

Peninsula Township
Parks Committee Regular Meeting
June 26, 2024 7:00 p.m.
Lola Jackson Recording Secretary

PENINSULA TOWNSHIP
13235 Center Road, Traverse City MI 49686
Phone: 231.223.7322 Fax: 231.223.7117
www.peninsulatownship.com

PENINSULA TOWNSHIP PARKS COMMITTEE
Regular Committee Meeting June 26, 2024

MINUTES
7:00 p.m.

1. **Call to Order** by Skurski at 7:00 p.m.
2. **Pledge**
3. **Roll Call** Milliken, Murphy, Dahl, Skurski, Zebell
(7:04) Arrival Chown-Township Clerk, Cram-Director of Planning and Zoning
4. **Approve Agenda** Murphy moved to approve the agenda with a second by Milliken.
Approved by Consensus
5. **Brief Citizens Comments (for agenda items only)** None
6. **Conflict of Interest** None
7. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
 - A. Minutes from May 22, 2024 Meeting
 - B. Correspondence from Mary Lou Piehl "Tennis Court at Bowers Harbor" June 1, 2024
 - C. Correspondence from Michele Zebell "Tennis Court at Bowers Harbor" June 4, 2024
 - D. Correspondence from Dave Murphy "Re: Tennis Court at Bowers Harbor" June 4, 2024
 - E. Correspondence from Becky Chown "Regarding Tennis and Pickleball Lines" June 4, 2024
 - F. Correspondence from Susan Piehl "Trailer at Bowers Harbor Park" June 12, 2024
 - G. Correspondence from Suan Piehl "Trailer at Bowers Harbor Park Update" June 12, 2024
 - H. Correspondence from Michele Zebell "Public Service Message State of Mi: Building Forts" June 12, 2024
 - I. Correspondence from Brent Wheat "Grand Traverse County Beach Monitoring Report" June 13, 2024
 - J. Parks Committee Report May 2024
 - K. Correspondence from Kylee Haase "Events at BHP" June 17, 2024
Chown requested Item K "Events at BHP" be moved to Business as Item D. Murphy made 1 change to the minutes. Chown moved to approve the consent agenda as amended with a second by Dahl.
Approved by Consensus
8. **Business**
 - A. Kelley Park Boat Launch Update- Skurski/Chown
Chown: every month I have a phone call with our engineer at Beckett & Raeder to talk about the timeline for getting the engineering work done and all of the other work needed to construct the boat launch. This information will then be submitted to EGLE and the Army Corp of Engineers

because both entities independently must permit the project. A timeline was published in a Township Board packet recently and in the upcoming summer newsletter. Today, I had my monthly call with Beckett & Raeder. I have another one next month, which also falls on parks committee meeting day. One of the issues being worked on is the bonafided wetland at Kelley Park. EGLE does not care this was created when a large-scale condominium project began and was never completed. There was earth moving and plenty of activity at this location. There are changing rules becoming much stricter about how much land in a wet land can be disturbed before you have to remediate. The wetland issue is a contentious one. We need to have a new, site wide survey done to access the presence of any rare or endangered plants, which is an EGLE requirement. We are on track with the timeline. We did talk about needing some revetment on the 2 sides of the channel and the dock when it goes into the water. This is not going to be so steep to require a concrete wall and rocks should be sufficient. There are still rocks at the old boat launch site at Haserot Beach. I am going to count the number and size of the rocks present. The goal is to make this an environmentally sensitive, single lane, low impact boat launch with night sky compliant lighting, and buffering to protect the neighbors. The DNR likes parking spots for boat trailers to be 12 feet wide. Christy Summers is our landscape architect and graphic designer. Summers designs all the boat launches in northern Michigan that get approved. Summers is making an argument to the DNR for these parking spaces to be 10 feet wide. This may keep the larger, cigarette style boats, which tend to need larger trailers to a minimum.

Dahl: is the water depth been proven to handle a boat launch?

Chown: because it is a much longer distance to deep water at Kelley than it was at Haserot Beach, the channel is going to have to be much longer. This is going to take more money and more soil moved initially. EGLE is not happy about this and would like to see the boat launch moved back to Haserot. The citizens of the community have spoken loud and clear; the boat launch is not moving back to Haserot.

Milliken: if this were to be permitted, when would the work be done?

Chown: the timeline shows the construction beginning in late April, 2025 and completion in September, 2025. A new survey showed the channel needs to be approximately 615 feet, down from the original number of 715 feet. No one knows how often this channel will need dredging to keep it open. I have several bids for this work.

Skurski: if you look at the south DNR launch, you can see the channel they cut, which is similar. That channel has not been dredged for about 5 years.

Cram: I just want to make sure we are following our zoning ordinance, section 7.4.7a, regarding wetland. This will actually disturb the wetlands, which have dimensional setbacks. This may need to go before the ZBA, so the sooner we have those numbers, the better.

Murphy: what have we heard from our fishing community and the locals as to their patience for this?

Skurski: I received many calls this spring basically inquiring if the boat launch would be available this year. I said no, but we have a time line for the project to hopefully begin next summer.

Milliken: who is in charge of maintaining the launch?

Chown: Peninsula Township.

Milliken: we have used the launch down at the south end. There are several major potholes where you pull your boat out that could result in a big problem. Sand has accumulated on the north side of the pull out.

Chown: it is important to contact the DNR and let them know. That is a DNR launch, and so is the launch at Bowers Harbor.

Dahl: have you looked at limiting the size of the boats launching at Kelley, so we do not have the big cigarette boats?

Chown: the DNR will not let us limit who can use the launch.

B. Bowers Harbor Expansion-Zebell

Zebell: Angie Bouma from the Grand Traverse Regional Land Conservancy has come out to Bowers Harbor Expansion and started inventorying the various plants, which should be completed by the end of summer. Once this is accomplished, Angie will help me stake out the various ecosystems. I do not have dates yet for the goats and Youth Works and I continue to work on arranging this.

C. Budget Update Fiscal Year 2024-2025-Skurski

Skurski: what we have is a partial report on budget performance year to date (see at end of minutes). We are not in any danger of hitting our budget limits currently. Wilkinson's contract of approximately \$11,000 is right on track. Please submit any compensation you have for serving on this committee. There has only been \$1,500 in repairs so far. Our biggest expenditure is going to be for signage and we want to make sure this gets done.

D. Correspondence from Kylee Haase "Events at BHP" June 17, 2024 (moved from consent agenda to business)

Skurski: Haase's letter is in regard to wanting to do free, outdoor workout classes for people at Bowers Harbor Park.

Cram: I did not find any restrictions in the park's ordinance. Under Section 4 of the township parks ordinance events for over 50 people must secure a permit from the township board. We need to contact Haase and have her tell us how many days and participants she is expecting. Under Section 5, the use of township parks section (e) states any person or entity with a permit shall be liable to the township and to all other lawful users of the township parks as indicated in this section. Item (m) says no commercial activity and only individuals who have received permits may engage in business activities within a township park.

Chown: we do not have a process in place. By the time the next park's committee meets will be in July and there is not really enough time to make a recommendation and get it in front of the town board. Would anyone like to attend the next township board meeting on July 9, 2024 and give an oral update? We need to get an email back to Haase and say we are interested. We need to know more. How many days a week would the class be held, do you have a specific day you would like to do this, and what time of day? I will check with our insurance agent regarding liability. The town board would like to see recommendations from the parks committee and this might be a good topic if this is something you choose to recommend after you gain more information.

Murphy: my concern with this request, even though it is free and a benefit to the community is if this becomes a township endorsed activity. I know there are child care groups that take the kids for walks in the park, they are not seeking permission and this is not a township sanctioned activity. There is no liability issue and they are doing this on their own accord. Do we want to get into the business of endorsing or making a recommendation from this body to the township board? I would be careful in saying this is a township endorsed activity as it lets in the question of township liability.

