \$1,536 with an escrow fee of \$5,400. We've explained that we require this of everybody to cover the cost of doing business. Based on my initial look, the request seems pretty straightforward. Likely, the \$5,400 could be refunded in its entirety, but I can't say that for certain. The board has charged me to cover the cost of doing business so that one person's request to do a development or amend a special use permit doesn't cost the community money. Supervisor Wunsch and I have explained that we don't have the ability to waive these fees; it's something that has to come before the board. That request is before you, and Mr. Windholz is here as well. We're very excited to have Bowers Harbor Boat Works in our community and I look forward to working with him on the amendment to the special use permit.

Windholz: Jenn, thanks for laying this out. One thing Jenn didn't address is that this has been going on for years. In the last two years, we've met with Chris [Warren] and Jeff and Sue [Fouch] multiple times. This is the same application that Sue turned in and paid for last year at this time. You all know the scale house we're talking about where Kyle lived for years. Last year when I was in here doing this application with Sue, she paid \$730. When she decided to have Kyle move instead of go through this process, we told Jenn we would pick this back up. That's all we're doing. She paid \$730, and I don't think you guys even looked at it. Now we're being asked to pay roughly \$7,000 to do the same thing. We can pay the \$1,500 application fee; that should go a long way. We've done a lot in our purchase diligence. We had septic, well, everything tested and we're very confident in the facility. We're trying to attract someone to come up here and build that business. In order to do that, like it's been done in the past, they need to live there. I look forward to the process. I'm asking you tonight due to the circumstances to consider waiving.

Shanafelt: the escrow fee goes to cover additional costs of processing. Whatever is not used is given back. What is the issue with putting the escrow forward?

Windholz: writing a check for \$7,000 for something that –

Shanafelt: but if it's not used you get it back. It's not that the \$5,400 just disappears. That's the function of the escrow. I'm just confused why that's a problem.

Windholz: because last year, we did the same application for \$700. This year it's \$7,000.

Shanafelt: no, it's not. It's \$1,536 for the application.

Windholz: you won't even look at our application without \$7,000 from us.

Shanafelt: correct. \$5,400 of it if it's not used is refundable.

Windholz: I understand it's open ended. I have no idea how much of that we're going to get back.

Shanafelt: correct. Because if we incur costs, we [use that] to pay for them. It's not for us to pay costs you put on us.

Windholz: the same thing was \$700 last year. We're over doubling that this year.

Chown: maybe Jenn [Cram] or Marge [Achorn] could take a minute to explain why in the last year we raised the escrow rate and the cost of the SUP application process?

Cram: the board asked us to look at all our permit fees to make sure the application fee was covering the cost of doing business, including staff's time to take in the application, process it, do the legal notice, and bring it to the planning commission. The escrow fee covers any additional review fees such as if it's a longer process, if there's engineering review, legal counsel review, and things like that. The application fee did increase last October 10. The SUP fees increased based on that. The escrow fee also increased. When Sue Fouch wanted to go through the process, the fee was \$730. At that time, we had been loosey goosey about the escrow and had situations where the township had to pay for additional costs. Over the last year, for every application that has come in for a special use permit or amendment, the treasurer's office has made sure I collect the escrow fee so I'm treating everybody fairly and consistently.

Rudolph: [Fouch] came in last year and filed the same application. What happened?

Cram: Sue Fouch came in and applied for an amendment to the special use permit to convert the office to a manager's residence. It went to the planning commission for an introduction, and then she withdrew her application. Our fees say there are no refunds on applications. Sue withdrew the application because her son moved out of the office. They sold the business to Mr. Windholz. Now Mr. Windholz wants to do the same thing. The [former] application came in and went to the planning commission but did not move forward to the board.

Shanafelt: in effect it's a new application.

Cram: correct, a new application.

Windholz counsel: is the escrow for staff or outside agencies?

Cram: it can be used for staff expense if it's a complex project and takes more than the standard 20 hours of review time to take an application through the process. For the most part those fees are used if there's engineering review required for stormwater or legal counsel, creating resolutions, and things like that. I included a copy of the ordinance section 4.3 and I've shared this with Mr. Windholz. It applies to anything that goes beyond the norm so residents don't incur the cost of development.

Windholz counsel: I know you can't recycle the Fouch application. Can you tell us how far along you went with her interest?

Cram: it went before the planning commission as an introduction but did not move forward to the public hearing phase.

Sanger: have you had a chance to evaluate it from the standpoint of needing any variances for having a dwelling on the property as it's zoned agricultural?

Cram: SUP 14 was approved many years ago. The onus will be on the applicant to provide evidence that there's adequate water and sewage disposal for a dwelling. The A1 zone district allows for both single-family dwellings and certain businesses and farming as uses by right. It allows for warehousing and light industrial with the approval of a special use permit. When SUP 14 was approved, it included boat repair, fly fishing rod manufacturing, limited outdoor storage, and this office. It should be straightforward because the use is allowed but I just don't know until an application comes in and we go through the process.

Sanger: do we have in writing what would be covered through the escrow money versus normal staff? Is that codified?

Cram: yes, it's included in your packet; see section 4.3. The additional fees may include the review of the application, zoning board of appeals review, services provided by qualified professionals such as planners, engineers, attorneys, other professionals, or other township costs related to the project.

Chown: we don't have enough money coming into the township to bear the cost of doing business if an individual wants to come in and change their SUP or apply for one. There could be legal costs. If we don't have escrow to cover that, the township ends up paying those costs. It continues to whittle away at the funds we have available for other obligations. [Paying the escrow fee] isn't fun for anybody and we're sorry about that. But the good news is that it appears this is going to be straightforward. That \$5,400 shouldn't be out of your pocket for long. Everything's documented. Jenn is very careful.

Cram: I create a spreadsheet that gets submitted to the treasurer's office. Whenever we receive a bill related to a project, it gets billed to that.

Windholz: I understand that. Jenn has been great going through the process. I get the escrow. I just thought it was worth the time to come and appeal to your common decency. Last year I was embroiled in the same thing for \$700; this year it's \$7,000.

Sanger: if an applicant is having financial issues, is it permissible to post a bond?

Achorn: we talked about this before with Bower Harbors Vineyard. A bond is the same thing as an escrow. Everyone has to be treated the same.

Sanger: can an applicant post a bond as opposed to putting real dollars in an escrow account?

Achorn: we haven't addressed that issue, but it is very difficult to try to get an applicant to pay back a bill that we have already paid to a vendor. It's much easier to refund unused funds. Everybody has to be treated the same.

Wunsch: have there been issues where you haven't been able to collect bills, where we've spent taxpayer money?

Achorn: we've spent thousands of taxpayer dollars [in this way] over the years. It's very difficult to get money back.

Cram: we were allowing engineering to give us an estimate and we were burned on two occasions that I know of when we exceeded the amount that it cost and were not able to recover it.

Rudolph: that's exactly why we wanted the escrow fee. Before we delve into the escrow fee, can we let the applicant know?

Cram: absolutely.

Wunsch: you communicate with applicants before the escrow funds are spent on services?

Cram: in this situation I will.

Achorn: it says in Amendment 196 if the escrow becomes less than 20 percent, we can ask for more. I do not want to burden our taxpayers with an individual's application. It is solely that individual's responsibility to pay what it costs the township.

Shanafelt: if you run out of escrow funds, you stop until you get more escrow funds.

Cram: that is what the ordinance says.

Chown: that's what we did the last couple of meetings with the Traverse City Track Club and Bayshore Marathon. We would not take up that application until we received the escrow.

Cram: we did this recently with another amendment to a special use permit. There was a condition of approval that they not be able to apply for their land use permit until they gave us the cash deposit for some trees.

Sanders moved to deny the request for the escrow fee waiver from Bowers Harbor Boat Works with a second by Shanafelt.

Roll call vote: yes – Rudolph, Shanafelt, Chown, Wunsch, Achorn, Sanger, Sanders **Passed unan**

5. Discussion on Forming Permanent Agricultural Advisory Committee (Cram)

Cram: when I worked at Larimer County, I was also the staff liaison to the agricultural advisory board. I was appointed by the county commissioners to advise them on matters related to agriculture in Larimer County. They met every other month. The board was comprised of 11 members. Every year we presented an annual report about matters related to agriculture. I worked with them on any zoning ordinance amendments. It was a productive way for the agricultural community and Larimer County to have a voice with the county commissioners. Our citizens' agricultural advisory committee was very productive. We focused on looking at some specific amendments to the zoning ordinance. I heard from the agricultural operators that they wanted their voices heard, and they sometimes had differing opinions or ideas from the residents on that committee.

With everything we're facing with this [winery] lawsuit and the face of agriculture changing in the community, I think it would be productive for us to have a permanent standing committee that advises the board on matters related to agriculture. There are some specific amendments to the zoning ordinance I'd like to work on this spring and summer. The planning commission could use them as a sounding board for a policy framework for future zoning ordinance amendments related to agriculture. It would be a valuable use of my time. I'm committed to providing it. I recommend there be a board liaison who could come to meetings from time to time to provide input as well as a planning commission liaison so they can have updates. I did discuss this proposal with the planning commission at their last meeting and they were supportive. If you agree, I'd like to get out a call for letters of interest that would come before the board. We would do interviews and make the appointments. They could serve two- or three-year terms. I want to make sure we have a diverse group of agricultural operators. I could come up with a draft of what this committee would look like. They would function very similarly to the parks committee.

Chown: it would be a committee, not a study group. That's why you're recommending that it be broadcast via YouTube and have minutes taken?

Cram: yes.

Rudolph: do you see this as only including agricultural operators?

Cram: yes, I would like this to be just agricultural operators.

Sanders: I support this. Do you think we'll get diversity among the agricultural community?

Cram: I believe so. I've heard there are people who plan to apply. I accepted this position because I'm passionate about agriculture. This would be one of my bucket list items coming here and working to help this community support agriculture.

Chown: we had a diverse group of farmers on the citizens' agricultural committee. It was a very impressive group to be part of. I learned a lot and think this is a great idea. Why haven't we done this before now?

Sanders moved to form a standing agricultural committee in Peninsula Township with a second by Rudolph.

Wunsch: we're going to have to decide on the number of members and the frequency of meetings after we call for applications.

Cram: we could see how many applicants we get. The agricultural advisory board had a minimum and a maximum number of participants.

Wunsch: we have a motion on the floor to put a tab out there for a standing committee. We could work on proposing something more clearly defined.

Cram: I am recommending nine to 11 participants.

Chown: how do you plan to get the call out so that everybody knows about this?

Cram: I will post it to our website, do an email blast, get something in the *Old Mission Gazette*. I'm ready to get this posted as soon as possible. Then I can come back with a more formal proposal of what this looks like at the May meeting.

Shanafelt: will we need to create by-laws?

Cram: yes.

Chown: we have a template for that if it's going to be similar to the parks committee because we created by-laws when that committee was formed.

Roll call vote: yes - Sanders, Rudolph, Shanafelt, Chown, Wunsch, Achorn, Sanger **Passed unan**

6. Update on Draft Ballot Language Proposing to Roll Back the Headlee Amendment in Peninsula Township for the August 6 State Primary (Achorn)

Achorn: I have been working with our legal counsel to come up with ballot language. It's not ready yet. I'm not sure it will be ready for the primary election. For the past several months, we have been discussing resetting the operating millage to 1.0 mills, as it was originally. The voters will need to decide. It will be a ballot proposal. The estimate is that a reset will bring in approximately \$400,000 of additional revenue to the township in the first year.

A Headlee override [requires] a vote by the electors. It's not an increase in taxes but a reset back to what the taxpayers voted in years ago to be 1.0 mills. Over the years because of the Headlee Amendment, that millage has been reduced to .6151. While our township has grown dramatically, the revenue from this tax has decreased steadily just when we need it most. It's not an increase in taxation against our taxpayers. It isn't anything other than resetting the millage rate back to what it was originally.

There's quite a bit of confusion. The minute we say increase in taxes, it appears everybody blows up and says "Oh, no, I don't want any more taxes."

The Headlee Amendment was approved by Michigan voters in 1978. It means that any local tax increases or new taxes established after that have to be voted on by the taxpayers. It also limits property tax revenue resulting from property tax assessment increases. This hurts Peninsula Township because our increase in values, in aggregate throughout the township, has to be reduced

by the inflation factor. It's a complex calculation that continues to reduce the amount of taxes we can collect because it's adjusted for the inflation rate.

For example, if the township increased in total value from 1 million to 1.1 million and the tax rate was 1.0 mills, the millage rate would have to be reduced to .909 mills so the revenue would still be the same, \$1,000. That's the Headlee rollback. But it doesn't work for us. Our property values have increased dramatically. The 1.0 mills has disappeared and we only get .6.

To complicate matters further, in 1994 Michigan voters approved what is called Proposition A, unlimited local taxation for individual properties. The Headlee was for the township as a whole. Proposition A treats your property and my property differently from the total and adds these limitations. The values on the peninsula have increased dramatically. This year, they increased 7 percent. But Proposition A only allows us to increase to 5 percent, so there's no way for us to keep up with our property values and the inflation.

Also, when the property is sold, the taxable value is reset to the stated equalized value, the SEV you see on your tax statement, which is approximately half the cash value. These two adjustments play against our township in particular and the impact is detrimental.

We are expected to produce more services for an increasing population with dwellings that are valued higher than they have been in the past, yet we don't have the funding to support those needs. The township has had two revenue-producing entities, our tower and our cable. These two funds are intended to be set aside for emergency purposes, not everyday purposes. What would happen if we had another COVID, another tremendous lawsuit? [This year we have] three elections? How are we going to pay for all these costs? Over the years, in order to cover these additional costs, we have been siphoning off the annual revenues from the tower and the cable funds. That means our emergency fund did not increase even though we need to have a larger emergency fund because we are getting bigger and more complex. In our 2024-2025 budget, we not only had to siphon off the current year's revenue from the tower and cable funds in order to pay for all the needs of the township, we had to dip in to what we had saved in prior years.

This [pattern] is unsustainable. We do not have enough in these emergency funds to continue to use them for everyday needs. We may not have the tower or cable forever because technology is changing. We have to find other ways to support the township's needs. And that is through a Headlee override to bring our operating millage back to 1.0.

For example, look at the cost for property valued at \$250,000. This ballot proposal if passed would cost you \$96.23 in the first year. If your taxable value is \$500,000, your tax bill would increase \$192.45. If you are blessed enough to have a house that has a taxable value of a million dollars, it would cost you \$384.90.

It's a decision of the people. What do you want to do? Tax yourself an additional \$100 to \$400 a year or totally eliminate your emergency fund? [If that happens,] God forbid something happens in the future. We would have no way to protect ourselves against anything financially because we would have used up all our emergency monies in a very short time. That is my report.

Rudolph: let me summarize the way I understand it. The Headlee rollback essentially limits the township from enjoying the increase in property values at a normal rate and yet our costs, such as the salaries for employees, continue to go up in an inflationary manner.

Wunsch: do we have the lowest effective operating millage of any municipality in Grand Traverse County?

Ahorn: I can look that up. On my specific house, my taxable value is \$487,000. I would be paying an additional \$96 a year.

Sanders: thank you for breaking it down to the taxable value dollars. I think that helps get beyond the confusing language of what the Headlee actually is.

Jim Raphael from audience: what does 1 mill generate in taxes brought in?

Wunsch: the easy math in Peninsula Township is about a million dollars for 1 mill.

Jim Raphael from audience: do you realize Traverse City with almost triple the population is 1.2 million? We're taxed pretty heavily. I know you guys administratively seem to be starved for funding, but we've got the most expensive per capita fire department in the county. It's not just that. On a per capita basis, our fire department is really expensive. Put this in perspective of what people are paying. A million dollars per mill is a lot. That's not chump change. It's one of the highest in the state.

Chown: regarding the fire department, we cannot legitimately be compared to other municipalities because of our geography. We are 18 miles long. We are not your typical six by six-mile township. Those townships can get away with a single fire department and we cannot if our residents are all going to have the same services and the same opportunity to survive that life-threatening event or fire. This board and the previous board and previous boards before that and the community urged us to build the fire department that we needed to take care of our residents.

Jeanette Richardson, 8928 Horizon Drive: are there any other municipalities in Michigan [considering this kind of ballot initiative]? The Headlee Amendment has been the law of the land for going on 50 years. You're just arbitrarily saying you're going up to one mill. Why don't you arbitrarily pick five mills?

Audience member: the law won't allow you to do that.

Janet Richardson: are there any other municipalities in Michigan doing what you're proposing?

Cram: yes. Traverse City just did it.

Richardson: really? It was on their ballot and they voted for it?

Cram: yes.

Wunsch: it's important to note that this is a question that gets put on the ballot. It's a lower threshold than the maximum the taxpayers could see if they voted a charter township into place. It's a maximum of one mill versus a maximum of five mills. We hear feedback from voters that they want improvements to parks and roads. This Headlee rollback creates a lot of pushback from people who don't want to pay more taxes, which is understandable.

It's useful for the board to have the data points to see whether residents want more funding to be allocated to these things such as parks or to keep their taxes at the current level. Personally, if I'm sitting at this board in another year, I'll have a hard time budgeting funds out of the tower and cable

funds to continue to support parks. We have to be fiscally responsible. The current level of parks service, which is pretty minimal at this point, requires us to dip into those reserves. It's worth putting it to the voters and to make decisions based on voter preferences.

Wes Cowen, 2849 Shore Wood Drive: how does this affect the committee that was studying the move to charter township? We just approved a contract to help us understand whether we want to move to charter township. If we put this [Headlee rollback] on the ballot and the group comes in and says "Wait, this is what we need to do instead," what will this information do?

Regarding the former question from Richardson, in Michigan, taxation per property is a mess. Three different things overlap and create a huge mess. Every county in the state has this problem that they can't generate enough revenue because of the overlapping laws that the Michigan legislators passed over the last few years. We need to figure out, do we need to roll this back, or do we need to move to a charter township to increase our revenue? We do need more revenue.

Shanafelt: this doesn't change what Maner Costerian is doing. They are giving us ideas about how we can more effectively organize to provide the functions and level of service we would like to be able to provide. Part of that is providing information on how that might be funded. I think it's clear from the budgeting we did that it's an incredibly tight and minimalistic budget that's barely hanging on. If the Headlee rollback passes, all it does is provide some funding, and maybe that's enough. If it's not enough, then we have to find some other way to do it. In any scenario, what we would look at is what revenues we have and what do we need. I think we've been victims of time. Costs have gone up and the amount of operating budget we have available has not.

Wes Cowen: what happens five years, ten years from now? Inflation is going to continue to increase.

Shanafelt: that's part of Maner Costerian's work, to give us some projections about how costs might change over time and how we might have to change services and to give us ideas on how we fund being able to do that.

Richardson from audience: don't we have some slush funds? Somewhere other than the emergency fund?

Shanafelt: government budgets have restricted funds that can only be used for the purpose they've been designated for. I.e., the PDR fund can only be used for PDR. You look at our budget and see we have \$10 million. Almost all of it is restricted. The \$530,000 piece is what we get to operate on. It sounds like a lot of money. But you look at the budget, and it doesn't go very far to meet the needs.

Kelly Clark, 9882 Center Road: let's look at the bigger picture. Michigan is one of a handful of states that have all three taxes: sales tax, property tax, income tax. There's a movement right now through Karla Wagner, Axe My Tax, to eliminate property taxes altogether. So maybe we won't even have to deal with this. It'll just take care of itself. But my question is, how much is enough? Currently 68 cents of every dollar is taken in some form of tax or another. I understand the issues. I'm hoping to be part of the solution. But asking people to pay more during this time...I know you're saying you're not really paying more but you're coming up with \$400,000 more. And if you want to, there's

nothing stopping you from paying that extra \$100 to the township instead of forcing people to pay it. Everybody can donate, give to the township as much as they want.

Achorn: this is a ballot proposal that the voters vote on. The township board does not force this on them. It is a response from the voters as to how they want their township financed and if they want their township financed. It is not the board that makes the decision.

Clark: you say it's not enforced, but if I don't pay my property taxes, what happens?

Shanafelt: that's a specious comment.

Chown: and here's a comment from the clerk who has tried very hard over the last two years to become a fundraiser. I spend most of my discretionary time in the office writing grants for our parks. I'm occasionally successful, but I'm frequently not because Peninsula Township doesn't score well on a lot of criteria because there is a perception that we are rich. Our properties are worth a lot of money. We are automatically rejected for most of the grants I apply for. But I apply for them because we have serious problems in our parks. We have a gorgeous old-growth stand of hemlock trees at Pelizzari Natural Area that is being loved to death. People love to hike and run through those hemlocks. They're beautiful, and they're terribly stressed. They capture carbon. They filter pollutants so they don't enter East Bay, the source of drinking water for Traverse City. It's super important for a whole slew of reasons to save those trees. But we can't do it because we don't have the money to construct a sustainable boardwalk. That's one project. We don't have enough money to take care of all the properties we have in this township. We can let them fall apart, deteriorate, and decrease the quality of life for everybody, or we can have these hard conversations about what is meaningful to us and what we are willing to spend money on. We would be derelict in our duty if we didn't have these conversations and discuss solutions. Marge [Achorn], as the treasurer of Peninsula Township, knows better than anybody how we are utilizing our emergency funds. It is necessary to have the conversations and give the voters a chance to decide what they want to do.

Sanders: the budget was just approved by the board. It's available for anyone who wants to take a look at it. If anyone wants to stay after, I have the summary sheet and the full budget open to see what the actual numbers look like.

Chown: it's on the website too.

Kelly Clark from audience: if we don't have the money to maintain the property we have now, why are we buying more?

Wunsch: in the case of the Pelizzari expansion, it's because the voters approved millage funds to pay for it. We do what the voters want us to do.

Chown: you have to think long term.

Wunsch: it's illegal for us to spend that money on anything else.

Chown: we hope to find a way through these challenges. As a community, we can decide whether we're willing to pass the Headlee override so that we have dollars come in that allow us to stretch and take care of an urgent problem. In 10 years, we won't have the choice; we won't have an opportunity to [save the hemlocks].

Rudolph: we are talking about putting this on the ballot and trying to educate people about the problem the township is facing and funding the needs of the citizens. The township citizens will

decide whether they want to step up and pay those extra fees. We can't arbitrarily do that. It's got to be a ballot issue and voted on by the public.

Fred Woodruff, 4824 Forest Ave: I'm a member of the committee. I would ask as you work through this and think through what you want to put on the ballot and when to remember that the study you commissioned is going to come out July, August, maybe in the interim. This is maybe just one step. I ask you to consider the impact of piecemealing this as well as the chance of success for voter approval.

Sanger: the consultant will be in the township sometime middle to late May to get to the basis of what we're talking about. I don't feel any great sense of urgency tonight. I think that having the foresight to think ahead six months ago and begin to ask these questions is great. I feel very confident in the firm we've selected. I think we need to slow down. We're all concerned about raising taxes, no question about it. I think we need to slow down and give this firm a chance to tell us what they find out and then determine what we should do.

Shanafelt: based on what I saw in the budget we just approved and the limitations thereof, I think putting the Headlee amendment on the ballot is incumbent upon us from a fiduciary perspective. Based on what we've just been through, we need some relief regardless of what we do next. I don't think we can let the timing of the report dictate when we put something on the ballot. We have to operate within the timelines of the ballot requirements to put something on the ballot.

Sanger: we can always have a special election.

Board disagrees.

Sanger: people have just been told by the assessor their taxable values have gone up five percent.

Chown: for the second year in a row.

Sanger: we need to be careful tonight. We have a study underway that is going to get us the factual information and we do face a headwind.

Shanafelt: we will have the report before the November election. If we put it on the November ballot and the report says no, you don't need it, we as a board can argue it should be defeated. If the report suggests that in fact we do need those extra funds, then we're in a position for it to be addressed by the voters. I don't want to miss this opportunity. Special elections are expensive. The last thing we need is expense we don't have to take on.

Ahorn: filing deadlines for ballot initiatives are May 14 for the August 6 primary and August 13 for November 5.

Sanger: we should have some preliminary information for Maner Costerian before the August deadline.