Zebell: I will write an email to Haase and include a copy of the park ordinance.

9. **Citizen Comments** None

10. **Committee Comments**

Zebell: There will be a working session right after the meeting to gather historical information for the township map and signage. I walked through Murray Park and took photos of the trail markers. This is a topic we can address at the work session. The primary topic is to gather historical information for the township map and signage.

Skurski: I received an email this week indicating the nets are up today at the shared tennis court. The goose lights were installed at Haseerot Beach yesterday. Unfortunately, one of the bars on the lights has already been tampered with and bent. A different location will be tried, with better installation methods

Chown: phase one of the garden between the town hall and the township building has been completed. I will be sending out a call for volunteers to help complete this project.

11. **Adjournment:** Zebell moved to adjourn the meeting with a second by Milliken.

Approved by Consensus

Adjourned at 7:50 p.m.

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
 PERIOD ENDING 06/30/2024

| GL NUMBER | DESCRIPTION | 2024-25 AMENDED BUDGET | YTD BALANCE 06/30/2024 | ACTIVITY FOR MONTH 06/30/2024 | AVAILABLE BALANCE | % BDG USE |
|---|----------------------------------|---------------------------|---------------------------|-------------------------------------|----------------------|---------------|
| Fund 208 - Parks Fund | | | | | | |
| Expenditures | | | | | | |
| Dept 751 - PARKS | | | | | | |
| 208-751-703.000 | Per Diem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-710.LIB | Liability Insurance | 0.00 | 3,001.40 | 0.00 | (3,001.40) | 100.00 |
| 208-751-710.WRK | Workers Comp | 0.00 | 101.44 | 0.00 | (101.44) | 100.00 |
| 208-751-715.000 | Employer Social Security | 0.00 | 34.42 | 11.47 | (34.42) | 100.00 |
| 208-751-726.000 | Supplies | 0.00 | 23.54 | 23.54 | (23.54) | 100.00 |
| 208-751-726.PRK | Park Signs | 0.00 | 160.28 | 0.00 | (160.28) | 100.00 |
| 208-751-783.000 | Seeding and Planting Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-801.000 | Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-807.000 | Audit Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-818.000 | Contractual Services-R Wilkinson | 0.00 | 11,420.00 | 0.00 | (11,420.00) | 100.00 |
| 208-751-818.010 | Recording Secretary | 0.00 | 450.00 | 150.00 | (450.00) | 100.00 |
| 208-751-818.200 | Contract Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-818.PLO | Plowing | 0.00 | 2,510.00 | 0.00 | (2,510.00) | 100.00 |
| 208-751-855.DEQ | Noncom. Public Wat. Sup. Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-881.000 | Community Activities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-900.000 | Legal Notices | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-900.PNP | Printing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-921.000 | Electricity | 0.00 | 181.59 | 91.35 | (181.59) | 100.00 |
| 208-751-926.000 | Street Lighting | 0.00 | 287.93 | 143.30 | (287.93) | 100.00 |
| 208-751-930.000 | Repairs and Maintenance | 0.00 | 1,550.00 | 0.00 | (1,550.00) | 100.00 |
| 208-751-958.000 | Memberships and Dues | 0.00 | 647.02 | 0.00 | (647.02) | 100.00 |
| 208-751-966.GNT | Haserot Boat Launch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-966.KEL | Grant Cost - Kelley Park | 0.00 | 2,002.00 | 0.00 | (2,002.00) | 100.00 |
| 208-751-967.BHP | Grant Costs-BHP EXPANSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-967.DPE | Grant Costs-DPE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-970.000 | Capital Outlay/MiscExpenditures | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208-751-970.PKL | Capital Outlay-Pickleball Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 751 - PARKS | | 0.00 | 22,369.62 | 419.66 | (22,369.62) | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | 22,369.62 | 419.66 | (22,369.62) | 100.00 |
| Fund 208 - Parks Fund: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 22,369.62 | 419.66 | (22,369.62) | 100.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (22,369.62) | (419.66) | 22,369.62 | 100.00 |

Fund 208 - Parks Fund

| GL Number | Description | 2024-25 Amended Budget | YEAR-TO-DATE THRU 06/30/24 | Available Balance | % Usec |
|------------------------------|---|---------------------------|-------------------------------|-----------------------------------|-----------|
| Expenditures | | | | | |
| Department 751: PARKS | | | | | |
| 208-751-703.000 | Per Diem | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-710.LIB | Liability Insurance | | | | |
| 04/09/2024 AP | EMC INSURANCE/2024-2025 LIABILITY INSURANCE | | 3,001.40 | Inv #: '7001841871' Vendor '0556' | |
| 208-751-710.LIB | Liability Insurance | 0.00 | 3,001.40 | (3,001.40) | 100.00 |
| 208-751-710.WRK | Workers Comp | | | | |
| 04/09/2024 AP | ACCIDENT FUND INS CO OF AMERICA/2024-2025 WORK COMP POL | | 101.44 | Inv #: '1001245236' Vendor '0246' | |
| 208-751-710.WRK | Workers Comp | 0.00 | 101.44 | (101.44) | 100.00 |
| 208-751-715.000 | Employer Social Security | | | | |
| 05/10/2024 PR | SUMMARY PR 05/10/2024 | | 22.95 | 357 | |
| 06/07/2024 PR | SUMMARY PR 06/07/2024 | | 11.47 | 360 | |
| 208-751-715.000 | Employer Social Security | 0.00 | 34.42 | (34.42) | 100.00 |
| 208-751-726.000 | Supplies | | | | |
| 06/12/2024 AP | GRAND TRAVERSE COUNTY/MAP OF TOWNSHIP PARKS | 0.00 | 23.54 | Inv #: '1002256' Vendor '0346' | |
| 208-751-726.000 | Supplies | 0.00 | 23.54 | (23.54) | 100.00 |
| 208-751-726.PRK | Park Signs | | | | |
| 05/29/2024 AP | IMAGE360/BHP SIGNS | | 160.28 | Inv #: '89753' Vendor '0080' | |
| 208-751-726.PRK | Park Signs | 0.00 | 160.28 | (160.28) | 100.00 |
| 208-751-783.000 | Seeding and Planting Services | | | | |
| 208-751-801.000 | Legal Fees | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-807.000 | Audit Fees | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-818.000 | Contractual Services-R Wilkinson | | | | |
| 05/08/2024 AP | ROBERT WILKINSON/BLDG/GROUNDS MAINTENANCE - APR 2024 | | 3,360.00 | Inv #: '1861' Vendor 'WI04' | |
| 05/08/2024 AP | ROBERT WILKINSON/BLDG/GROUNDS MAINTENANCE - MAY 2024 | | 3,360.00 | Inv #: '1862' Vendor 'WI04' | |
| 05/15/2024 AP | ROBERT WILKINSON/PARKS TOILET CLEANING/MAINTENANCE - AP | | 2,350.00 | Inv #: '1861-T' Vendor 'WI04' | |
| 05/15/2024 AP | ROBERT WILKINSON/ PARKS TOILET CLEANING/MAINTENANCE - M | | 2,350.00 | Inv #: '1862-T' Vendor 'WI04' | |
| 208-751-818.000 | Contractual Services-R Wilkins | 0.00 | 11,420.00 | (11,420.00) | 100.00 |
| 208-751-818.010 | Recording Secretary | | | | |
| 05/10/2024 PR | SUMMARY PR 05/10/2024 | | 300.00 | 357 | |
| 06/07/2024 PR | SUMMARY PR 06/07/2024 | | 150.00 | 360 | |
| 208-751-818.010 | Recording Secretary | 0.00 | 450.00 | (450.00) | 100.00 |
| 208-751-818.200 | Contract Services | | | | |
| 208-751-818.FLO | Flowing | 0.00 | 0.00 | 0.00 | 100.00 |
| 05/08/2024 AP | KLM LANDSCAPE/SNOW FLOWING 2023-2024 | | 2,510.00 | Inv #: '19644' Vendor '0306' | |
| 208-751-818.FLO | Flowing | 0.00 | 2,510.00 | (2,510.00) | 100.00 |