7. Second Board Discussion regarding Township Government Funding (Shanafelt)

Shanafelt: back in December we talked about things we should talk about at every meeting, including how we think about operating as a municipal government. At that meeting, we touched on some of these topics derived from citizen comments. One comment was, when we as individuals run low on cash, we pinch our belts and make do. The other comment is a question: do we trust government? Even if we trust this board to do the right thing, what about the next board? How do we mitigate that?

The way I chose to approach this is slightly different than Marge [Achorn], and we did this independently. I find it interesting that we kind of ended up at the same place. [Achorn presents in business item 8].

I went and looked at my taxes. These are the fractions I pay [see page 144 in packet]. I combined some things. I put all the education together and all that. Basically we pay 27.3877 mils every year as residents on the taxable value on our homes. What I highlighted is what Peninsula Township gets to run. This pays the salaries of the employees and our three officials and elected offices. It pays for maintenance, mowing, cemeteries, collections, elections, utilities, planning, zoning...Any outside work comes out of that operating budget.

Right now it's .6151 mills out of that 27.3877 mils. 2.25 percent of the taxes you pay goes to running Peninsula Township. Everything else goes somewhere else. If you pay \$5,000 a year in taxes, \$2.16 a week goes to running the township and about \$99 goes everywhere else. We've been operating at about the same level, even though inflation has driven up costs quite a bit. We have kept our employee costs fairly low, which is not sustainable in this environment. Our external costs have gone up hugely. Any third-party costs we try to take advantage of are very expensive, and these are necessary to help the government run.

On the PDR, our operating budget only pays for implementation and not monitoring and enforcement. That comes out of the PDR funds. But we still have to administer PDR, and that takes time, and time is money. If we don't have the staff to do the things we need to do, it's only going to be more expensive down the road. This list will help everyone appreciate that government isn't just sitting around a table talking for two to four hours on a Tuesday night once a month. There's a lot of things government does that you don't need on a daily basis. But at some point, you will need these things and if they aren't in place, they won't be there. Someone somewhere in the township needs everything that the township is doing all the time. In our perspective of our community, what do I want my community to look like? What do I want to be able to do? What do I expect to be able to do when I want to do it, not just what I need today?

No one wants to pay taxes. I despise paying taxes, but I'm willing to do it if I can have a nicely functioning community with a decent government. We don't pay a lot of taxes. Our tax rate is pretty normal around the nation. Our total tax rate, it's not high in terms of property tax. If we were to do the Headlee rollback, instead of that \$2.16 each week, it would be \$3.46 a week. That still isn't a lot of money to operate a government of this size, with this complexity, with an increasing population that has diverse needs and expects a lot more than it did in the past.

Go back to the first question: when we can no longer tap into the Tower or Cable funds because they don't exist anymore because either technology changes or we use them all up, what do we do?

Wunsch: the importance of having a rainy-day fund is underscored by the progress we recently made in the [winery] litigation. What we accomplished by being able to tap \$700,000 that we took a lot of heat for spending was a savings of, we don't know yet, but tens of thousands of dollars for every household in Peninsula Township.

Chown: if we run out of our rainy-day funds and we haven't rolled back the Headlee Amendment, then we cease to do anything in this township except our statutory duties. That's assessing,

elections, and tax collection. Planning and zoning, those aren't statutory duties. We do them because they help create a civilized community that people want to live in.

Wunsch: we'll talk to Maner Costerian about risk management. A lot of people don't want to see the size and scope of government grow. But we've also seen as we've gone through the winery litigation the end result of doing everything on the discount program. In addition to being a township supervisor, I run a business out here. If you cut corners consistently, it eventually catches up to you. This township basically spent more in two and a half years paying for the sins of past boards than we spent on legal costs and planning and zoning for a couple of decades. Our frugality on the day-to-day operations, underspending on things that should have been funded at a higher level, finally caught up to us. As a taxpayer, I would rather have consistent predictable expenditures.

Shanafelt: when I first moved here, looking at houses we might remodel, I thought there must be zoning ordinances that would tell me what I could and couldn't do. Our zoning ordinances were an organic growth from 1972 and very confusing. One of the reasons that has become apparent to me is that not having the right staff or the money to hire that staff or the money to go to a third party to help you do it right and to update it as times change puts you in this position. Spending a little bit of money to create something that works well pays for itself downstream and helps you escape some of these issues we're running into as a consequence of contradictions in some of the older zoning rules.

Chown: I found this [discussion] helpful. I appreciate both you and Marge making these [financial issues] so understandable. It's shocking. We do a lot with a very small amount of money. I'm proud, to be honest.

Sanders: I think the biggest challenge we're going to have between now and whichever election this gets on is our communication with the public. It always comes back to that.

Shanafelt: one of our constituents commented to me, "At what point do you require your citizens to take responsibility?" All this information is on the website. This isn't simple, which is why one needs a little bit more funding to make it good. [Chown], you said you were proud of how well we're doing now, and I agree. I'm incredibly stunned you're able to do it with the staffing you have because the numbers just aren't there. It's not sustainable. Burnout is real. There are better paying jobs elsewhere.

Chown: we have a newsletter coming out in July. We'll have a lot more information to convey. It has to come out in July because we have an election in August.

Shanafelt: how do you trust government? What can you do to ensure that things are safe the next time around? Local government is incredibly fragile. The reason is, Michigan is the only state where general and charter townships re-elect everybody every four years. There's no overlap. The only obvious thing I came up with was, make sure you know who you're voting for. It's not arbitrary. It's not Democrat or Republican or Independent. It's the person and whether they represent what needs to be done for the community.

Sanders: transparency is always going to be my big thing. And that goes back to my earlier comment about communications. If you want the trust of the people, people need to know what's going on. Becky's [Chown] newsletter and the info graph [Shanafelt] showed tonight and Marge's [Achorn] detailed report on Headlee are transparency and what we're actually looking at and why

we're doing it and then making sure the communication is truth backed and to know our doors and phones are always available.

Cram: I would add that, as your planner, we need documentation of processes so we're not recreating the wheel every four years for a new supervisor, a new clerk, a new planner.

Shanafelt: it is an interesting irony that if you go to charter township, the township can levy taxes that are statutorily limited to a certain number of mills without a vote of the people. You can become a charter township two ways. One, by a ballot vote, or two, the board can make a motion to do so. If we as a board vote to move to charter township, we are capped at five mills. Ironically, if we put it to a ballot, that limit goes up to 10 mills. One way to limit what your government does is to support your board voting to become a charter township because it limits the maximum that can ultimately be levied.

Wes Cowen from audience: if it goes to ballot and fails, it can't go on the ballot for 10 years.

Shanafelt: or the next census. Food for thought: how do you use taxes to control government as opposed to the other way around?

8. 2023 Final Tax Settlement with Grand Traverse County (Achor)

Achor: I have a print out that gives a settlement history for Peninsula Township of collecting taxes since 2012. In this [2023] tax year, my tax department collected \$30,200,000 in tax payments. \$30 million was processed through our office. Only 1.26 percent of the total taxes that were levied had to be sent to the county on March 1 for collection. That is the lowest percentage we've had to sell to the county since 2012. I want to commend my staff for an outstanding job.

I also want to tell you more about how little we get out of this 30 million. 25.6 million went in the door and right back out the door. \$570,782 stayed in our operating millage funding. That is 1.86 percent of the total 30 million that went to operate our township. 7.79 percent or 2.3 million went to our fire and emergency services. Two millages, or 6.9 percent, went to our PDR program. .7 percent or \$211,000 went to our sheriff's police fund. Out of the total \$30 million plus that we collected, only \$4.9 million stayed in the township.

We hear complaints constantly. "I don't want my taxes going up." Don't talk to me because we don't get to keep them. Complain to the county, the state, the schools. We do not have control of that \$25 million you pay. They can raise it as high as they want. We only have control of what we in the township can legally levy for operations, fire, police, and PDR.

Wunsch: give [Achor] credit for squeezing about \$30,000 in interest during the high interest rate period. She called all the banks trying to get the highest interest rate possible, then delayed the payments we make to those other agencies. [Her work] provided our township \$30,000.

9. Grand Traverse County Road Brining Agreement for 2024 (Wunsch)

Wunsch: in the packet edition is the road brining agreement from Grand Traverse County. It was an estimated \$12,252.96 cost for our match for the county road commission to have the roads that are enumerated in that agreement brined. We've already approved this in the budget, but I wanted to get board approval for the actual expenditure before I sign and submit this. There are a couple of minor changes that would be within my statutory spending limit that I'm looking at. I had complaints about the durability of the brine on Ridgewood Road. I've spoken with the road commission about that. We're looking at doing a bit higher volume of material for that road.

Sanders: are they going to fill the ridges in before they brine?

Wunsch: yes, grind and brine.

Achorn: we usually do two [brinings].

Wunsch: if you're supportive of two, we'll plan on doing that.

Achorn moved to approve the contract with the Grand Traverse County Road Commission for two brinings at \$12,252.96 each with possible additions for individual areas that need special attention with a second by Chown.

Roll call vote: yes – Armen, Chown, Wunsch, Achorn, Sanger, Sanders, Rudolph Passed unan

10. Update on Kelley Park Boat Launch Construction Plans (Wunsch and Chown)

Chown: the material in the packet has the schedule. Some work has begun. None of the reports are in yet and we don't really know what we're looking at in terms of how much dredging, where exactly to put the launch pad. All of those things are yet to be determined. But you can see in the packet there's a March 2024 start date. Ideally, the boat launch would be ready to use by salmon season next summer, so early to mid August. They thought October initially, but I asked to bump that up for the salmon fishermen in the crowd.

11. Planning and Zoning Department Verbal Update (Cram)

Cram: we'll cover PDR first. [Laura Rigan from the Grand Traverse Regional Land Conservancy] will give an update. We are currently on round five of our PDR program. We received 10 applications that were ranked based on the new ranking system in PDR Ordinance #23, Amendment #3. We have been working on appraisals for the top four properties and monitoring has been completed for this year. The reports have been submitted and we're working on the few deed violations.

Laura Rigan: we are meeting regularly with appraiser Steve Nichols to work out appraisal challenges, given the new farm processing facility zoning ordinance. The PDR ordinance itself had changed and we've updated the conservation easement terms. We wanted to be confident moving forward that the appraiser had all the information in place to make accurate assessments on the development rights values.

We've been meeting bi-weekly, sometimes weekly, since the start of the year. We're in a good place. We received our first appraisal for round five for the top scoring applicant, Mark Kelly. His farm is 110 acres on the west side of Center Road as you're cresting the hill just south of Carroll Road. He is currently reviewing that appraisal. Steve Nichols and I are going to meet with him this week to go over that appraisal in more detail, then take it to the PDR selection committee and hopefully recommend it to the board.

Concurrently, the appraiser is wrapping up the Nicholas Farm and Vineyards appraisal and then the Keith and JeanEva Warren trust properties. We're hoping to have those in the hands of landowners in the next week or two. It took longer than anticipated; I wanted to have accurate information for the appraiser. The rest of the applications should start moving fairly quickly. Given that these first top applicants were bigger parcels with more retained rights, more uses by right, and given the zoning changes, we wanted to make sure we fully understood what their retained rights were. As we move down the list, those parcels get smaller and might be more streamlined. We'll get some summary appraisals completed so we can give the property owners some values so they can make decisions on how they want to proceed. Ultimately, it's going to come down to how much funding is

in place, how we time these projects out, who drops out...There are a lot of moving parts and a lot of ongoing concurrent negotiations.

The township did receive a \$675,000 award from the Michigan Department of Agriculture and Rural Development through its Agricultural Preservation Fund that will be used for matching funds. That sum is earmarked for the Kelly PDR project but can be designated for other parcels if Mr. Kelly does not want to proceed. We also have a federal grant pending for the Nicholas Farm and Vineyards application through the USDA Natural Resource Conservation Service that can contribute a 50 percent match for the fair market value of the PDR. These grants will help leverage taxpayers' dollars and help those sellers move forward so hopefully we can get to more landowners. We've had some interest from landowners who weren't able to apply in time last June and are interested in a potential next round.

Cram: thank you, Laura, for writing those grants. With the PDR amendment, we created our process. We now contract with the Grand Traverse Regional Land Conservancy to help us with administration. We have a contract with Susie Shipman for monitoring. We have evolved the PDR program with the amendments. The other thing the PDR ordinance does is allow people to sell not only residential development rights but other development rights. We had to look at the previous ordinances and compare them. Now that we've worked through the matching grants and the ability to sell [more than] residential development rights, we have a good system. We anticipate that once these additional appraisals come out, we'll be going back before the selection committee in May and then hopefully the board in June. Isaiah [Wunsch] has asked that we provide a quarterly PDR update. Those quarterly reports will be posted on our website so people know where their tax dollars are going towards this very important program.

Rigan: back to your comment to have documentation, a goal of ours is to better document the process, starting from the application to negotiation with landowners and going to the board so the next people can come in and take over a little more smoothly.

Cram: with regard to the master plan, it's been on every planning commission agenda since the beginning of the year with our goal being to get the master plan across the finish line in the first quarter of 2024. Planning commissioners provided their comments to us in February, and we brought those red lines that addressed easy typos and formatting to the planning commission in March. We also reviewed the existing and future land use maps and received some feedback. Revisions are currently being made by Beckett & Raeder on the existing land use and future land use maps. At the April meeting, we reviewed the vision statements and action steps. There are some revisions being made. We also discussed the draft prologue.

The draft master plan was released in December of 2021. We looked at what happened between when it was released and now. Rather than going in and completely updating the master plan, we decided to address the accomplishments in a prologue. We stayed true to the plan that was outlined in the draft and the many accomplishments that have been made. All of these revisions—the typos, the formatting, the land use maps, the prologue, the vision statements, and action steps—will go back to the planning commission May 7. We will look at scheduling a special public hearing at the end of May or bringing it back at the June 4 planning commission meeting. The planning commission does need to hold one more public hearing before a resolution comes to the board to

adopt the master plan. We hope the master plan will be to the board in June, staying as close to that first quarter as possible.

The master plan steering committee did an excellent job. Randy Mielnik, the former director of planning, did a lot of work but there changes that needed to be made in order to make this the best document it can be to serve us for the next five years.

We are also working on shoreline regulations. A diverse study group formed with 14 participants appointed by the planning commission per the planning commission bylaws. Unfortunately, we did have one resignation. That information was included in your packet. I'm sorry this individual will not be participating because I learn from all opinions.

We have met five times since the group started meeting at the end of January. We have a draft policy framework that will be moving to the planning commission in May focused specifically on single waterfront ownership. The committee will continue to meet every other Monday.

The group looked at three categories. The first was single waterfront ownership. That framework will move forward. Next we will look at shared waterfront ownership. Finally, we will look at land use, development, and natural resource protection.

I will get a letter out this week to all the shoreline property owners to let them know this study group is meeting, let them know about floodplain elevations changing too, that there's an ongoing dialogue, that we hope to hear from them, to stay tuned for upcoming public hearings, and to give them a friendly reminder that some things do require land use permits. If they're looking to do work on the shoreline, they should please come talk to us so we can help guide them.

Sanger: does the master plan need to go to neighboring communities one more time?

Cram: it does not.

12. Resolution to Amend Township Sewer and Water Use Rates. [Achorn]

Achorn: this is a formalization of what the board agreed to previously. The Department of Public Works required [the new use rates] in resolution form. The only change is that the effective date is June 1 because they requested two months' notice prior to the actual increase.

Wunsch: there was a lot of confusion about this last year because there was a substantial rate hike for anyone connected to municipal water and sewer. Those rates hadn't increased for a long time and had to be increased by almost 50 percent. The township is basically a pass-through vehicle for the Grand Traverse County Department of Public Works (DPW). They charge us for the individual water and sewer use, and we can either charge ratepayers the amount they're charging us or we can subsidize water and sewer from another source. The consensus was to charge users the use rates we are being charged. This rate increase is consistent with the 3.5 percent they're passing to us for this year.

Achorn: the other thing it covers are the bondings for the DPW's equipment and facilities. We have no power over what they decide to bond. We are required to pay the bond payments. Included in this is the fee structure. We went through a very detailed review, I think in 2021, to bring us up to state requirements. We're not quite there yet, but I'm pleased we don't have another huge increase for those people who are connected to water and sewer.

Achorn move to adopt Resolution 2024-04-09 #2 to amend water and sewer rates in accordance with the page 2 rates beginning June 1, 2024; the water Ready-to-Serve Flat Rate is \$46.93 and

the Commodity Fee is \$4.14; the sewer rate effective June 1, 2024, is \$30.67 with a second by Shanafelt.

Roll call vote: yes - Shanafelt, Chown, Wunsch, Achorn, Sanger, Sanders, Rudolph **Passed unan**

9. Citizen Comments

Fred Woodruff, 4824 Forest Ave: do you have any influence on the county road commission regarding grading? Forest Avenue is trenched twice a year, and after the first rainstorm, all the potholes come back. I just had to spend \$200 realigning my brand-new car and I had a \$2,000 bill for a strut that had to be replaced. Any influence on that?

Wunsch: I've found the new administration much easier to work with. I received an email from John Jacobs about Forest Avenue brining earlier today. If you send me an email, I'll pass it along.

Woodruff: I called them, talked to the lady on the schedule for grading. But the person I talked to about how they do it and when they put more gravel down hasn't gotten back.

10. Board Comments

Shanafelt: I'll use this as an example. It's not every day the roads need to be graded. But every now and then it's an important issue the township needs to take on and we need to have those services in place to be able to do that and the connections and time to be able to make it happen.

Woodruff: to some extent, maybe there should be a mechanism for those who directly benefit; maybe they could contribute a little more?

Shanafelt: sure, a mechanism for that [is possible]. But it takes time and putting it together.

Wunsch: the funding to deal with your road comes from the .97 mills that go to the road commission.

Achorn: we received an anonymous \$12,500 donation toward the Kelley Park boat launch this week.

Sanders: anyone want to hang out and look at budget numbers?

11. Adjournment

Rudolph moved to adjourn with a second by Sanders.

Motion approved by consensus

Adjourned at 9:43 p.m.

Business

Festival of Races Public Hearing

Large Event #2024 – 02
Festival Foundation for the Meijer Festival of Races



PENINSULA TOWNSHIP

MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: May 8, 2024
Re: Large Event #2024-02 – Meijer Festival of Races

The Festival Foundation submitted their application for the 2024 Festival of Races on February 5, 2024.

The application is in good shape. We have requested a letter from the private property owners for Island View Orchards as well evidence of the other additional insured policies.

The application fee has been paid and the applicant is aware of the current fee schedule for large events on private property and public roads.

The Festival of Races successfully hosted an initial meeting with staff, Emergency Services Coordinator, and the Peninsula Township Fire Department on April 22.

The first postcard went out to Peninsula Township residents fifteen days prior to the scheduled public hearing.

The course for 2024 remains the same as in past years.

Staff and the applicant will be available to walk the board through the details of the races and answer questions at the May 7 meeting.



1/05/2024

Peninsula Township
13235 Center Road
Traverse City, MI 49686

Large Event Ordinance, Application for Permit, Festival of Races 2024

Thanks for taking the time to review our application for the 2024 Festival of Races. The National Cherry Festival and its participants have thoroughly enjoyed this event for over 40 years! I have enclosed all of the information per the requirements of the application. Please let me know if you have any questions. I look forward to working with you.

Cheers,

A handwritten signature in black ink, appearing to read "Alexis Bremer".

Alexis Bremer
Operations Director
National Cherry Festival
abremer@cherryfestival.org
(231) 947-4230 x 105

Enclosures

2024 Application for Permit

- Meijer Festival of Races presented by Cherry Bay Orchards

1. Sponsor Contact Information

- Alexis Bremer, Operations Director, National Cherry Festival
- 521 S. Union St, Traverse City, MI 49684
- 231-947-4230 x 105

2. Private Property Owners

- Island View Orchards
- Attn: John & Gloria Lyon
- Address: 2211 Island View Rd, Traverse City, Michigan 49686 • Phone: 231-709-0053

- John & Laura Keenan
- Address: 2299 Hawk Ridge Drive, Traverse City, Michigan 49686 • Phone: 231-631-9345

- Dan & Cameron Farley
- Address: 13008 Queen Ann S, Traverse City, Michigan, 49686 • Phone: 231-392-4176

3. Event Date & Hours

- July 6th, 2024 7:00 AM - 10:30 AM

4. Event Description

- The Meijer Festival of Races is a footrace that offers four different race distances: 5K, 10K, 15K, and the Half Marathon. The races are held on the last day of the National Cherry Festival and typically draw around 3,500-4,000 runners total. Festival goers and local Traverse City residents have been enjoying this tradition for over 40 years. The 5K, 10K, and 15K start at NMC and finish on the Front Street just prior to the Cherry Royale Parade. The Half Marathon participants will park at NMC and ride shuttle buses to the start of the race at Chateau Grand Traverse. This will give runners the chance to experience our local agriculture first hand as they run through vineyards and cherry orchards. The half marathon runners will start at 7:00 AM and continue down Peninsula Drive where they eventually meet up with 15K runners and follow everyone to the finish on Front Street in front of thousands of people. The race concludes promptly at 10:30 AM to allow the parade to start.

5. Address or location and written statement from real property owner

- Old Mission Peninsula School
- Address: 2699 Island View Rd, Traverse City, Michigan 49686

- Island View Orchards, Attn: John & Gloria Lyon
- Address: 2211 Island View Rd, Traverse City, Michigan 49686

- Letter: See attached

Examples of NCF signage (most signs are Chloroplast signs on h-stakes).

| Event | Location | Text |
|-------|--|---|
| FOR | Course Mile Markers | Half Marathon 1-13, 15K 1-9 |
| FOR | OMP School | RUNNERS ONLY |
| FOR | OMP School | DO NOT ENTER |
| FOR | OMP School | COURSE MAPS |
| FOR | Eastern | HALF MARATHON SHUTTLE- STRAIGHT ARROW |
| FOR | OMP School/Island View Orchards/Course | NO PARKING DAY OF EVENT |
| FOR | OMP School/Course | RIGHT ARROW |
| FOR | OMP School/Course | LEFT ARROW |
| FOR | OMP School/Course | STRAIGHT ARROW |
| FOR | OMP School/Course | HALF MARATHON BAG DROP OFF |
| FOR | OMP School/Course | CAUTION RUNNERS! |
| FOR | Course | Runners stay to the right! This road is not closed use caution and watch for cars. |

9. A written statement that indicates how the National Cherry Festival plans to provide for the following:

A & B) The National Cherry Festival will work hand in hand with representatives of Peninsula Township, Peninsula Fire Department and the Grand Traverse County Sheriff's department to finalize a plan that works for all parties and ensures the safety of all participants. This includes police, fire, and medical services and emergency vehicles needed for the event. Sheriff's Department - 2 deputies & canine unit (they both will help with the start of the half, now located at Old Mission Peninsula School and then made their way down to McKinley, dog will inspect all bags). North Flight: 4 Bike Medics. Peninsula Fire: 1 Ambulance. (Additional TCPD support throughout the finish of the race downtown Traverse City).

C & D) The National Cherry Festival plans to work with the township, local residents, and local businesses to secure the location for proper water stations, and porta johns throughout the course. See map below for 2023 locations. All temporary structures will be removed immediately after runners pass. All structures should be cleared by 11:00 AM. We also plan to recruit volunteers that we'll train and place throughout the course to ensure safety of all runners and respect to all Peninsula Township residents. Typically, 5-10 volunteers manage each water station. They are responsible for handing out water to runners, and cleaning up all trash from the runners around their water station and 1 mile north and south of their water station. At the beginning of the race we will have 10-15 volunteers to help manage the crowd and ensure safety of all runners. These volunteers will also assist in tear down and clean-

up at the event start. A smaller group will follow the last runner and clean up any trash on the course route and pick up all signs and materials.

E) In regard to vehicle access and parking, we will continue to offer and promote parking at NMC, Eastern Elementary, and Central High School. Shuttle services will be offered and heavily advertised to half marathon runners. No parking will be allowed at the start of the race except for volunteers and staff. Depending on the amount of parking spaces made available by Old Mission Peninsula School we plan on handing out special "parking permits" in advance so volunteers are aware and can carpool as necessary.