Fund 208 - Parks Fund

| GL Number | Description | 2024-25 Amended Budget | YEAR-TO-DATE THRU 06/30/24 | Available Balance | % Used |
|-----------------------|--|---------------------------|-------------------------------|----------------------|-------------------------------|
| Expenditures | | | | | |
| Department 751: PARKS | | | | | |
| 208-751-855.DEQ | Noncom. Public Wat. Sup. Fee | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-881.000 | Community Activities | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-900.000 | Legal Notices | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-900.PNP | Printing | 0.00 | 0.00 | 0.00 | 100.00 |
| 208-751-921.000 | Electricity | | | | |
| 05/28/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY | | 90.24 | Inv #: | 'APRIL 2024' Vendor 'CO23' |
| 06/12/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY - MAY 2024 | | 91.35 | Inv #: | 'MAY 2024' Vendor 'CO23' |
| 208-751-921.000 | Electricity | 0.00 | 181.59 | | (181.59) 100.00 |
| 208-751-926.000 | Street Lighting | | | | |
| 05/08/2024 AP | CONSUMERS ENERGY/LED UPGRADE APR 2024 | | 19.70 | Inv #: | 'APR 2024 LED' Vendor 'CO23' |
| 05/08/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY - APR 2024 | | 47.66 | Inv #: | 'APR 2024 7377' Vendor 'CO23' |
| 05/28/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY | | 77.27 | Inv #: | 'APRIL 2024' Vendor 'CO23' |
| 06/12/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY - MAY 2024 | | 77.30 | Inv #: | 'MAY 2024' Vendor 'CO23' |
| 06/12/2024 AP | CONSUMERS ENERGY/LED UPGRADE - MAY 2024 | | 19.34 | Inv #: | 'MAY 2024 5987' Vendor 'CO23' |
| 06/12/2024 AP | CONSUMERS ENERGY/ST LIGHTS/ELECTRICITY - MAY 2024 | | 46.66 | Inv #: | 'MAY 2024 7377' Vendor 'CO23' |
| 208-751-926.000 | Street Lighting | 0.00 | 287.93 | | (287.93) 100.00 |
| 208-751-930.000 | Repairs and Maintenance | | | | |
| 05/08/2024 AP | ROBERT WILKINSON/BLDG/GROUNDS MAINTENANCE - APR 2024 | | 180.00 | Inv #: | '1861' Vendor 'WI04' |
| 05/08/2024 AP | ROBERT WILKINSON/BLDG/GROUNDS MAINTENANCE - MAY 2024 | | 180.00 | Inv #: | '1862' Vendor 'WI04' |
| 05/08/2024 AP | KLM LANDSCAPE/SNOW PLOWING 2023-2024 | | 440.00 | Inv #: | '19644' Vendor '0306' |
| 05/09/2024 AP | PARSHALL TREE CARE/TREE REMOVAL | | 750.00 | Inv #: | '26436' Vendor '0668' |
| 208-751-930.000 | Repairs and Maintenance | 0.00 | 1,550.00 | | (1,550.00) 100.00 |
| 208-751-958.000 | Memberships and Dues | | | | |
| 05/28/2024 AP | MICHIGAN TOWNSHIPS ASSOC. (MTA)/MTA DUES 2024-2025 | | 647.02 | Inv #: | '2024-2025' Vendor '0298' |
| 208-751-958.000 | Memberships and Dues | 0.00 | 647.02 | | (647.02) 100.00 |
| 208-751-966.GNT | Haserot Boat Launch | | | | |
| 208-751-966.KEL | Grant Cost - Kelley Park | 0.00 | 0.00 | | 0.00 100.00 |
| 05/08/2024 AP | BECKETT & RAEDER/KELLEY PK BOATING ACCESS SITE | | 2,002.00 | Inv #: | '2024402' Vendor '0268' |
| 208-751-966.KEL | Grant Cost - Kelley Park | 0.00 | 2,002.00 | | (2,002.00) 100.00 |
| 208-751-967.BHP | Grant Costs-BHP EXPANSION | 0.00 | 0.00 | | 0.00 100.00 |
| 208-751-967.DTE | Grant Costs-DTE | 0.00 | 0.00 | | 0.00 100.00 |
| 208-751-970.000 | Capital Outlay/MiscExpenditure | 0.00 | 0.00 | | 0.00 100.00 |
| 208-751-970.PKL | Capital Outlay-Pickleball Cour | 0.00 | 0.00 | | 0.00 100.00 |

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
 Balances for quarter ending 06/30/2024

Fund 208 - Parks Fund

| GL Number | Description | 2024-25 Amended Budget | YEAR-TO-DATE THRU 06/30/24 | Available Balance | % Used |
|----------------------------------|-------------|---------------------------|-------------------------------|----------------------|-----------|
| Expenditures | | | | | |
| Department 751: PARKS | | 0.00 | 22,369.62 | (22,369.62) | 100.00 |
| Total - Dept 751 | | 0.00 | 22,369.62 | (22,369.62) | 0.00 |
| Total Expenditures | | 0.00 | (22,369.62) | 22,369.62 | |
| NET OF REVENUES AND EXPENDITURES | | | | | |

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Phone: 231.223.7322 Fax: 231.223.7117

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PENINSULA TOWNSHIP PARKS COMMITTEE

Regular Committee Meeting June 26, 2024,

AGENDA

7:00 p.m.

Agenda Corrected July 10, 2024 by Lola Jackson

1. Call to Order
2. Pledge
3. Roll Call
4. Approve Agenda
5. Brief Citizens Comments (for agenda items only)
6. Conflict of Interest
7. Consent Agenda: any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
 - A. Minutes from May 22, 2024 Meeting
 - B. Correspondence from Mary Lou Piehl "Tennis Court at Bowers Harbor" June 1, 2024
 - C. Correspondence from Michele Zebell "Tennis Court at Bowers Harbor" June 4, 2024
 - D. Correspondence from Dave Murphy "Re: Tennis Court at Bowers Harbor" June 4, 2024
 - E. Correspondence from Becky Chown "Regarding Tennis and Pickleball Lines" June 4, 2024
 - F. Correspondence from Susan Piehl "Trailer at Bowers Harbor Park" June 12, 2024
 - G. Correspondence from Suan Piehl "Trailer at Bowers Harbor Park Update" June 12, 2024
 - H. Correspondence from Michele Zebell "Public Service Message State of Mi: Building Forts" June 12, 2024
 - I. Correspondence from Brent Wheat "Grand Traverse County Beach Monitoring Report" June 13, 2024
 - J. Parks Committee Report May 2024
 - K. Correspondence from Kylee Haase "Events at BHP" June 17, 2024
8. Business
 - A. Kelly Kelley Park Boat Launch Update- Skurski/Chown
 - B. Bowers Harbor Expansion- Zebell
 - C. Budget Update Fiscal Year 2024-2025 Skurski
9. Citizen Comments
10. Committee Comments
11. Adjournment

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the recording secretary.

PENINSULA TOWNSHIP

13235 Center Road
Traverse City, MI 49686
www.peninsulatownship.com

Parks Committee May 22, 2024 7:00 p.m. Regular Meeting MINUTES

Minutes Corrected on July 16, 2024 By Lola Jackson

1. **Call to Order** by Skurski at 7:00 p.m.
2. **Pledge**
3. **Roll Call** Dahl, Zebell, Skurski, Milliken, Murphy, Cram-Director of Planning and Zoning.
Excused: Chown. Skurski announced Ronessa Butler resigned from the committee.
4. **Approve Agenda Milliken moved to approve the agenda with a second by Dahl.**
Approved by consensus
5. **Brief Citizens Comments (for agenda items only)** None
6. **Conflict of Interest** None
7. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
 - A. Minutes from April 24, 2024 Meeting
 - B. Approval of Agenda and Consent Agenda from April 24, 2024
 - C. Correspondence from Sarah U'Ren "2024 Summer Beach Monitoring Haserot Beach"-April 29, 2024
 - D. Correspondence from Carrie Bui "Painting of Tennis Court Lines"-May 1, 2024
 - E. Correspondence from Rudy Rudolph "Haserot Beach Attendance"-May 6, 2024
 - F. Correspondence from Susan Piehl "No Camping Signs"-May 13, 2024
 - G. Correspondence from Suan Piehl "Re: No Camping Signs" May 13, 2024
 - H. Correspondence from Susan Piehl "Pickleball Rules" May 13, 2024
 - I. Correspondence from Susan Piehl "Trail Cameras at the Parks" May 15, 2024
 - J. Correspondence from Dave Murphy "Re: Trail Cameras at the Parks" May 15, 2024
 - K. Correspondence from DNR Law Enforcement "Private Cameras on Public Land" May 15, 2024
 - L. Correspondence from Susan Piehl "Private Trail Cameras on Public Land" May 16, 2024**Murphy moved to approve the consent agenda with a second by Milliken.**
Approved by consensus
8. **Business**
 - A. Pavilion Rentals and Refund for Pat Weber-Skurski
Weber made an application to use the pavilion, but when she learned no food trucks would be allowed, she quickly cancelled her request, and wanted a refund. Milliken could not find the specific language in the park's ordinance banning food trucks. There was only a reference to no commercial activity in the parks.

Cram: the Peninsula Township Zoning Ordinance is a permissive zoning ordinance. Uses allowed are specifically listed, so if an activity is not listed, it is not allowed. Food trucks are not listed, and currently not allowed. **Milliken moved to give Weber a refund with a second by Dahl.** Approved by consensus

B. Signage, Review of Study Session April 24, 2024: Next Steps-Murphy/Zebell

Murphy has a meeting with Steve Lagerquist of the Grand Traverse Regional Land Conservancy on May 23, 2024 to go over a few issues with signage. The committee is close to finalizing the signage after the study session on April 24, 2024 (See worksheet in Packet Addition pg. 20-21). There will be maps and collaboration with the historical society. Power Island needed to be included. Trail markers at the state park ~~make no sense and need to be corrected~~ need review for clarity.

C. Ordinance Language Food Trucks and Geese Away System-Cram

Cram covered the food truck issue in Business Item A. The Geese Away lighting shines up and does not technically meet the zoning ordinance 7.14, which requires lights to be shielded. However, geese feces have caused E.Coli in the water at Haserot Beach. This can affect the health, safety, and welfare of the public. The beach was closed several times last year due to high E. coli readings from the health department. As these lights are being installed on a temporary basis, they can be allowed. The committee voted to approve the expenditure, which was from last year's budget at the April 24, 2024 meeting.

D. Pickleball Meeting and Park Report-Butler/Skurski- this issue is going before the town board.

E. Pickleball Rules-Butler/Skurski- this issue is going before the town board

F. Bowers Harbor Park Tree Watering, Additional Volunteers, Hose Purchase-Zebell

Individuals who volunteered to water the trees are participating again. However, the beginning of the summer needs more volunteers. Milliken will give Zebell the list of volunteers she has collected for potential participants. A new hose needs to be purchased.

Murphy moved to spend \$75 to purchase a new hose with a second by Dahl.

Roll call vote: Yes-Dahl, Skurski, Zebell, Milliken, Murphy

Passed Unan

G. Brief Update on Goats and Youthworks-Zebell

Zebell: the dates are fluid and have changed several times. It looks like the Youthworks group might come in June and the goats in the fall. I will get something into the newsletter about this project.

9. Citizen Comments None

10. Committee Comments

Milliken requested members get her a list of opportunities available in each member's park, and she will post the listing on Next Door. Cram shared a zoning administrator has been hired and her name is Tori Westmoreland. She begins July 1, 2024. With the departure of Butler, the town board will be tasked with appointing a new committee member. The committee wants the person to take over Bowers Harbor Park and to understand the scope of the work involved.

Murphy: people are entering Pelizzari Natural Area from the lake side. Steve Lagerquist from the Grand Traverse Regional Land Conservancy believes this issue can be handled primarily with signage. I will be reviewing the park usage patterns with him tomorrow. There is probably about 1,000 feet of minimally used shoreline in that area with owls, eagles, muskrats, and the occasional beaver.

Peninsula Township
Parks Committee Regular Meeting
Lola Jackson, Recording Secretary

11. Adjournment **Murphy moved to adjourn with a second by Milliken.**

Approved by consensus

Adjourned 8:15 p.m.

CORRESPONDENCE

Becky Chown

From: Susan Piehl
Sent: Monday, July 15, 2024 8:14 AM
To: Becky Chown; Dave Murphy; Jennifer Cram; Elections; Lola Jackson; Mary Beth Milliken; Michele Zebell; Mike Skurski; Pete Dahl
Subject: FW: Update: All Grand Traverse County beaches now LEVEL-1
Attachments: Beach Posting 071224.pdf

From: Brent Wheat <bwheat@gtcountymi.gov>
Sent: Friday, July 12, 2024 11:12 AM
To: Beach Posting Group <beachpostinggroup@gtcountymi.gov>; Beach Stakeholders Group <beachstakeholdersgroup@gtcountymi.gov>
Subject: Update: All Grand Traverse County beaches now LEVEL-1

Good Morning,

I'm happy to report that all monitored beaches in Grand Traverse County are now LEVEL-1, suitable for full-body contact. Please take a look at the attachment for the results of the resampling that took place at Saylor Park, East Bay Park, Bryant Park, Senior Center Beach, Sunset Park, Volleyball Court, and West End Beach.

Have a great weekend



Brent Wheat
Environmental Health Director
Grand Traverse County Health Department
Phone: 231.995.6015



You're receiving this message because you're a member of the Beach Posting Group group from Grand Traverse County. To take part in this conversation, reply all to this message.

[View group files](#) | [Leave group](#) | [Learn more about Microsoft 365 Groups](#)

FOR IMMEDIATE RELEASE – June 20, 2024
Weekly Grand Traverse County Beach Report
Samples Collected June 19, Reported June 20
GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|--------------------------|---|----------------------------|
| West End | 7 | 1 |
| Clinch Park | 20 | 1 |
| Bryant Park | 172 | 1 |
| East Bay Park | 12 | 1 |
| Traverse City State Park | 5 | 1 |
| Acme Bayside Park | 12 | 1 |
| Sayler Park | 21 | 1 |
| Sunset Park | 155 | 1 |
| TC Senior Center | 20 | 1 |
| TC Volleyball Beach | 1 | 1 |
| Haserot Beach | 36 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

FOR IMMEDIATE RELEASE – June 27, 2024
Weekly Grand Traverse County Beach Report
Samples Collected June 26, Reported June 27

GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|--------------------------|---|----------------------------|
| West End | 24 | 1 |
| Clinch Park | 44 | 1 |
| Bryant Park | 56 | 1 |
| East Bay Park | 613 | 2 |
| Traverse City State Park | 192 | 1 |
| Acme Bayside Park | 17 | 1 |
| Sayler Park | 11 | 1 |
| Sunset Park | 91 | 1 |
| TC Senior Center | 104 | 1 |
| TC Volleyball Beach | 43 | 1 |
| Haserot Beach | 9 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