F) We plan to have proper disposal containers available at the start and with each water station. Volunteers are heavily trained and aware that they must look for trash throughout the course and clean up as necessary.

G) There will be no amplified music along the course route. We plan to work with Peninsula Township to ensure proper number of signs are placed throughout the course to eliminate any chance of trespassing. We will also have volunteers placed strategically so they can educate runners on where they are allowed to run and warm up.

H) This race has a road closure on Old Mission Peninsula between Devils Dive Rd. and Front Street. The Sheriff will temporarily close Island View Road (approximately 15-30 minutes) if necessary. The race has applied for a Road Commission ROW permit.

I) We will list all parties as additional insured on our liability policy. All of our vendors are also required to list us as additional insured and all participants are required to accept a waiver of liability in their registration. We can also add additional property owners adjacent to the course to our liability policy if necessary. Below is a list of additional insureds for 2024. Additional parties can be added. All insurance documents have been requested and should be available prior to May.

- Warren Orchards
- Old Mission Peninsula School
- Bill & Monica Hoffman
- Island View Orchards
- Peninsula Township
- John & Laura Keenan
- Grand Traverse County Road Commission
- Daniel & Cameron Farley

J) Per the Peninsula Township the National Cherry Festival is working with the Grand Traverse County to obtain a proper list to use for the mailing of our event notification to Peninsula residents.

10: Site Plan illustrating the following uses as part of the proposed event

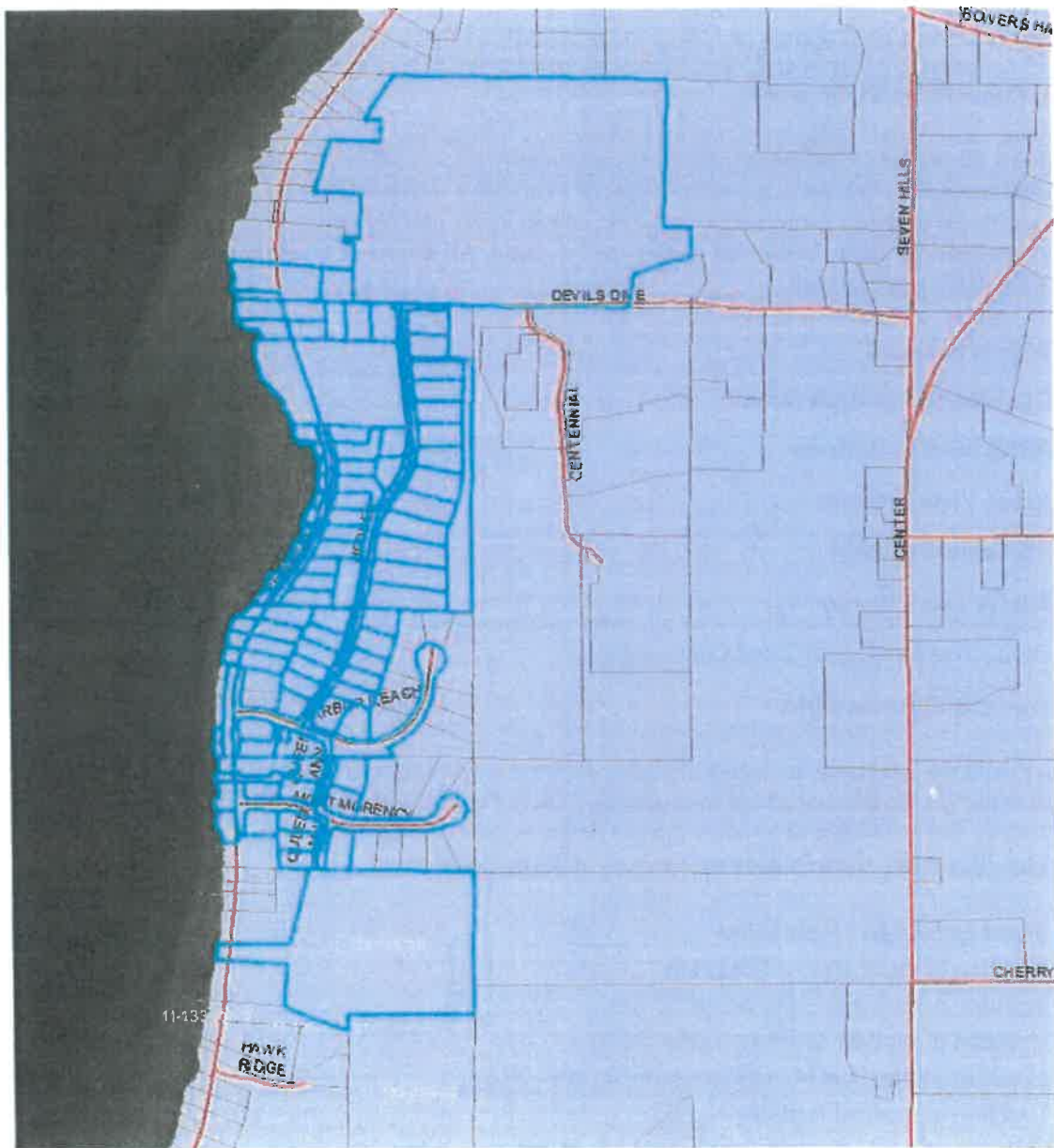
- A) Parcel boundaries — see below
- B) Location of event area — See below
- C) Location of parking — See below
- D) Location of sanitary facilities — See below
- E) Location and number of temporary structures — N/A
- F) Location of medical facilities — TBD
- G) Location of waste disposal facilities — See below

H) Course map — route below

l) Location of all signage on site and a long event's course — aid station reminders and mile markers placed at every mile

Parcel Boundaries and Site Map of Event Area — Chateau Grand Traverse (larger map below).

PENINSULA TWP



Parcel Lines REVISED: This is a map from the Grand Traverse County equalization department of the first section of the half marathon.





The start location will be at Old Mission Peninsula School. The race course will then proceed south to Island View Rd. turning West to then run through Island View Orchards. Runners will head North all the way to Devils Dive Rd where they will then head West to connect to Peninsula Dr. following it all the way into town (same course as in years previous down to Traverse City).





meijer
Festival of Races
presented by

Course Map:

8:00am

15K

1/2 Marathon

Acme

7:00am START

Traverse City

Greilickville

M 22

M 10

M 12

M 6

M 4

M 2

M 72

E

M 20

M 16

M 14

M 12

M 10



Dear Peninsula Resident:

The 2022 Meijer Festival of Races is scheduled to take place on Saturday, July 9th. Approximately 1,000 racers will be running through your neighborhood between 7:00AM and 10:30AM. Please keep an eye out for runners as you leave or return to your home. Cheer on the runners as they pass by, and join us after the race for the Cherry Royale Parade. Thank you for your understanding and patience. For more information go to www.cherryfestival.org or call 231-947-4230. The site plan and application is available for public inspection at the Township offices, 13235 Center Rd. Traverse City, Michigan, 49686.

For unavoidable, special transportation needs during our event please email aces@cherryfestival.org

Peninsula Drive will be closed Saturday, July 9th from Center Road to Montmorency Lane until approximately 10:30am. (Road will open following the last runner).

Presorted
First-Class Mail
U.S. Postage Paid
Traverse City, MI
Permit No. 226



Dear John and Laura Keenan,

This letter is in acknowledgement and approval of the Festival of Races course that impacts the property listed below:

John and Laura Keenan

- 2299 Hawk Ridge Drive, Traverse City, Michigan 49686

I am sending this request for your approval for the Festival of Races course to travel within your property lines. The race is set to take place on Saturday July 6th, 2024 beginning at 7am and should finish up around 10:00am which includes the removal of any signage or markings.

By signing below, you approve this request for use of your property for the 2024 Festival of Races course.

Approved:

John and Laura Keenan

Handwritten signatures of Laura and John Keenan. The signature of Laura is written above the signature of John. Both signatures are written in black ink over a horizontal line.

Respectfully,

Alexis Bremer

Dear Dan and Cameron Farley,

This letter is in acknowledgement and approval of the Festival of Races course that impacts the property listed below:

Dan and Cameron Farley

- 13008 Queen Ann S, Traverse City, Michigan, 49686



I am sending this request for your approval for the Festival of Races course to travel within your property lines. The race is set to take place on Saturday July 6th, 2024 beginning at 7am and should finish up around 10:00am which includes the removal of any signage or markings.

By signing below, you approve this request for use of your property for the 2024 Festival of Races course.

Approved:

Dan and Cameron Farley

A handwritten signature in black ink that reads "Dan Farley". The signature is written over a horizontal line. The signature is cursive and includes a large, looping flourish at the end.

Respectfully,

Alexis Bremer

Business Operations Director

**APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN
 WITHIN THE RIGHT-OF-WAY OF; OR TO CLOSE, A COUNTY ROAD
 APPLICATION**

An applicant is defined as an owner of property adjacent to the right-of-way, the property owner's authorized representative; or an authorized representative of a private or public utility who applies for a permit to construct, operate, use, and/or maintain a facility within the right-of-way for the purpose outlined within the application. A contractor who makes application on behalf of a property owner or utility must provide documentation of authority to apply for a permit.

| | | | |
|------------------|---|-------------------|------|
| APPLICANT | National Cherry Festival of Races 521 S Union St Traverse City, MI 49684 Phone(s): 231-947-4230 - - - EMail: abremer@cherryfestival.org | CONTRACTOR | Same |
|------------------|---|-------------------|------|

Applicant/Contractor request a permit for the following work within the right of way of a county road:
 Miscellaneous - Event

LOCATION: County Road _____ Various County Road: Between _____ And _____
 Township Peninsula Section _____ Side of Road _____ Property ID _____
 DATE: Work to begin on 07/05/2024 Work to be completed by 01/07/2024

I certify and acknowledge that (1) the information contained in this application is true and correct, (2) the commencement of the work described in this application shall constitute acceptance of the permit as issued, including all terms and conditions thereof and, (3) if this permit is for commercial or residential driveway work, I am the legal owner of the property that this driveway will serve, or I am the authorized representative.

| | | | |
|--|---------|---|---------|
| Applicant's Signature: _____ Title: _____ Date: _____ | On File | Contractor's Signature: _____ Title: _____ Date: _____ | On file |
|--|---------|---|---------|

PERMIT

The term "Permit Holder" in the terms and conditions set forth on the reverse side hereof, refers to the applicant and the contractor, where applicable. By performing work under this permit, the Permit Holder acknowledges and agrees that this permit is subject to all the rules, regulations, terms and conditions set forth herein, including on the reverse side hereof. Failure to comply with any of said rules,

| REQUIREMENTS | FEE TYPE | AMOUNT | RECEIPT NO | DATE | | | |
|--------------|-----------|--------|------------|------|---|----------------------------|---------------------------------------|
| | NO CHARGE | | | | Letter of Credit _____ | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |
| | | | | | Surety Bond _____ | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |
| | | | | | Retainer Letter | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |
| | | | | | Approved Plans on File | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |
| | | | | | Certificate of Insurance | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |
| | | | | | Attachments/Supplemental Specifications | <input type="checkbox"/> Y | <input checked="" type="checkbox"/> N |

OTHER REQUIREMENTS:

Permit for foot race utilizing Road ROW in Peninsula Township. Proper signage required. Race to proceed as per submitted application. All signage to be removed from ROW by the end of day on 07/06/2024.

The terms of this permit represent only the Road Commission requirements. Other agencies may have additional requirements. Proper signage and traffic control to comply with MMUTCD standards. Prior approval from the GTCRC is required for a shoulder or lane closure. GTCRC is to be notified 72hrs in advance of the start of race.