FOR IMMEDIATE RELEASE – June 28, 2024
Weekly Grand Traverse County Beach Report
 Sample Collected June 27, Reported June 28
GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|---------------|---|----------------------------|
| East Bay Park | 51 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

FOR IMMEDIATE RELEASE – July 2, 2024
Weekly Grand Traverse County Beach Report
 Samples Collected July 1, Reported July 2
GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|--------------------------|---|----------------------------|
| West End | 20 | 1 |
| Clinch Park | 17 | 1 |
| Bryant Park | 145 | 1 |
| East Bay Park | 133 | 1 |
| Traverse City State Park | 51 | 1 |
| Acme Bayside Park | 7 | 1 |
| Sayler Park | 3 | 1 |
| Sunset Park | 26 | 1 |
| TC Senior Center | 20 | 1 |
| TC Volleyball Beach | 15 | 1 |
| Haserot Beach | 0 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

FOR IMMEDIATE RELEASE – July 11, 2024
Weekly Grand Traverse County Beach Report
 Samples Collected July 10, Reported July 11
GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|--------------------------|---|----------------------------|
| West End | 387 | 2 |
| Clinch Park | 272 | 1 |
| Bryant Park | 866 | 2 |
| East Bay Park | 330 | 2 |
| Traverse City State Park | 153 | 1 |
| Acme Bayside Park | 1 | 1 |
| Sayler Park | 727 | 2 |
| Sunset Park | 1203 | 3 |
| TC Senior Center | 1413 | 3 |
| TC Volleyball Beach | 1732 | 3 |
| Haserot Beach | 10 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

Correction-Sayler Park Added

Water sampling conducted on Wednesday, July 11, 2024, resulted in seven (7) Grand Traverse County beaches exceeding the Michigan Department of Environment, Great Lakes, and Energy's (EGLE) standard for water quality.

The beaches listed below exceed EGLE's standard for water quality resulting in a LEVEL-2 recommendation for only partial-body contact:

-Sayler Park

-West End

-Bryant Park

-East Bay Park

The beaches listed below exceed EGLE's standard for water quality resulting in a LEVEL-3 recommendation for no body contact:

-Sunset Park

-TC Senior Center

-TC Volleyball Beach

Clinch Park, Traverse City State Park, Acme Bayside Park, and Haserot beaches are LEVEL-1 and considered safe for full-body contact.

We are unaware of the reasoning behind so many of our beaches resulting in high E. Coli levels this week. Cloudy weather with north winds during sampling likely contributed to these results.

Park officials are aware of the situation and follow-up sampling is being conducted today. Sampling results are expected tomorrow (7/12) morning. Once those results are received, they will be made available as soon as possible.

Please be aware that E. coli levels are more apt to increase after high wind and rain events. "The Watershed Center also reminds beachgoers to not swim near storm drains, especially during and immediately after rain events, as water from the storm drain may contain E. coli and other harmful pathogens from animal feces that are washed into the drains in a storm. The risk of elevated E. coli levels after a rain event decreases as sunlight breaks down the bacteria in open water." Quote is from The Watershed Center Grand Traverse Bay website (<https://www.gtbay.org/our-programs/healthy-beaches/>).

Brent Wheat

Environmental Health Director

Grand Traverse County Health Department

Phone: 231.995.6015

FOR IMMEDIATE RELEASE – July 12, 2024
Weekly Grand Traverse County Beach Report
Samples Collected July 11, Reported July 12
GRAND TRAVERSE BAY

| <u>Beach</u> | <u>This week's sample results</u> <u>E. coli count per 100ml</u> | <u>Water Quality Index</u> |
|---------------------|---|----------------------------|
| West End | 65 | 1 |
| Bryant Park | 56 | 1 |
| East Bay Park | 64 | 1 |
| Sayler Park | 17 | 1 |
| Sunset Park | 120 | 1 |
| TC Senior Center | 73 | 1 |
| TC Volleyball Beach | 148 | 1 |

| <u>Water Quality Index</u> | <u>Body Contact Limits</u> | <u>E.coli/100ml</u> <u>(Single Event)</u> | <u>E.coli/100ml</u> <u>(30 day geo-mean)</u> |
|----------------------------|---|--|---|
| Level 1 | E. coli levels meet EGLE swimming standards for full body contact. | 0-300 | 0-130 |
| Level 2 | E. coli levels meet EGLE standards for wading, fishing, and boating. Contact above the waist not advised. | 301-1000 | 131-1000 |
| Level 3 | E. coli levels exceed EGLE standards, no body contact advised. | >1000 | >1000 |
| Level 4 | Health Alert. E. coli levels and/or known gross contamination of beach waters. Avoid contact with beach waters. | | |

Note: Beach samples are routinely collected once a week. Therefore E. coli levels may not meet the Michigan Department of Environment, Great Lakes and Energy (EGLE) standards between sampling days. E. coli levels are more likely to increase after a storm.

Note: Beaches are sampled using the composite sampling method approved by EGLE. Follow-up samples after a Level 2, 3, or 4 will utilize geometric mean.

Becky Chown

To: Susan Piehl
Subject: RE: microbial source tracking program this summer

From: Sarah U'Ren <suren@gtbay.org>
Sent: Monday, July 1, 2024 2:34 PM
To: Frank Dituri <fdituri@traversecitymi.gov>; Michelle Hunt <mhunt@traversecitymi.gov>; Rob Larrea (manager@suttonsbayvillage.org) <manager@suttonsbayvillage.org>; dpwdirector@suttonsbayvillage.org; Jim Dyer <manager1@villageofnorthport.net>; Chris Holton <cdhkrs@gmail.com>; Susan Piehl <officemanager@peninsulatownship.com>; Isaiah Wunsch <supervisor@peninsulatownship.com>
Cc: Brent Wheat <bwheat@gtcountymi.gov>; Eric Johnston <ejohnston@bldhd.org>
Subject: microbial source tracking program this summer

Hello everyone,

I wanted to give all of you a heads up that TWC will be conducting microbial source tracking (MST) work at our beaches this summer in conjunction with our regularly scheduled beach monitoring activities. The purpose of this monitoring will be to help us determine the sources of potential contamination (i.e. human, cow, pig, canine, or gull).

Samples will be taken at all monitoring Great Lakes beaches and sent to GLEC for processing and storage until the end of the summer. At that time, we will determine which beaches exhibited elevated Ecoli levels and will conduct MST analysis on those samples.

In addition to collecting samples during regularly scheduled beach monitoring, we will be collecting samples during three rain events at select beaches and their adjacent storm drains. We are planning on collecting rain event samples at the following beaches and their stormdrains (hence why I am emailing you all specifically):

- East Bay Park
- Senior Beach
- Sunset Park
- West End Beach
- Suttons Bay Marina Park
- Northport Marina Beach
- Haserot Park

SOS Analytical will be conducting the rain event sampling at beaches and stormdrain outlets. At this time we do not require any assistance from you all, I just wanted to give you a head up that we will be doing this monitoring. I will reach back out later this fall with results!

The grant was only recently signed and will be officially starting today. So, samples at beaches that had elevated bacteria over the past two weeks weren't collected.

Please let me know if you have any questions about this upcoming monitoring!

Thanks and enjoy your summer,
Sarah

Becky Chown

From: MIKE SKURSKI <parksmike49686@gmail.com>
Sent: Wednesday, July 17, 2024 8:55 PM
To: Luke Kreykes
Cc: Becky Chown; Isaiah Wunsch
Subject: Re: Control of Invasive Bittersweet

Luke,

The Peninsula township parks do want to remain in your scheduled for 2024.
We highly appreciate the ISN work that has been done in the past and support the continuation of your activities.

Regards,

MIKE SKURSKI
Chair
Peninsula Township Park Committee
parksmike49686@gmail.com

On Jul 16, 2024, at 4:02 PM, Luke Kreykes <lkreykes@habitatmatters.org> wrote:

Hello,

Thank you for working with the Northwest Michigan Invasive Species Network (ISN) to manage invasive bittersweet on your property. We are contacting you to start scheduling out treatments of this noxious plant, and since your permission is still valid with us **we are wondering if you would like to have your property treated again this year.**

ISN considers invasive bittersweet to be a high priority species for treatment, due to its tendency to strangle and replace native vegetation. Ecosystems dominated by oriental bittersweet alone, or in combination with other non-native species, can no longer provide critical food resources for wild creatures. Invasive bittersweet hybridizes with its cousin, American bittersweet, potentially threatening this native species to extinction.

ISN is able to conduct treatments because of grants through the Michigan Invasive Species Grant Program and the U.S. Forest Service's implementation of the Great Lakes Restoration Initiative; however, we are once again asking for a cost-share to help cover some of the expenses so we can stretch our grant dollars out to help more landowners. Cost-shares will continue to be calculated on an individual basis, based on labor, transportation, and equipment needs for treatment. Cost-shares typically run at \$60/hr, and funds are available on a first-come, first-serve basis. If we've worked on a cost-share that you are comfortable paying in the past, let us know and we will continue with that agreement.

We are planning on conducting treatments **throughout the week of July 29th** (your quick response is greatly appreciated!). We will have the same treatment plan as previous years and will confirm this

when we re-connect. If you have any further questions, please feel free to contact us anytime. Thank you for continuing to support our efforts to control this problematic invasive species!

--

Luke Kreykes
Habitat Management Specialist
Northwest Michigan Invasive Species Network
3334 Veterans Dr. Unit A, Traverse City, MI 49684
(231) 252-4148 (office)
(231) 224-6243 (mobile)



Please note: I am often in the field, and as such my responses may be delayed.

July 16, 2024

Peninsula Twp - Archie Park
Attn: Robert Wilkinson
13235 Center Rd.
Traverse City, MI 49686

RE: Sanitary Survey for Peninsula Twp - Archie Park
WSSN 2043128
10273 Center Rd.
Traverse City, MI 49686

Dear Robert Wilkinson:

This letter reports the results of the sanitary survey of the water system serving Peninsula Twp - Archie Park on Thursday, April 11, 2024.

The purpose of this sanitary survey, conducted under the authority of Michigan's Safe Drinking Water Act, Act 399 of the Public Acts of 1976, and Administrative Rules (The Act), is to:

- 1) determine if the system meets minimum construction and operation standards and require corrections where necessary,
- 2) determine if the system currently meets applicable state drinking water standards, and
- 3) establish water quality monitoring (water sampling) requirements.

Eight required elements of a sanitary survey were evaluated. Based on the sanitary survey and additional observations, 0 significant deficiencies, 0 minor deficiencies, and 0 recommendations have been identified.

The required corrective actions must be completed by **October 14, 2024**. Photographs and other requested documentation of deficiency resolution must be submitted to this office. Call Grand Traverse County Health Department County Health Department for re-inspection to verify corrections when necessary.

If you have questions regarding the sanitary survey or monitoring requirements, please contact me at 231-995-6022 or ecarpenter@gtcountymi.gov.

Failure to comply with any written compliance schedule or requirement will result in escalated enforcement.

Visit [Michigan Noncommunity Drinking Water Viewer](#) to view water system information including, sample results, monitoring frequencies, sampling points, schedules, violations, and enforcement actions.

Sincerely,

 ERK

Erik Carpenter, R.E.H.S.
Environmental Health Coordinator – Well Programs
Grand Traverse County Health Department

Parties Present During Sanitary Survey

The assistance of water system representatives mentioned below was very helpful and greatly appreciated. Each person listed below will receive a copy of this letter.

| Name | Organization |
|----------------|-----------------------|
| Kristy Forrest | |
| Erik Carpenter | Grand Traverse County |

Drinking Water Certified Operator Required

This water system is required to have a certified drinking water operator. Records currently show those below as being a designated certified operator of this water system.

| Name |
|------|
|------|

According to the Act, a public water supply shall notify Grand Traverse County Health Department County Health Department within 7 days when the supply no longer has the services of an operator in charge, or if there is a change in operators.

Water System Summary

List of facilities assigned and evaluated during survey:

| Facility Name | Facility ID |
|---------------------|-------------|
| Well 1 | WL001 |
| Entry Point 1 | SS01 |
| Distribution System | DS01 |

Observations

Sanitary surveys are required to evaluate the following eight required elements: Source, Pumps, Finished Water Storage, Treatment, Distribution, Monitoring/Reporting Data Verification, Management & Operations, and Operator Compliance. Michigan also recognizes other survey elements. If one of those elements is not listed below, that element was found to be in compliance or not applicable at this water supply.

Deficiencies:

There were no significant deficiencies identified during this site visit.

There were no minor deficiencies identified during this site visit.

Recommendations:

There were no recommendations recorded during the site visit.

Additional Observations

| Survey Section | Survey Question | Observations | Corresponding Attachment ID Number |
|----------------|--|---|------------------------------------|
| Sources | Is the wellhead intact, free from damage and in good condition | Recommend replacing the seal at the base of the pump, there is a small open gap that could lead to contamination. | |

Observation Attachments

No observation attachments

End of attachments

Monitoring (Sampling) Requirements

Unless you are required to sample more frequently as a condition of a license or policy, Peninsula Twp - Archie Park must meet the following sampling schedule. The reports must be kept at the water system and sent to

Grand Traverse County Health Department County Health Department for compliance.

Monitoring Schedule

| Analyte | Schedule | Sample Point |
|-----------------|-----------------------|---------------------|
| Coliform (RTCR) | 1 Routine Per Quarter | Distribution System |
| Nitrate | 1 Routine Per Year | Entry Point 1 |

Calendar Quarters: January – March; April – June; July – September; October – December

Sample Points

| Sample Point Code | Exact Location | Sample site to satisfy which rule |
|-------------------|---------------------|-----------------------------------|
| DS01 | Hand Pump | RTCR Routine, RTCR Repeat |
| EP01 | Entry Point 1 | |
| WL001 | Raw Water Tap WI001 | Triggered GWR |

Sampling Procedures

- Remember to record the WSSN and Sample Location on each water sample form. Without this information on the sample form, you may not be credited for collecting a required sample.
- If a laboratory other than the EGLE laboratory is used for sample analysis, it must be certified by EGLE for the analysis performed, and a copy of the results of the analysis must be provided to this office by the water supply owner/operator as soon as possible to avoid monitoring violations.
- The Act specifies that it is the owner/operator's responsibility to collect and submit the required water samples for analysis and to maintain and operate the water system in a sanitary condition.

Violation History

Any items noted below were reviewed and discussed during the site visit.

This section covers: July 18, 2019 – July 16, 2024

Maximum Contaminant Level Violation Count: 0

Monitoring Violation Count: 0

Other Violation Count: 0

There are no unresolved MCL violations.

There are no unresolved monitoring violations.

Site Visit History

There have been no recorded site visits since the last survey.

Understanding the Report

Responding to this report

Be prompt. You must respond to this report within 30 days. Outline how you corrected deficiencies or your plan for addressing them (include hard dates).

Severity of observations

Each observation is categorized into one of three tiers based on its severity:



Significant deficiencies require immediate action because they may put the consumer at risk. These must be fixed or be part of an approved corrective action plan within **10 days** of receiving this report, otherwise a treatment technique violation will be issued requiring public notice.



Minor deficiencies need prompt correction to keep the water system functioning for the long term. If ignored, minor deficiencies may quickly become significant problems.