Recommended for Issuance By:

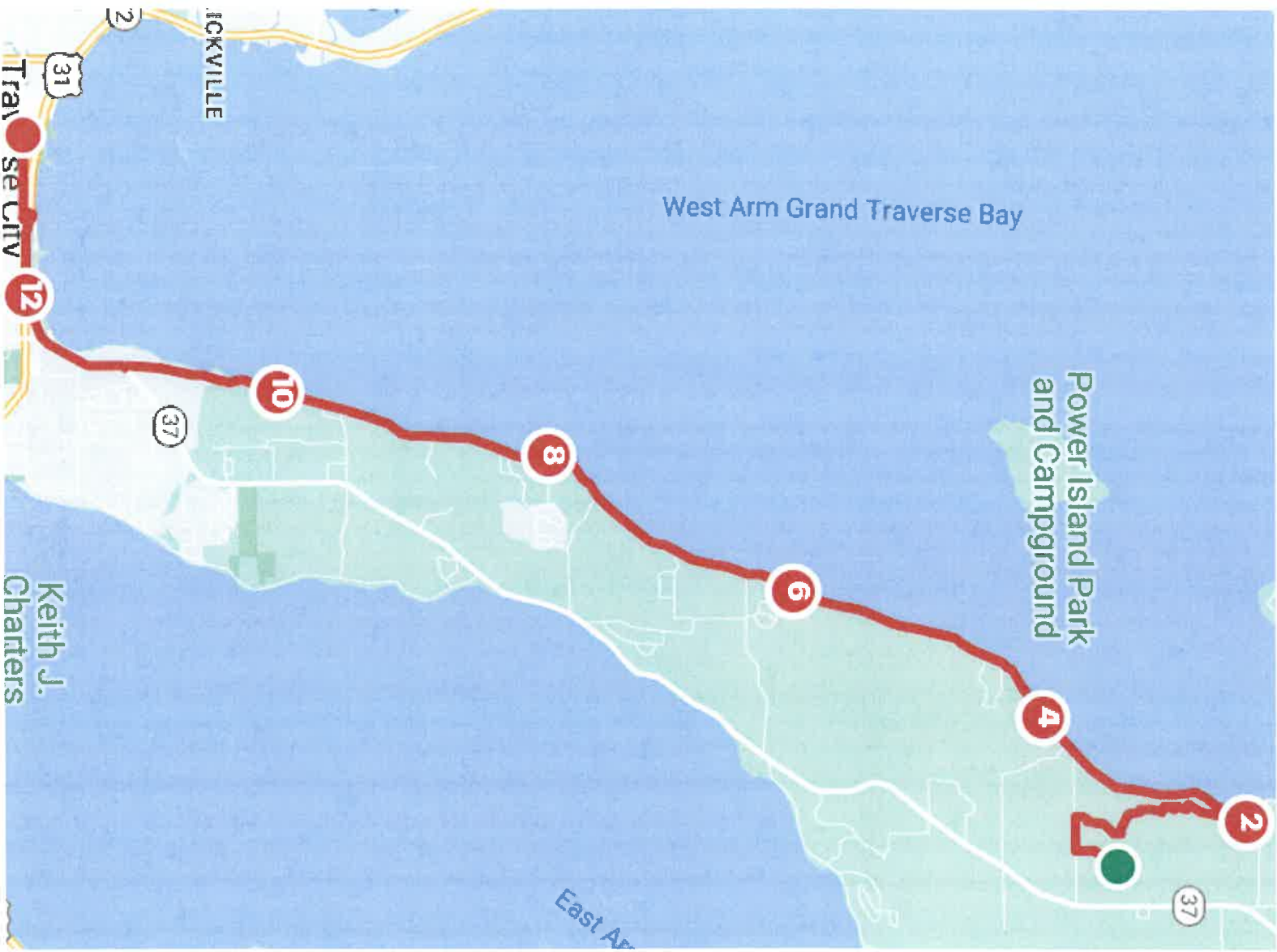
Approved By:

Steve Barry
 Title: Permit Agent Date: 01/22/2024

 Title: _____ Date: _____

TERMS AND CONDITIONS

1. **Specifications.** All work performed under this permit must be done in accordance with the application, plans, specifications, maps and statements filed with the County Road Commission ("Road Commission") and must comply with the Road Commission's current procedures and regulations on file at its offices and the current MDOT Standard Specifications for Construction, if applicable.
2. **Fees and Costs.** The Permit Holder shall be responsible for all costs incurred by the Road Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Road Commission, at the time the permit is issued.
3. **Bond.** The Permit Holder shall provide a cash deposit, irrevocable letter of credit or bond in a form and amount acceptable to the Road Commission at the time permit is issued.
4. **Insurance.** The Permit Holder shall furnish proof of general liability insurance in amounts not less than \$1,000,000 each occurrence and general aggregate, proof of automobile liability in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$500,000 for bodily injury per person. Such proof of insurance shall include a valid certificate of insurance demonstrating that the Road Commission is an additional insured party on the policy. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without 30 days advance written notice to the Road Commission, by certified mail, first-class, return receipt requested. This permit is invalid if insurance expires during the authorized period of work described herein.
5. **Indemnification.** In addition to any liability or obligation of the Permit Holder that may otherwise exist, Permit Holder shall, to the fullest extent permitted by law, indemnify, defend and hold harmless the Road Commission and its commissioners, officers, agents, and employees from and against any and all claims, actions, proceedings, liabilities, losses, and damages thereof, and any and all costs and expenses, including legal fees, associated therewith which the Road Commission may sustain by reason of claims for or allegations of the negligence or violation of the terms and conditions of this permit by the Permit Holder, its officers, agents, or employees, arising out of the work which is the subject of this permit, or arising out of work not authorized by this permit, or arising out of the continued existence of the operation or facility, which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800) 482-7171 or www.missdig.org AT LEAST THREE (3) FULL WORKING DAYS, BUT NOT MORE THAN FOURTEEN (14) CALENDAR DAYS, BEFORE YOU START WORK. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** The Permit Holder must notify the Road Commission at least 48 hours before starting work, when work is completed, and additionally as directed by the Road Commission.
8. **Time Restrictions.** All work shall be performed Mondays through Fridays between and unless written approval is obtained from the Road Commission, and work shall be performed only during the period set forth in this permit. Perform no work except emergency work, unless authorized by the Road Commission on Saturdays, Sundays, or from on the day proceeding until the normal starting time the day after the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
9. **Safety.** Furnish, install and maintain all necessary traffic controls and protection during Permit Holder's operations in accordance with the Manual of Uniform Traffic Control Devices, Part 6 and any supplemental specifications set forth herein.
10. **Restoration and Repair of Road.** The construction, operation and maintenance of the activity covered by this permit shall be performed by the Permit Holder without cost to the Road Commission unless specified herein. The Permit Holder shall also be responsible for the cost of restoration and repair of the right-of-way determined by the Road Commission to be damaged as a result of the activity which is the subject of this permit. Restoration shall meet or exceed conditions when work is commenced and be in accordance with specifications. The Permit Holder shall be responsible for costs incurred by the Road Commission for emergency repairs performed by or on behalf of the Road Commission for the safety of the motoring public. Said repairs shall be performed with or without notice to the Permit Holder if immediate action is required. This determination shall be in the sole and reasonable opinion of the Road Commission.
11. **Limitation of Permit.** Issuance of this permit does not relieve Permit Holder from meeting any and all requirements of law, or of other public bodies or agencies. The Permit Holder shall be responsible for securing and shall secure any other permits or permission necessary or required by law from cities, villages, townships, corporations, property owners, or individuals for the activities hereby permitted. Any work not described by the application, including the time and place thereof, is strictly prohibited in the absence of the application for and issuance of an additional permit or amendment to this permit.
12. **Revocation of Permit.** This permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate or remove its facilities at its expense at the request of the Road Commission. It is understood that the rights granted herein are revocable at the will of the Road Commission and that the Permit Holder acquires no rights in the right-of-way and expressly waives any right to claim damages or compensation in case this permit is revoked.
13. **Assignability.** This permit is not assignable and not transferable unless specifically agreed to by the Road Commission.
14. **Authority.** The statutory authority of the Road Commission to require compliance with permit requirements is predicated upon its jurisdictional authority and is set forth in various statutes including, without limitation and in no particular order, MCL §247.321 et seq; MCL §224.19b; MCL §560.101 et seq; and MCL §247.171 et seq.



1/2 Marathon

Bowers Harbor



2

Devils Dive Rd

n Hills Rd

Center Rd

Blue Wal

Peninsula Township Hall

Old Missic Peninsula AVA

Center Rd

St Joseph Catholic Church - Old Mission...

Peninsula Community Library

37

Island View Rd

Sundown Ln
Island View Rd

Peninsula Dr

Peninsula Dr

Harbor Reach Rd

Harbor Rd

Island View Rd





Traverse City

Clinch Park

31

9

Railroad Ave

Dennos

8

Museum Center

Traverse City
Central High School

7

37

6

31

2

1

East Bay Park

Center Rd

Pelizzari
Natural Area

3

37

5

Melinkeag

4

15K

Requirement for On-Site Sewage Disposal System Inspection Information

Becky Chown

From: Maura Sanders <maura.peninsulatwptrustee@gmail.com>
Sent: Monday, April 22, 2024 9:59 AM
To: Becky Chown
Subject: May TB Meeting: Introduction and discussion regarding POS Septic Inspection

Becky,

I would like to introduce to the Board: On-site Sewage Disposal System Inspection requirement upon sale of an existing home/business that is not hooked up to public waste utilities. This is not for new construction.

Here is the example out of Long Lake Twp:

Under the [Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance](#) “an Owner of any Premises in the Township shall not Sell a Premises until the following conditions are met:

- An Inspection report of the OSDS (On-site Sewage Disposal Systems) for the Premises has been filed with the Township; and
- A written copy of the inspection report has been provided to the Transferee as part of the Sale of the Premises”(i)

The exemption to the OSDS inspection report requirement is if the “Sale of Premises” “had an OSDS Installed within the last thirty-six (36) months pursuant to a permit issued by the Health Department of the OSDS” or had “been inspected as required by” the [Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance](#) “within thirty-six (36) months of the proposed Sale and has been found to be in compliance with the Environmental Health Regulations of the Health Department.”(ii)

“In the Sale or expectation of a Sale of a Premises in the Township, any Person who acts for a fee as an Authorized Agent of the Owner or Transferee, provides an abstract of title or title insurance for a Premises or provides escrow services shall advise the Owner and Transferee in writing of (i) the requirements of this Ordinance and the requirements of Township ordinance Number 23 pertaining to supplemental real estate disclosure regarding an OSDS.”(iii)

i. Section 6A Page 4 of the [Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance](#)

ii. Section 6B Page 4 of the [Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance](#)

iii. Section 5A Page 3-4 of the [Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance](#)

**Long Lake Township
Grand Traverse County, Michigan
Ordinance 107**

**INSPECTION OF ON-SITE SEWAGE DISPOSAL SYSTEMS
AT THE TIME OF PROPERTY TRANSFER ORDINANCE**

AN ORDINANCE PURSUANT TO, ACT 246 OF PUBLIC ACTS OF 1945, AS AMENDED (NOW MCL 41.181) TO REQUIRE THE INSPECTION OF ALL ON-SITE SEWAGE DISPOSAL SYSTEMS (OSDS) UPON THE SALE, TRANSFER, OR CONVEYANCE OF PROPERTY SERVED BY THE OSDS; TO REPEAL ANY ORDINANCE OR PORTION THEREOF IN CONFLICT HEREWITH; AND TO PROVIDE FOR THE ADMINISTRATION OF THIS ORDINANCE

THE TOWNSHIP OF LONG LAKE ORDAINS:

Section 1. Title.

This Ordinance shall be known as the Long Lake Township Inspection of On-site Sewage Disposal Systems at the Time of Property Transfer Ordinance. Also, for brevity, this Ordinance may be called the Septic System TOT (Time of Transfer) Ordinance.

Section 2. Legislative Findings.

The Township Board finds that population growth in Long Lake Township as well as improperly maintained and aging residential septic systems increase the potential for degradation of groundwater and inland lakes within the Township. The Township, therefore, desires to protect these natural resources and finds that the following reports by the engineering and planning consulting firm of Williams & Works provide persuasive information regarding the need for this Ordinance: Time of Sale Septic System Inspection Program, dated February 1, 2008, and A Basis for the Time of Sale Inspection Program dated June 19, 2008. Those reports are incorporated into these Legislative Findings by reference.

Section 3. Purpose.

The Township is empowered by Act 246 of the Public Acts of 1945, as amended (being MCL 41.181), to adopt ordinances regulating the health, safety, and welfare of persons and property.