Recommendations are helpful ideas that will enable the water system to meet required criteria or other industry standards.

Visit [Michigan Noncommunity Drinking Water Viewer](#) to view water system information including, sample results, monitoring frequencies, sampling points, schedules, violations, and enforcement actions.

Don't Forget

You need the approval of the LHD before improving your system, replacing pumps, modifying a treatment process, or adding new water sources.

The SDWA (Safe Drinking Water Act) specifies, the water system is responsible for keeping its own records. Examples include water results; bacteria-5 years, chemical-10 years, lead/copper-12 years. Records for surveys-10 years, violation notices-3 years. All other records recommended to keep for the life of the water system.

The SDWA also specifies is the owner/operator's responsibility to collect and submit the required water samples for analysis and to maintain and operate the water system in a sanitary condition. Failure to comply with the compliance schedule identified in this letter will result in escalated enforcement. Operators and managers are responsible for knowing when to complete a Level 1 Assessment based on coliform sampling results.

You can find additional guidance by calling the local health department or online at www.michigan.gov/egle/noncommunitywatersupply.

EGLE Laboratory sample bottles, instructions and report forms may be available at our office or by ordering them directly from the EGLE laboratory. Payment of EGLE laboratory fees is the responsibility of the owner/operator of the water supply.

| Analyte | Sample Container | Test Code |
|--|---------------------------------|-----------|
| Coliform bacteria | Unit 30 | BPTC |
| Nitrate / Nitrite | Unit 32 | R |
| Arsenic | Unit 36ME | CAS |
| Metals | Unit 36ME | CMET2 |
| Cyanide | Unit 36CN (unchlorinated water) | CCN |
| VOC | Unit 36VO | CXVO |
| SOC | Unit 36LP | CXLP |
| | Unit 36HB | CXHB |
| | Unit 36PT | CXPT3 |
| PFAS | Unit PFAS | CXPFAS |
| Disinfection By Products (TTHM and HAA5) | Unit 36VO/HA | CXTM |
| | | CXHA |
| Lead and Copper | Unit 36CC (1 for each location) | CCUB |

Lead and copper samples shall be collected first-draw with a flow rate like the rate used under normal use (as in filling a glass of water). The fixture must have been used the day prior. Procedures shall not include a "pre-stagnation flush" but must involve a minimum six-hour stagnation period prior to first-draw sampling. A water supply that samples annually or less frequently shall conduct the lead and copper tap sampling during the month of June, July, August, or September and shall represent a time of normal operation where the highest levels of lead are most likely to occur.

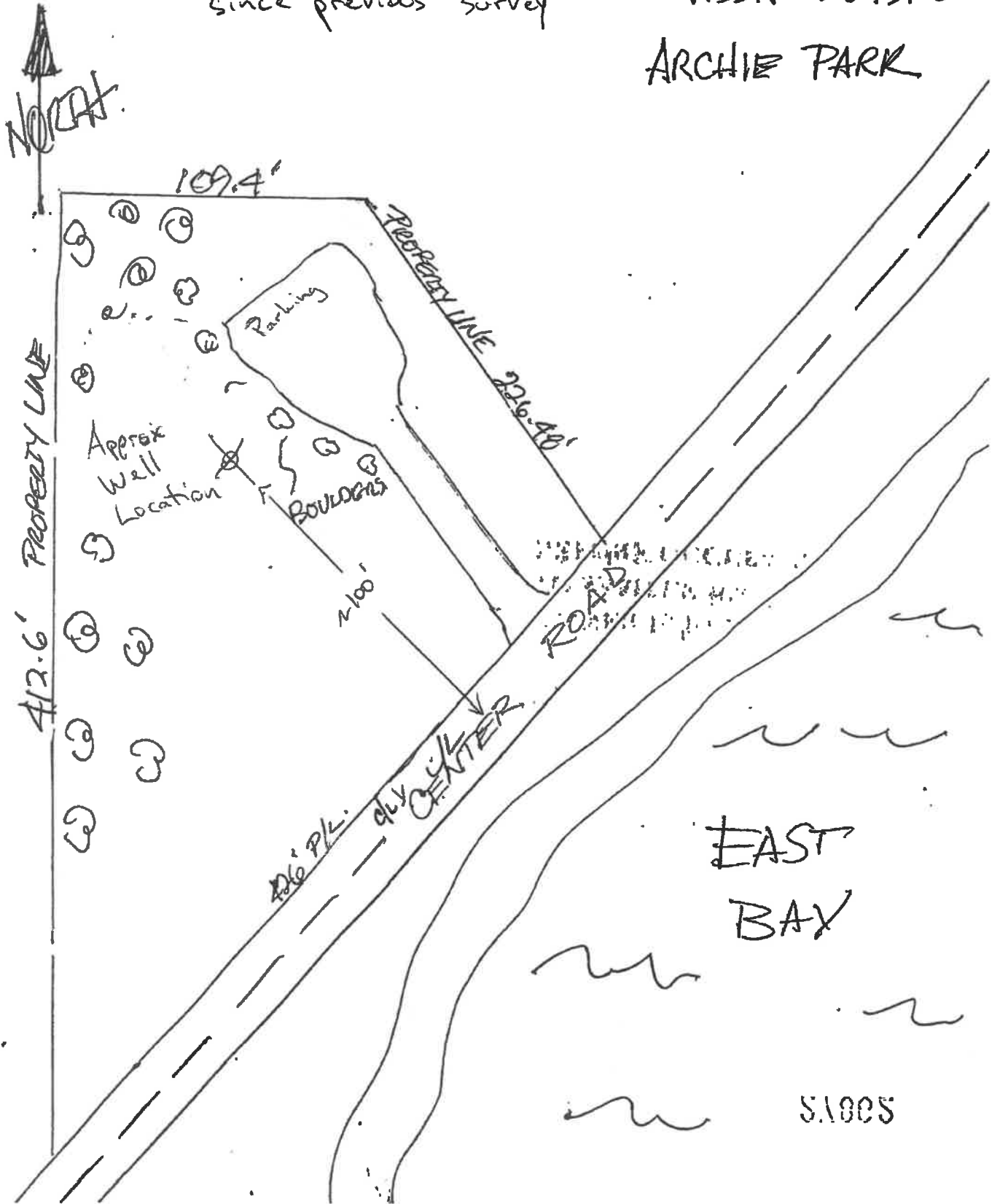
Annual Fee

In accordance with R. 325.1011b, Sec 11b (1) of Michigan's Safe Drinking Water Act, all noncommunity water supplies are assessed an annual fee. The fee is assessed each October 1st for the next fiscal year. Invoices for the fees are generally sent out in late October or early November.

Vault privy removed
since previous survey

WSSN# 20431-28

ARCHIE PARK



BUSINESS

Pavilion Usage

Pavilion Reservations

The pavilions at Bowers Harbor park can be reserved for a fee June through September. **Please contact I Manager Susan Piehl at (231) 223-7322 ext. 1 or by email at officemanager@peninsulatownship.c** need to submit a [Reservation Request form](#) (website opens in new tab). No reservations will be made until Reservation Request form have been received. If you are serving alcohol, you will need to submit proof of

- **Pavilion #1, 40'x18': \$200.00 (50% discount for Peninsula Township residents and/or proper** eight picnic tables (one table is universally accessible) and three grills. **Note:** if the approximate number of attendees is 50 or more, you will be required to get a Special Events Permit approved by the parks commission. **to complete a [Special Events Permit Application](#)** (opens in new tab). Groups of 50 people or more must have a certificate of liability insurance naming Peninsula Township and Peninsula Township Parks Commission as the primary certificate holder with general liability of at least one million dollars per occurrence and at least two million dollars aggregate per occurrence. See [Park Regulation Ordinance #57](#) (opens in new tab).
- **Pavilion #2, 25'x18': \$100.00 (50% discount for Peninsula Township residents and/or proper** picnic tables and two grills. **Gatherings are limited to 40 attendees.**
- **Pavilion #3, 25'x18', \$100.00 (50% discount for Peninsula Township residents and/or proper** picnic tables (one is universally accessible) and two grills. **Gatherings are limited to 40 attendees.**

RE: Bowers Park

Susan Piehl

Mon, Jul 15,
10:07 AM (3 days
ago)

to Paul, me

Good morning Paul,

Thank you for inquiring about using Bowers Harbor Park for your event. There are pavilions there that you may use on a first come first serve basis as described at the bottom of the park's page on our website, <https://www.peninsulatownship.com/parks1.html>, on this date. There is no charge for this. These pavilions are only reserved June – September for a fee. If you would want to formally reserve a pavilion for October 12, 2024, you would need to contact Michelle Zebell (mzebell.parks@gmail.com) to get on the Park Committee agenda for consideration. I have copied her in this email reply. Please let me know if you have any additional questions.

Regards,

*Susan Piehl
Peninsula Township Office Manager
13235 Center Road
Traverse City MI 49686
phone - 231-223-7322 ext. 1
fax - 231-223-7117*

officemanager@peninsulatownship.com

Office Hours: Mondays 7:30 am to 6:30 pm, Tuesdays – Thursdays 7:30 am to 5 pm and closed Friday – Sunday and Holidays.

From: Paul Hauser <paulhauser59@gmail.com>
Sent: Monday, July 15, 2024 9:49 AM
To: Susan Piehl <officemanager@peninsulatownship.com>
Subject: Bowers Park

Hi, My name is Paul Hauser and I am leading a tour group of 40 people and we will be visiting a few wineries on the peninsula and I am looking for a place for us to stop and have lunch on Saturday October 12th 2024 probably around 12:45 p.m.. We bring all of our own food and are just looking for a place to stop for about an hour that has some picnic tables and restroom facilities. Would it be possible for my group to stop at Bowers Park on that date? Do I need to make a formal reservation and will there be a cost? Any questions or other suggestions please let me know. Thanks, Paul 414-416-0991

Paul Hauser <paulhauser59@gmail.com>

Mon, Jul 15,
10:09 AM (3 days
ago)

to Susan, me

Thank you for your help.

2 of many

Collapse all

Print all

In new window

reservation

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation

Paul Hauser <paulhauser59@gmail.com>

Mon, Jul 15,
10:36 AM (3 days
ago)

to me

Good Morning Michelle,

Here is a copy of the letter that I sent to Susan: She said that I should contact you to make a formal reservation to use the park, is this what you would want me to do opr should we just show up?

Thanks, Paul

Hi, My name is Paul Hauser and I am leading a tour group of 40 people and we will be visiting a few wineries on the peninsula and I am looking for a place for us to stop and have lunch on Saturday October 12th 2024 probably around 12:45 p.m.. We bring all of our own food and are just looking for a place to stop for about an hour that has some picnic tables and restroom facilities.

Would it be possible for my group to stop at Bowers Park on that date? Do I need to make a formal reservation and will there be a cost?

Any questions or other suggestions please let me know.

Thanks, Paul 414-416-0991

M

Michele Zebell <mzebell.parks@gmail.com>

Mon, Jul 15,
1:27 PM (3 days
ago)

to Becky, Mike, Jenn

Susan called me about this request this morning. Wondering about your thoughts and if this should be added to next week's meeting agenda. (See below my email)

Considerations:

-We normally stop taking reservations prior to this date.

-This is a winery tour with 40 people, so there will be a bus

-I'm not sure that he knows we have vault toilets

-While they are bringing their own food, I don't know if this is a business or a social organization, and does that matter?

-If they are visiting Bowers Harbor Vineyard does that change anything?

Thanks for your thoughts.

Michele

R

Jennifer Cram

Tue, Jul 16,
8:12 AM (2 days
ago)

to Planning, me, Becky, Mike

Michele, thanks for sharing. I have cc'd Tori our new Planning and Zoning Administrator on this email to start getting her up to speed.

As you know, the parks ordinance requires that a group of 50 or more obtain a permit. With 40 people, no permit is required.

The parks ordinance does not prohibit a business from using the park.

Do we have designated bus parking at Bowers Harbor Park (BHP)?

I believe we should let them know of our parking and restroom situation.

Are the trash cans out year round? Do they get emptied during this timeframe? Perhaps we should ask that they pack trash out?

We should also let them know that they cannot park at BHP to visit Bowers Harbor Vineyard (BHV). They will need to park at BHV if they visit there.

Would you like Tori and I to follow up with them? We are happy to assist.

Jenn Cram

Peninsula Township Director of Planning and Zoning

13235 Center Road

Traverse City MI 49686

phone - 231-223-7314

fax - 231-223-7117

planner@peninsulatownship.com

Office Hours: Mondays 7:30 am to 6:30 pm, Tuesdays – Thursdays 7:30 am to 5 pm and closed Friday – Sunday and Holidays.

R

Becky Chown

Tue, Jul 16,
9:33 AM (2 days
ago)

to me, Mike, Jennifer

I think we should welcome them but let them know in advance about the toilets and perhaps also ask if they can pack their own garbage out so our bins aren't overwhelmed?

Becky

From: Michele Zebell <mzebell.parks@gmail.com>

Sent: Monday, July 15, 2024 1:27 PM

To: Becky Chown <clerk@peninsulatownship.com>; Mike Skurski <Parksmike49686@gmail.com>; Jennifer Cram <planner@peninsulatownship.com>

Subject: Fwd: reservation

Susan called me about this request this morning. Wondering about your thoughts and if this should be added to next week's meeting agenda. (See below my email)

M

MIKE SKURSKI

Tue, Jul 16,
9:55 AM (2 days
ago)

to Planning, Gordon, me, Monica

Jenn,

A permit is required by a 40 person group. It is a cheaper permit that needs only PC approval. They should be informed of the permit and fee requirement. After they file for a permit the PC will act on it.

Thanks for pointing out some of the issues that large, commercial groups will bring to the Parks.

MIKE SKURSKI
Chair
Peninsula Township Park Committee
parksmike49686@gmail.com



MIKE SKURSKI

Tue, Jul 16,
10:21 AM (2 days
ago)

to Monica, me, Gordon

I agree that they should be aware of the toilet limits.
As for trash - that should be covered by us (use fee) , if they get a permit.

MIKE SKURSKI
Chair
Peninsula Township Park Committee
parksmike49686@gmail.com



Jennifer Cram

Tue, Jul 16,
2:40 PM (2 days
ago)

to MIKE, Becky, me

Mike, no permit is required for 40 people.

We do not take reservations after September 30th. I believe we should tell them that it is first come first serve at the requested time.

I am happy to discuss further as needed.

Jenn Cram
Peninsula Township Director of Planning and Zoning
13235 Center Road
Traverse City MI 49686
phone - 231-223-7314

fax - 231-223-7117

planner@peninsulatownship.com

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Signage to Consider at BHP

**SPORT COURTS AND FIELDS
ARE FOR DESIGNATED
SPORTING USE ONLY**

**ANIMALS, BIKES, MOTORIZED VEHICLES
AND OTHERS USES ARE PROHIBITED**

Violations are subject to fines

Peninsula Parks Committee

**WALKWAY IS FOR
PEDESTRIAN TRAFFIC
ONLY**

**MOTORIZED VEHICLES,
BIKES AND SKATEBOARDS
ARE PROHIBITED**

**PLEASE USE DESIGNATED PARKING AREAS FOR
VEHICLES**

Violations are subject to fines

PENINSULA TOWNSHIP PARKS COMMITTEE