The purpose of this Ordinance is to protect public health and to prevent or minimize degradation of groundwater and/or surface water by improper or malfunctioning sewage disposal systems through the inspection of such systems at the time of the transfer or Sale of the property that is served by the sewage disposal system.

This Ordinance contains minimum standards and supplements the rules and regulations of the Michigan Department of Environmental Quality, the Grand Traverse County Health Department, and any Michigan or federal law or regulation regarding the subject matter of this Ordinance. Based on current law, this Ordinance imposes standards that are more restrictive than those required by federal, state or other local regulations.

Section 4. Definitions. As used in this Ordinance,

"Authorized Agent" means any Person, who is authorized in writing by the Owner, or the purchaser or Transferee, to act as legal representative on behalf of such Person regarding the sale, transfer or conveyance of real property that is served by an OSDS.

"Enforcement Agent" means the Person (or duly authorized representative thereof) whom the Long Lake Township Board authorizes and appoints as responsible for ensuring compliance with the provisions of this Ordinance.

"Environmental Health Regulations" means the Environmental Health Regulations of the Grand Traverse County Health Department, as amended.

"Failure" includes the following:

- the backup of sewage into a structure;
- the discharge of effluent onto the ground surface;
- the connection of an OSDS to a storm drain;
- liquid level in the septic tank is above the top of the outlet pipe
- the structural defect of a septic tank which is likely to impair its proper operation;
- the discharge of sewage from an OSDS into any body of water.

"Health Department" means the Grand Traverse County Health Department.

"On-site Sewage Disposal System" means Sewage Disposal Facilities as that term is defined by the Health Department in its Environmental Health Regulations and as those regulations may be amended in the future; but shall not mean any community wastewater treatment system serving more than one parcel which is subject to regulation pursuant to Part 31 of Act 451 of the Public Acts of 1994, as amended, and the rules promulgated thereunder, being Part 22, Groundwater Quality, of the Michigan Administrative Code; nor systems issued a National Pollution Discharge Elimination System (NPDES) permit pursuant to the federal Clean Water Act.

"OSDS" means an On-site Sewage Disposal System.

"Owner" means any Person who has legal or equitable title to any Premises.

"Person" means any individual, firm, partnership, party, corporation, company, society, association, or other legal entity.

"Premises" means any tract of land, or portion thereof, or combination of tracts of land under single or common ownership, operation or control, which contains (a) any type of structure that is, was, or will be occupied or inhabited either permanently or transiently, and (b) which is served by an OSDS.

"Record Review" means all documents that are relevant to an evaluation of an OSDS and shall include, but are not limited to: prior inspection reports on file with the Township or Health Department for the same Premises; inspection reports on file with the Township or Health Department for adjoining Premises; and all records of the Health Department related to wells and septic systems for the same Premises such as well logs, permits, well depth verification information and complaint records.

"Sale" or "Sell" means all conveyances of Premises where a Person other than the Owner voluntarily succeeds to the interest of the Owner regardless of whether such succession of interest occurs during the Owner's life or as a result of the Owner's death and regardless of whether the Owner retains an interest in the Premises by means of a reversionary interest, land contract, mortgage or any type of security arrangement. By way of example and not limitation, "Sale" or "Sell" includes land contracts, conveyances to a family-owned limited liability company, inheritances and the conveyance of Premises to a new owner from a party that obtained title by means of foreclosure or forfeiture. However, terms "Sale" or "Sell" excludes (a) involuntary transfers such as by foreclosure and contract forfeiture, (b) a conveyance to create or end joint ownership of the Premises if at least one Person after the conveyance was an Owner of the Premises before the conveyance, or where an Owner before the conveyance retains a life estate in the Premises after the conveyance, (c) a conveyance where the Owner as part of the conveyance retains the right to use and benefit from the Premises during the Owner's life, such as a conveyance to a trust, (d) conveyances between commonly controlled entities as described in MCL 211.27a(7)(l), or (e) a situation where the Owner has a guardian, conservator or other fiduciary appointed by a court.

"Substantial Conformance" means the degree of operational effectiveness of an OSDS which results in a minimal likelihood of risk to public health or the environment caused by improper construction, location, or operation of an OSDS, or by the malfunctioning of an OSDS.

"Township" means Long Lake Township.

"Transferee" means a Person to whom title or exclusive beneficial use of the Premises is being conveyed by means of a Sale.

Section 5. Notification of Ordinance Required.

- A. In the Sale or expectation of a Sale of a Premises in the Township, any Person who acts for a fee as an Authorized Agent of the Owner or Transferee, provides

an abstract of title or title insurance for a Premises or provides escrow services shall advise the Owner and Transferee in writing of (i) the requirements of this Ordinance and the requirements of Township ordinance Number 23 pertaining to supplemental real estate disclosure regarding an OSDS.

- B. If the Owner or Transferee is provided with written information prepared by the Township regarding this Ordinance, then the notification requirement of this section shall be deemed satisfied.
- C. If the Authorized Agent of the Owner or Transferee is provided written information prepared by the Township regarding the requirements of this Ordinance, then the notification requirement of this section shall be deemed satisfied as to the principle of the Authorized Agent.

Section 6. Inspection Required.

- A. Except as provided in subsection B below and commencing one hundred eighty (180) days following the effective date of this ordinance, an Owner of any Premises in the Township shall not Sell a Premises until the following conditions are met:
 - 1. An inspection report of the OSDS for the Premises has been filed with the Township; and
 - 2. A written copy of the inspection report has been provided to the Transferee as part of the Sale of the Premises.
- B. The following are exempt from the requirement of an OSDS inspection report:
 - 1. A Sale of Premises that has had an OSDS installed within the last thirty-six (36) months pursuant to a permit issued by the Health Department for the OSDS.
 - 2. A Sale of Premises where written evidence exists that the OSDS on the Premises has been inspected as required by this Ordinance within thirty-six (36) months of the proposed Sale and has been found to be in compliance with the Environmental Health Regulations of the Health Department.

Section 7. OSDS Inspectors.

- A. All Persons who desire to perform OSDS inspections under this Ordinance shall register with the Enforcement Agent and shall provide all of the following information and shall comply with all of the following requirements: (a) he or she shall file and maintain with the Enforcement Agent his or her current mailing address, (b) he or she shall not be disqualified by the Township from performing inspections pursuant to subsection B below, (c) he or she shall demonstrate

familiarity with the proper operation of OSDS, and (d) he or she shall hold at least one of the following credentials in good standing:

1. A certificate of training from a course for inspectors offered by NSF International or an equivalent agency or organization.
 2. A Michigan license as a registered sanitarian or a registered environmental health specialist.
 3. A Michigan professional civil engineer's license.
 4. A Class A, B, C, D or SC certification for wastewater operators issued by the State of Michigan.
- B. Disqualification of an Inspector. The Township Board may disqualify a Person from making OSDS inspections under this Ordinance for any of the following reasons:
1. The inspector fails to comply with this Ordinance.
 2. The inspector was negligent in an inspection or the preparation of an inspection report.
 3. The inspector submits false or misleading information on an application for registration under subsection A above or on an inspection report.
 4. The inspector submits a report under this Ordinance that lacks information, without reasonable justification, required by this Ordinance and the inspector thereafter fails to submit the omitted information within five business days from the date the Enforcement Agent requests that he or she provide such information.
 5. The inspector does not maintain the credentials required by this Ordinance.
- C. Procedure to Remove an Inspector from the Registered List. Before the Township Board removes an inspector from the registered list under this Ordinance, the Enforcement Agent shall prepare a written notice specifying all reasons the Township Board will consider as a basis for disqualification and shall serve a copy of this written notice, either personally or by first class mail, on that inspector. An inspector shall be deemed served with the notice if the notice is sent to the inspector's mailing address on file with the Enforcement Agent. Service shall be deemed complete upon mailing. The inspector shall be entitled to a hearing before the Township Board concerning his or her disqualification, if within 14 days of the date the written notice was served he or she files with the Enforcement Agent a written request for such a hearing. At this hearing the inspector shall be given an opportunity to demonstrate why he or she should not be disqualified from performing further OSDS inspections pursuant to this Ordinance. To remove an

inspector from the registered list under this Ordinance, the Township Board must find based on substantial, material and competent evidence that the inspector should be disqualified as provided in this Ordinance. The Township Board's decision shall be in writing and shall specify the reasons for its decision.

Section 8. Inspection Report.

- A. An inspection report must be in written form and must be on the NSF International report form entitled Wastewater Treatment System Inspection Checklist, May 2007 version, or on a substantially similar form if that form has been approved in advance by the Enforcement Agent. In addition, an inspection report shall:
1. Contain all information that is relevant to the condition of the OSDS as derived from the Site Inspection, as described in Section 9, and from the Record Review concerning the Premises;
 2. Describe the basis for any conclusions concerning the OSDS and whether such conclusions are based on observations made during the site inspection, on the Record Review, on water quality testing or on other information or documents. If a conclusion is based on other information or documents, then the inspection report shall describe and identify the source of that information or those other documents;
 3. Provide a description of the current operational or functional status of the OSDS, including an evaluation of the criteria in section B below as applied to the OSDS, and a conclusion regarding whether the OSDS is failing or if such a Failure is imminent;
 4. Provide a conclusion by the inspector regarding whether the OSDS is in Substantial Conformance with the Health Department's Environmental Health Regulations;
 5. Identify any necessary repairs to or replacement of any or all portions of the OSDS;
 6. Describe other observations which would lead a reasonably prudent inspector to conclude that the OSDS is (a) not in compliance with the Environmental Health Regulations in terms of location, construction or other non-operational requirement, (b) not operating or functioning in Substantial Conformance with the Environmental Health Regulations of the Health Department or (c) in Failure or imminent likelihood of Failure;

7. Make recommendations to extend the life of the OSDS and to prevent the premature Failure of the OSDS in the future.
- B. The evaluation by the inspector regarding whether the OSDS is in Substantial Conformance with the Health Department's Environmental Health Regulations, as amended, shall use the following criteria:
1. Presence of a septic tank and field or other sewage disposal facility that has been approved by the Health Department;
 2. Age of the system;
 3. Size of the system in relation to the dwelling size and demands upon it;
 4. Vertical isolation distance between the high groundwater table and the point of sewage discharge;
 5. Isolation distance from surface waters or wetlands;
 6. Isolation distance between any water wells and the sewage system;
 7. Lot size and useable area for on-site sewage disposal;
 8. Operational condition of the existing sewage system;
 9. Potential area for replacement or reserve system; and
 10. A list of all documents contained in the Record Review.
- C. When documents or information from a Record Review is missing, incomplete or conflicts with other records or applicant information, a note shall be made in the "Comments" section of the inspection report.

Section 9. Site Inspection.

- A. When conducting an OSDS inspection, the inspector shall conduct an on-site visit and inspection of the Premises and the OSDS (the Site Inspection). During the Site Inspection, the inspector shall at a minimum take the following actions, the results of which shall be included in the inspection report with an attached sketch plan:
1. Physically measure all isolation distances as described in section 8.0 .B.,
 2. Visually inspect the OSDS location and the surrounding area;
 3. Open and probe the OSDS tank to determine thickness of scum, the liquid level and depth of sludge or, alternatively, determine that the septic tank

has been pumped by a licensed septage pumping service within six (6) months prior to the inspection date and obtain a written statement from the pumping contractor as to the capacity and condition of the septic tank and its baffles and whether there was evidence of any effluent flowing back from the absorption field;

4. Auger borings into the absorption area of the OSDS when there is evidence that any portion of the absorption field may be failing or when documents or information from a Record Review are missing. Evidence of absorption field Failure shall include, but is not limited to, saturated soil over any portion of the drainfield, liquid breakout on the surface above or downgradient from the drainfield, sewage odors in the vicinity of the drainfield or wastewater back-up in any structure served by the OSDS. The auger borings shall be used to determine the thickness of the soil cover over the absorption field, the presence of high groundwater or the presence of other factors indicating improper OSDS operation;
5. With the Owner's permission, visually inspect the building plumbing which shall include but is not limited to plumbing fixtures that are not routed through the primary plumbing system, the water softener and footing drains that are connected to the OSDS. If the Owner does not allow visual interior inspection, the inspection report shall note that no interior inspection was made due to the lack of consent or, alternatively, the inspector may rely on the report of a third-party home inspector, if any, to establish the types and number of fixtures connected to the OSDS; and
6. Determine by ground probing the location and extent of the septic tank unless the location and extent of the tank can be determined in the Record Review.

Section 10. Referral to Health Department.

If an inspection report contains an evaluation that the OSDS is not in Substantial Conformance with the Health Department's Environmental Health Regulations, then the Township shall forward a copy of the inspection report to the Health Department. The Township shall be under no obligation to take enforcement action if an inspection report contains information that an OSDS is not in Substantial Conformance with the Environmental Health Regulations.

Section 11. Contract with Health Department.

The Health Department may administer all or any portion of this Ordinance as the Township and Health Department may agree. Any such agreement shall be in the form of a written interlocal agreement and shall be approved by the Township Board and the governing body of the Health Department. Nothing in this Ordinance or in the interlocal agreement shall be deemed to prohibit the Health Department from charging a fee for

its services or from taking any action it is authorized to take under its Environmental Health Regulations or under state law.

Section 12. Severability.

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, work, section, or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, such declaration shall not affect any portion of the Ordinance other than said part or portion thereof.

Section 13. Repeal.

All Ordinances and parts of Ordinances that are in conflict with this Ordinance are hereby repealed.

Section 14. Effective Date.

This Ordinance shall be effective the day following its publication in a newspaper of general circulation within the Township.

TOWNSHIP OF LONG LAKE

By: 
Karen Rosa

Its: Supervisor

By: 
Carol Hoffman

Its: Clerk

Date Published: November 24, 2008

Effective Date: November 25, 2008

Third Board Discussion on Township Government Funding

3rd Local Government Structure Board Discussion - Report

Peninsula Township

May 14th, 2024

Maner Costerisan has begun their work looking at our township’s organizational structure, with a focus on finances in the context of statutory requirements and needs of the community. They are meeting face-to-face with township officials and employees the week of May 20th. We anticipate that this work will lead to insights into current processes and potential structural changes that could drive greater efficiency, as well as perspectives on funding opportunities that may be needed to fill any gaps that are exposed. We all recognize that the demands and requirements on the Township have continued to grow and expect there will be a need to increase our operating budget to meet these needs in the future.

There was some discussion of reducing the taxes that we as residents of Peninsula Township pay at the April 9th board meeting. Although some of this was directed at income taxes, **the only taxes that our local government collects are property taxes**, which we do so on behalf of the county. As discussed, and as a reminder in the table below¹, most of these taxes have been instituted through a vote of the electorate, whether of the region or of Peninsula Township specifically:

| Taxing Authority | Millage Rate |
|-------------------------------|---------------------|
| County | 4.7268 |
| Education (TCAPS, NMC, State) | 14.0445 |
| BATA | 0.4788 |
| Road Commission | 0.9734 |
| Library | 0.9044 |
| Fire | 2.6000 |
| Police | 0.2300 |
| PDR | 2.0000 |
| ANIMAL CONTROL | 0.0370 |
| COA ² | 0.4739 |
| COA-Sr. Center | 0.0945 |
| Conservation (GT County) | 0.0958 |
| Veterans | 0.1135 |
| <i>PT Operations</i> | <i>0.6151</i> |
| Total | 27.3877 |

¹For detail on tax obligations for any property, see <https://bsaonline.com/Account/LogOn?uid=221>

²COA: Grand Traverse County Commission on Aging

The only tax reserved for local government operations is statutorily set at 1.0 mil for a general law township, and is further subject to reduction by the **Headlee Amendment**³. As a result of the Headlee Amendment, Peninsula Township currently receives less than 2/3 of its potential funding for operations, despite the increased demands by residents (parks, planning/zoning, etc. – partly population increase, partly demographics). To be complete, Peninsula Township, as many townships do, collects an additional amount equal to 1% of these taxes (eg, if \$1,000 is paid in tax, \$10 additional is collected) to help defray costs associated with tax assessment and collection. Including this administrative amount, of the total amount of property taxes and fees paid by Peninsula Township residents in 2023, less than 3.25%⁴ went to running our local government – noting that ~1/3 of this is directly spent on tax assessment and collection.

The only taxes over which the Peninsula Township board has direct control are the millages for Police and the Fire Department. These together total 2.83 mils, out of the 27.3877 mils collected, or about 10%. Although in principle these amounts could be eliminated, it would result in no police presence, and a reversion to pre-1975 when we had a volunteer fire department. The analysis on this is presented in the detail following.

Demands continue to grow and we recognize there are only so many creative ways to meet those demands outside of an increase in our operating budget. The work by Maner Costerisan will provide a wealth of insight into our structure and capacity to support statutory and desired services. We promise to bring full transparency and our best recommendations to the community. We appreciate your voice and support as we continue this process.

³ <https://www.legislature.mi.gov/Laws/MCL?objectName=MCL-ARTICLE-IX-31>

⁴ 3.21% = [Operations millage: 100% x (0.6151 / 27.3877) + (1% of property taxes paid)]/total property taxes paid

DETAIL of Taxes under Peninsula Township Board Control

Of the property taxes Peninsula Township collects from residents, what amounts are under the control of the Peninsula Township board?

The 0.6151 mills collected by the township for operations is *allocated* under the discretion of the board with statutory requirements (eg elections, budget) taking precedent over non-statutory requirements (eg, parks). The role of the board is making determinations regarding *how* this funding is spent, but *not* on whether it is collected.

The amount of all but two of the millages collected have been mandated, most by the voters (and some by the state). The millage *amounts* under board control are determined on an annual basis:

1. **Police** (0.23 mills): goes to funding sheriff deputies, and some equipment they use, specifically for Peninsula Township
2. **Fire** (2.60 mills): funds Peninsula Township Fire Department and emergency services

Current funding for **police services** currently is at 2 deputies/week, each working 40 hours/week. This is obviously not 24/7 coverage, but was selected as a starting point by the board to evaluate how much coverage is truly needed. The new budget for 2024/25 approves a slightly higher millage, in consideration of potentially increasing this level of coverage.

The **Peninsula Township Fire Department**⁵ used to be volunteer⁶. When it was a volunteer department, having sufficient coverage for the peninsula at a level that met the national standard was rarely, if ever, achieved. The consequence of this, ie, long intervals before ambulance or fire services could arrive at the point of emergency, led to the passing of the Fire millage in 1975 to establish a professional fire department. Under the leadership of Chief Gilstorff since 2018 has brought the professionalism of our emergency services to essentially national standards, with a goal of achieving full advance life support (ALS) coverage over the whole of the peninsula within next few years.

This begs the question of 'What portion of property taxes can actually be eliminated?'

- **IF** there were no police millage, there would be occasional coverage of Old Mission Peninsula by non-mandated presence of the county sheriff department;

⁵ <https://www.peninsulatownship.com/fire-department.html>

⁶ <https://www.peninsulatownship.com/history.html>

in contrast, over the last several years, there have been calls from residents to increase coverage.

- **IF** there were no fire millage, we would have to resort to a volunteer fire department – which we had when there were significantly fewer residents on the peninsula – and relying heavily on other cities/townships for fire support. At present, only 3 of our fire department personnel currently live on the peninsula.

Where does that leave us? Were we to eliminate the amounts collected in the police and fire millage, a total of 2.83 mils, this would reduce the total millage rate from 27.3877 to 24.5577 mils. In a hypothetical example of a property owner paying \$5,000/year in taxes at a 27.3877 rate, that same property owner, at the lower millage rate, would be paying \$4,483/year.

A 10% decrease in property taxes paid is indeed significant; but in our case, this occurs at the cost of losing BOTH police and fire department protection.

Ag Signage Enforcement for 2024 Growing Season

U-Pick and Farm Stand Signage



PENINSULA TOWNSHIP

MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: May 8, 2024
Re: 2024 Moratorium on Enforcement of Agricultural Signage

The board approved a resolution to suspend the enforcement of certain agricultural related signage beginning August 8, 2023, through November 1, 2023. A copy of the resolution is attached for reference.

As such, last season staff observed the additional temporary signage that was utilized for U-Pick and Farm Stands. We observed what might be considered signage clutter on a couple farms but received no complaints. There were no concerns about safety, as all signs were located outside of the right-of-way.

Since the signage ordinance has not been updated as planned, we would like to request that the board authorize another temporary moratorium on enforcement of signage for the 2024 season (May 14, 2024 – November 1, 2024) for U-Pick and Farm Stand signage.

Once the new Agricultural Advisory Committee is appointed and up and running, one of the first matters that will be addressed is working to develop a policy recommendation for reasonable signage regulations for all agricultural/farm operations.

Staff will be available to answer questions at the May 7 meeting.

PENINSULA TOWNSHIP BOARD

RESOLUTION ISSUING A MORATORIUM TO SUSPEND THE ENFORCEMENT OF SPECIFIC PROVISIONS OF SECTIONS 7.11.1(1) 7.11.2(8), 7.11.3(1), AND 7.11.6(3) OF THE PENINSULA TOWNSHIP ZONING ORDINANCE

RESOLUTION NO. 2023-08-08 # 2

At a meeting of the Peninsula Township Board, Grand Traverse County, Michigan, held at the Peninsula Township Hall, on the 8th day of August, 2023 at 7:00 p.m.

A resolution to enact a temporary moratorium until November 1, 2023, on the enforcement of the enumerated provisions of the Peninsula Township Zoning Ordinance relating to off-site signage, the use of vehicles for signage, and quantity limitations on Agricultural Products and Farm Stand signs for a seasonal and/or temporary purpose.

PRESENT: Wunsch, Adams, Finner, Rudolph, Shuppert

ABSENT: Chau

The following was moved by Finner and seconded by Rudolph.

WHEREAS, Peninsula Township is in the process of updating and reviewing its existing zoning ordinance regulations to ensure their consistency with the needs and goals of the Township, its residents, and the agricultural and commercial entities operating within the Township;

WHEREAS, Peninsula Township recognizes that effective advertising, marketing, and identification of businesses and agricultural operations, specifically along main thoroughfares such as Center Road, is a basis of supporting agriculture and commerce within the Township;

WHEREAS, Peninsula Township is aware of the impact and importance of off-site signage in enabling agricultural or commercial entities without frontage on a main thoroughfare to identify their operations to travelers;

WHEREAS, Peninsula Township is aware that additional temporary and/or seasonal signs are of value to these operations and seeks to evaluate the impact of additional temporary signs;

WHEREAS, Peninsula Township recognizes that signs create aesthetic and safety impacts and, as such, has a legitimate purpose in regulating so that potential ordinance amendments enabling agricultural and commercial entities to advertise in additional ways are balanced with the interests of road safety, avoiding an aesthetically cluttered landscape, administrative oversight, and permitting;

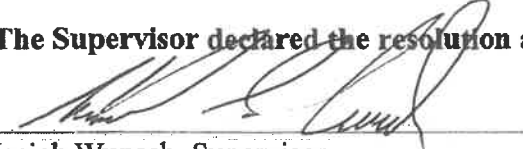
NOW, THEREFORE, the Township Board hereby further resolves that administrative staff and Township officials will continue to engage in the review and potential amendment of the above sections of the Ordinance to ensure the effects of the Ordinance are consistent with the goals of the Township.

Roll call vote:

Yes: Thompson, Chown, Ashorn, Fonger, Isiah Wunsch
No: _____

*Isiah Wunsch
had released
himself*

The Supervisor declared the resolution adopted.

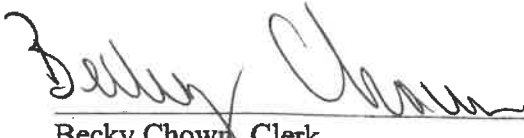


Isiah Wunsch, Supervisor
Peninsula Township

CERTIFICATE

STATE OF MICHIGAN)
)
COUNTY OF GRAND TRAVERSE)

I, the undersigned, the duly qualified and acting Clerk for Peninsula Township, Grand Traverse County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Peninsula Township Board at a meeting held on the 14th day of August 2023, and further certify that the above Resolution was adopted at said meeting.



Becky Chown, Clerk
Peninsula Township